

HUMAN TRAFFICKING SERVICES NOFO INSTRUCTIONS
NOFO # 1745-0724

Task	Date
NOFO posted	July 24, 2025
Technical Assistance Recording posted	July 29, 2025
Deadline for application questions	Thursday, August 21, 2025
Applications due	August 25, 2025 – 5:00 pm
ICJIA Budget Committee review/approval of recommended designations	October 23, 2025
Performance Period	January 1, 2026 - December 31, 2026

CHECKLIST

Prior to applying:

- [Register with the System for Award Management \(SAM\)](#), Obtain a Unique Entity ID #
- [Apply for, update or verify the Employer Identification Number \(EIN\)](#)
- [Complete registration in the Grantee Grant Accountability and Transparency Act \(GATA\) Grantee Portal](#)
- [Obtain Single Sign-On for application submission in AmpliFund](#)

Application Submission via AmpliFund

The following process is required:

Step 1: Applying Organization must register in the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: [human traffickinghttps://grants.illinois.gov/portal/](https://grants.illinois.gov/portal/).

Step 2: Applying Organizations must identify an individual(s) who will submit the application via AmpliFund, this person will serve as the Primary Contact for this application. However, more than one individual can have access to and complete components of the application via AmpliFund. The Primary Contact must submit the applications, including attachments, via Amplifund. To apply, go to [AmpliFund VOCA Human Trafficking NOFO](#)

To be considered for funding, completed applications must be submitted via the above AmpliFund link by the application deadline of 5:00 p.m., **August 25, 2025**. ICJIA encourages applicants to review the Technical Assistance Recording for more information on how to apply.

Uniform Notice for Funding Opportunity (NOFO)
Human trafficking 1745-0724

	Data Field	
1.	Awarding Agency Name:	Illinois Criminal Justice Information Authority (ICJIA)
2.	Agency Contact:	Shataun Hailey Program Manager Illinois Criminal Justice Information Authority 60 E. Van Buren Chicago, Illinois 60605 Shataun.Hailey@Illinois.gov 312-814-8100
3.	Announcement Type:	<input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement
4.	Type of Assistance Instrument:	Grant
5.	Funding Opportunity Number:	1745-0724
6.	Funding Opportunity Title:	Human Trafficking
7.	CSFA Number:	546-00-1745
8.	CSFA Popular Name:	Victims of Crime Act (VOCA)
9.	CFDA Number(s):	16.575
10.	Anticipated Number of Awards:	Unknown
11.	Estimated Total Program Funding:	\$800,000
12.	Award Range	\$125,000 - \$175,000
13.	Source of Funding:	<input checked="" type="checkbox"/> Federal or Federal pass-through <input type="checkbox"/> State <input type="checkbox"/> Private/other funding
14.	Cost Sharing or Matching Requirement:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
15.	Indirect Costs Allowed Restrictions on Indirect Costs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide the citation governing the restriction:
16.	Posted Date:	July 24, 2025
17.	Application Range:	July 24, 2025 - August 25, 2025
18.	Technical Assistance Session	Session Offered: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No A recorded technical assistance session will be available Tuesday, July 29, 2025. It is recommended that applicants view the recorded technical assistance.

19.	AmpliFund Application Submission Link:	Amplifund VOCA Human Trafficking NOFO
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Notice of Funding Opportunity

[Human Trafficking Services]

A. Program Description

The federal Victims of Crime Act (VOCA) was passed in 1984 for the purpose of compensating and assisting victims of crime and providing funds for training and technical assistance. ICJIA is charged with the administration of the Illinois' Victims of Crime Act Victim Assistance Formula Grant Program. This program is supported by fines and penalties levied against criminals convicted of federal crimes and allocated to states by formula by the Office for Victims of Crime of the U.S. Department of Justice. In federal fiscal year 2022, Illinois received a VOCA award of \$53,660,957 million.

VOCA grants must support the provision of direct services to victims of crime. States are required to allocate a minimum of 10 percent of funds received for services to each of the following: victims of sexual assault, domestic violence, child abuse, and underserved victims of violent crime. VOCA funds may not be used to supplant or replace state and local funds that would otherwise be available for crime victim services and must be used to develop new projects or expand existing projects.

This funding opportunity is an effort to improve services for and/or the response to persons who have experienced human trafficking, including sex and labor trafficking. ICJIA has made available a maximum of **\$800,000** in FFY24 Victims of Crime Act (VOCA) grant funding to improve services for and/or the responses to victims of human trafficking. This opportunity will support nonprofit, nongovernmental organizations, including faith-based and other community organizations, that provide core services, direct intervention, and related assistance to human trafficking victims.

1. *Purpose*

This funding opportunity is designed to improve services for and responses to people who have experienced human trafficking, including sex and labor trafficking.

The Illinois State Police defines human sex trafficking as “inducing a person by force, fraud, or coercion to participate in commercial sex acts, or in which the person is induced to perform such acts has not attained 18 years of age; attempts are included,” and labor trafficking, or involuntary servitude, as “the obtaining of a person(s) through recruitment, harboring, transportation, or provision, and subjecting persons by force, fraud, or coercion into involuntary servitude, peonage, debt bondage, or slavery; attempts are included.”¹

¹ Illinois State Police. (2021). *Crime in Illinois 2021*.

<https://ilucr.nibrs.com/Publication/Archived/Crime%20in%20Illinois%202021.pdf>

Data shows a significant gap in the numbers of human trafficking offenses reported to police and of victims seeking help. According to the National Incident-Based Reporting System, 69 human trafficking offenses were reported to police between January 1, 2023, and May 1, 2025, in Illinois. Of them, 33 were for sex trafficking and 36 were for labor trafficking.² But ICJIA's InfoNet database, a web-based data collection and reporting system used by Illinois victim service providers, indicated 448 human trafficking victims received services from an Illinois domestic violence or sexual assault agency [REDACTED] fiscal year 2024³ [REDACTED]. This reflected a 39.6% increase in client help-seeking compared to state fiscal year 2022. Most trafficking victims receiving services during that time reported experiencing sex trafficking (85.5%). More than a quarter of them reported being victims of labor trafficking (27.9%). Human trafficking cases reported to the by National Human Trafficking Hotline increased from 243 in 2021 to 385 in 2024⁴ [REDACTED].

ICJIA works to identify statewide needs through the analysis of administrative data, research studies, and discussions with subject matter experts.

ICJIA's Ad Hoc Victim Services Planning Committee convenes every four years to review crime and victimization research and data to identify needs and funding gaps to define grant priorities. In 2022, the Committee identified 12 funding priorities, which were later approved by the ICJIA Board to guide statewide funding decisions.¹ While this funding opportunity addresses several of these priorities, it most directly addresses the priority of funding core direct services to victims of all crime types. Read the 2022 Victim Services Planning Research Report.

Human Trafficking Impact

Trafficking victims report debilitating physical and psychological health problems resulting from violence, including chronic health issues, repetitive motion injuries, and head injuries.⁵ They also experience other chronic health issues, such as memory loss, psychosis, anxiety, depression, vaginal or pelvic pain, and hearing problems, many of which persist for more than a year post-trafficking.⁶ Labor trafficking victims often experience physical injuries. Chemical burns and

² Illinois State Police (August 2023). *Crime in Illinois Online 2023*. <https://ilucr.nibrs.com/>

³ InfoNet data system.

⁴ National Human Trafficking Hotline (n.d.). *2024 Illinois Statistics*.

<https://humantraffickinghotline.org/en/statistics/illinois>

⁵ Farley, M., Cotton, A., Johnson, L., Zumbeck, S., Spiwak, F., Reyes, M. E., Alvarez, D., & Sezgin, U. (2003). Prostitution and trafficking in nine countries: An update on violence and posttraumatic stress disorders. In M. Farley (Ed.). *Prostitution, trafficking, and traumatic stress* (pp. 33-74).

⁶ Farley, M., Cotton, A., Johnson, L., Zumbeck, S., Spiwak, F., Reyes, M. E., Alvarez, D., & Sezgin, U. (2003). Prostitution and trafficking in nine countries: An update on violence and posttraumatic stress disorders. In M. Farley (Ed.). *Prostitution, trafficking, traumatic stress* (pp. 33-74); Dovydaitis, T. (2010). Human trafficking: The role of the health care provider. *Journal of Midwifery & Women's Health*, 55(5), 462–467. <https://doi.org/10.1016/j.jmwh.2009.12.017>; Owens, C., Dank, M., Breaux, J., Banuelos, I., Farrell, A., Pfeffer, R., Bright, K., Heitsmith, R., McDevitt, J. (2014). Understanding the organization, operation, and victimization process of labor trafficking in the United States. *Urban Institute*.

heat exhaustion are common among agricultural workers; loss of limbs commonly occurs in the fishing industry.⁷

Studies also indicate many sex trafficking victims experience mental health symptoms or disorders, including suicidal thoughts (approximately 30%),⁸ or have met criteria for PTSD (68%). A study of sex and labor trafficking found that 61% of victims had PTSD symptoms and that 54% of labor trafficking survivors had a PTSD diagnosis.⁹ Sex trafficking victims also report high rates of alcohol (52%) and drug use (48%).¹⁰ They may use substances to cope with their victimization or be forced to use substances by traffickers, potentially leading to dependence.¹¹ Furthermore, trafficking victims experience additional forms of violence over the course of their lives (e.g. child abuse, interpersonal violence, or community violence), compounding the negative impacts that can result from just one form of victimization and reducing overall health and well-being.¹² Specifically, researchers found that sex trafficking victims experience high rates of sexual assault (over 60%).¹³

Core Services

Core services help to restore a victim's sense of safety and are crucial for healing and well-being. In a recent study of Illinois victim service providers, participants identified the following as core service needs: crisis intervention, counseling, case management, and advocacy.¹⁴ Furthermore,

⁷ Preble, K., Nichols, A., & Cox, A. (2020). Labor trafficking in Missouri: Revelations from a statewide needs assessment. *Journal of Human Trafficking*. DOI: 10.1080/23322705.2020.1855900; Fernandes, Â., Gonçalves, M., & Matos, M. (2021). Labor trafficking in Portugal: Victims perceptions of formal support, post-victimization and impact. *Journal of Forensic Psychology Research and Practice*, 21(5), 438-467, DOI: 10.1080/24732850.2021.1945831

⁸ Raymond, J. G., D'Cunha, J., Dzuhayatin, S. R., Hynes, H. P., Ramirez Rodriguez, Z., & Santos, A. (2002). A comparative study of women trafficked in the migration process: Patterns, profiles, and health consequences of sexual exploitation in five countries (Indonesia, the Philippines, Thailand, Venezuela, and the United States). *Coalition Against Trafficking Women International*.

⁹ Hopper, E. K., & L. D. Gonzalez (2018). A comparison of psychological symptoms in survivors of sex and labor trafficking. *Behavioral Medicine*, 44(3), 177-188, DOI:10.1080/08964289.2018.1432551

¹⁰ Farley, M., Cotton, A., Johnson, L., Zumbek, S., Spiwak, F., Reyes, M. E., Alvarez, D., & Sezgin, U. (2003). Prostitution and trafficking in nine countries: An update on violence and posttraumatic stress disorders. In M. Farley (Ed.). *Prostitution, trafficking, and traumatic stress* (pp. 33-74).

¹¹ Raymond, J. G., D'Cunha, J., Dzuhayatin, S. R., Hynes, H. P., Ramirez Rodriguez, Z., & Santos, A. (2002). A comparative study of women trafficked in the migration process: Patterns, profiles, and health consequences of sexual exploitation in five countries (Indonesia, the Philippines, Thailand, Venezuela, and the United States). *Coalition Against Trafficking Women International*.

¹² Hopper, E. K., & Gonzalez, L. D. (2018). A comparison of psychological symptoms in survivors of sex and labor trafficking. *Behavioral Medicine*, 44(3), 177-188, DOI:10.1080/08964289.2018.1432551

¹³ Raymond, J. G., D'Cunha, J., Dzuhayatin, S. R., Hynes, H. P., Ramirez Rodriguez, Z., & Santos, A. (2002). A comparative study of women trafficked in the migration process: patterns, profiles, and health consequences of sexual exploitation in five countries (Indonesia, the Philippines, Thailand, Venezuela, and the United States). *Coalition Against Trafficking Women International*; Hopper E. K., & Gonzalez, L. D. (2018). A comparison of psychological symptoms in survivors of sex and labor trafficking. *Behavioral Medicine*, 44(3), 177-188 DOI: 10.1080/08964289.2018.1432551

¹⁴ Vasquez, A. L., Gonzalez, L. F., Nguyen, S., Schaffner, C., Hiselman, J., Smith, E., Hailey, S., & Reichgelt, R. (2023). *2022 victim service planning research report*. Illinois Criminal Justice Information Authority.

more than half of providers surveyed indicated that counseling and crisis intervention services were essential or highly prioritized.¹⁵

Victim Resources

The National Human Trafficking Hotline ([Hotline](#)) lists 14 providers in Illinois that offer direct services to human trafficking victims; 10 are in or within an hour's drive of Chicago. The remaining four are in Bloomington, Moline, Peoria, and the St. Louis area, leaving sizeable geographic service gaps for those in downstate rural areas and other Illinois municipalities, such as Springfield, Champaign, Quincy, Danville, and Carbondale. Moreover, service provision varies. Many providers do not offer the comprehensive services required to meet human trafficking victims' complex and multi-faceted needs.¹⁶ Of these providers, 13 offer emergency shelter, crisis services, case management, mental health out-patient services, supportive counseling, legal needs, healthcare, child care, and/or job training.

ICJIA research also has shown few providers offer services to meet the vast and unique needs of human trafficking victims, particularly those outside of Cook County. Sexual assault and domestic violence hotlines frequently receive calls from human trafficking victims but have limited referral options and often cannot address all of their needs.¹⁹ Victim service providers and criminal justice practitioners have emphasized a need for further coordination and collaboration among a variety of stakeholders to best meet these needs.²⁰

This funding opportunity will support direct services and related assistance to human trafficking victims and their families.

2. Program Design

Funded programs must offer direct services in response to sex and/or labor trafficking victimization or that assist direct intervention in response to trafficking victimization. Services include the following:

Required Services

- **Information and referrals:** Providing information includes educating victims on how the criminal justice system works, their rights as victims, and how to apply for crime victim compensation. Referrals involve connecting victims to providers better able to meet needs requiring specialized services, such as to mental health and legal professionals.

¹⁵ Vasquez, A. L., Gonzalez, L. F., Nguyen, S., Schaffner, C., Hiselman, J., Smith, E., Hailey, S., & Reichgelt, R. (2023). *2022 victim service planning research report*. Illinois Criminal Justice Information Authority.

¹⁶ Farley, M., Cotton, A., Johnson, L., Zumbeck, S., Spiwak, F., Reyes, M. E., Alvarez, D., & Sezgin, U. (2003). Prostitution and trafficking in nine countries: An update on violence and posttraumatic stress disorders. In M. Farley (Ed.), *Prostitution, trafficking, traumatic stress* (pp. 33-74); Dovydaitis, T. (2010). Human trafficking: The role of the health care provider. *Journal of Midwifery & Women's Health*, 55(5), 462–467. <https://doi.org/10.1016/j.jmwh.2009.12.017>;

- **Advocacy:** Advocacy refers to assistance provided to help address victims' physical, legal, and financial needs. To address victims' physical needs, advocates assist victims in applying for public benefits and obtaining housing. This advocacy also includes providing supportive services (e.g., child or dependent care, transportation assistance). Legal advocacy involves notifying victims of criminal justice system events, (e.g., arrests, court proceedings) and accompanying them to court. Victims' financial needs are met through employment, educational, and economic assistance services that empower victims to work towards financial stability. Advocacy may also include building collaborative relationships with community partners and referral networks to ensure survivors' needs are met.
- **Emotional support and safety:** Services that provide emotional support and safety to victims include crisis intervention, counseling, support groups, and emergency financial and relocation assistance. Crisis intervention and counseling services may be available in-person or remotely.

Optional Services

Additional direct services agencies may consider offering include:

- **Comprehensive mental health and support services.** Comprehensive services may include therapy, medication management, and outpatient substance use disorder counseling. Methods of delivery shall be flexible, increase service access, and remove barriers by providing services in locations that meet the victims' needs, such as on site, in the home, in the community, or in other locations.
- **Survivor-led mentoring and support groups.** These groups are operated by paid staff.
- **Public awareness and outreach.** Programming is aimed at increasing awareness of human trafficking services and the identification of human trafficking victims.

Applicants should be familiar with local and other resources available for human trafficking victims, such as the National Human Trafficking Hotline ([National Human Trafficking Hotline](#)).

3. Program Requirements

Required Program Components

- **Survivor-informed policies and practices:** Programs should be designed and implemented with intentional input from individuals who have experienced human trafficking to ensure the program best represents their needs. Survivor consultants should be compensated for their time and expertise.
- **Victim-centered services:** Victim-centered services require providers to systematically focus on the victim's needs, interests, perspectives, and concerns to ensure compassionate, culturally sensitive, and linguistically appropriate delivery of services in a nonjudgmental, caring manner. Valuing a victim's/survivor's input, safety, and well-being are top priority. Services should produce meaningful, tangible changes in clients' lives.

- **Trauma-informed approach:** The applicant is required to provide services that integrate trauma-informed practices, including strategies for mitigating vicarious trauma among staff. Vicarious trauma occurs when providers experience traumatic stress reactions as a result of exposure to another person's traumatic experiences, rather than from direct exposure to a traumatic event, and includes hearing or learning about others' victimization.¹⁷ Applicants should describe current uses of trauma-informed practices and identify strategies for monitoring practice implementation. For more information on trauma and trauma-informed care models, see: [Trauma Types and Promising Approaches to Assist Survivors](#).
- Applicants should incorporate one or more of the following activities to address vicarious trauma among staff because improved staff health and well-being can result in better services for victims of crime:
 - Weekly self-care groups to build staff skills through debriefing or activities and assist staff in processing and learning new skills to address vicarious trauma. Groups may incorporate yoga, include instruction in new coping skills, or provide a space for staff to debrief.
 - Consistent, regularly scheduled supervision to ensure staff are well-supported and have the tools and resources needed to provide quality services.
 - Policy and/or protocol development that prioritizes staff well-being and vicarious trauma, provided their development relates to direct services or staff supervision.
- **Culturally responsive and accessible services:** Culturally responsive and accessible services are respectful of and relevant to the needs of victims and survivors with diverse identities and lived experience. As such, the applicant must incorporate the following program elements:
 - A low barrier screening and intake process.
 - Hours of operation and intake beyond traditional daytime working hours.
 - Translation and interpretation services.
 - Transportation support for clients.
 - Assistance with child or dependent care.
- **Capacity building:** Applicants that are unable to provide one or more of the above optional services, and those whose agencies currently lack capacity to provide services related to both sex and labor trafficking must propose a plan to ensure funded staff will receive training to serve all victims of human trafficking. For example, an applicant with experience serving sex trafficking survivors and no experience serving survivors of labor trafficking must propose a plan to build their organization's capacity to meet the needs of labor trafficking survivors. Plans should include training and meaningful collaboration with partner agencies or service providers.

¹⁷ Newell, J. M. & MacNeil, G. A. (2010). Professional burnout, vicarious trauma, secondary traumatic stress, and compassion fatigue: A review of theoretical terms, risk factors, and preventive methods for clinicians and researchers. *Best Practices in Mental Health: An International Journal*, 6, 57-68.

Staffing

Required

The following are required staff positions. Applicants are encouraged to fill one or more positions with a qualified individual who is a survivor.

Full Time (1 FTE) Case manager: Applicant organizations must utilize grant funds for a case manager, or similar position, to serve as the primary point of contact for clients beginning with intake and continuing with service coordination. Responsibilities will include, but are not limited to:

- Assisting with intake.
- Building collaborative partnerships and referral relationships with service providers.
- Providing referrals and information for clients that do not meet program eligibility criteria or that the program is unable to serve due to capacity limitations.
- Maintaining case files and completing client reports.
- Coordinating services for clients, both within the agency and externally with partners.
- Providing crisis intervention.
- Informing clients of the crime victim compensation program and helping them submit an application.

Direct service staff: Sufficient staffing to provide the proposed services for all clients. The staffing plan should provide the ability to serve clients with various levels and length of service needs. The intent is to anticipate engagement in long-term services when needed.

Supervisor: Ongoing supervision of direct service staff to ensure program fidelity and staff support.

Optional

Community outreach specialist: Promotes the program, engages in community outreach, networking, and collaboration that results in referrals to the program, and assists in the identification of community resources.

Required Training

Human trafficking: Applicant must ensure staff completes at least one training during the grant period that includes both sex and labor trafficking. Training should extend the agency's capacity to serve all survivors of trafficking. A focus on providing inclusive, accessible services is recommended. The details and content of the training must be documented.

Trauma: Agencies should hold at least one training on trauma for all program staff during the grant period. This training should build staff’s capacity to respond to and support trauma victims and should provide education on vicarious trauma and self-care. Agencies are strongly encouraged to take additional steps toward building internal capacity for engaging in trauma-informed care, such as the development and use of trauma screening tools, policies, and practices that mitigate vicarious trauma, and the use of program assessment to gauge agency trauma readiness.

Activities and the costs associated with proposed trainings must be thoroughly explained and justified in both the program narrative and budget narrative.

4. Performance Plan

The following table depicts objectives linked to performance indicators that show progress toward the proposed program goal. Complete the table by entering ambitious yet realistic numbers for each objective based on your proposed program. Applicants may list additional support service objectives for the program. Selected programs will be required to submit quarterly reports on the following objectives and must identify the number of clients they aim to serve during the performance period. Objectives should include an estimate of the number of clients that will receive each service

ICJIA may survey grantees to assess their knowledge of trauma-informed practices and their implementation as part of a grant monitoring function. These assessments help ICJIA identify areas of strength for adopting a trauma-informed approach to services that help to prevent re-traumatization and needs for growth.

ICJIA recognizes that each program may have different needs, goals, and client populations. Below is an example to help applicants formulate their own Performance Plans. Applicants must generate their own goals based on their proposed programs.

Funded programs will be required to submit quarterly progress reports that will minimally include information based on the applicant’s proposed objectives. For more information on how to create a performance plan template in AmpliFund, please see “Performance Metrics Sample and Instructions” in AmpliFund for additional information.

Information on the following goals must be included in the Performance Plan.

Goal: Provide core services to victims of human trafficking.	
Objective	Performance Measure
<i>INFORMATION & REFERRAL</i>	
# ____ clients will receive information about the criminal justice process.	# of clients provided information about the criminal justice process. # of times staff provided information about the criminal justice process.

# ____ clients will receive information about victim rights, how to obtain notifications, etc.	# of clients provided information about victim rights, how to obtain notifications, etc. # of times staff provided information about victim rights, how to obtain notifications, etc.
# ____ clients will receive referrals to other victim service providers.	# of clients provided with referrals to other victim service providers. # of times staff provided referrals to other victim service providers.
# ____ clients will receive referrals to other services, supports, and resources (includes legal, medical, faith-based organizations, etc.)	# of clients provided with referrals to other services, supports, and resources. # of times staff provided referrals to other services, supports, and resources.
# ____ clients will receive assistance with a victim compensation application.	# of clients received assistance with a victim compensation application.
<i>ADVOCACY</i>	
# ____ clients will receive individual advocacy (e.g., assistance applying for public benefits).	# of clients provided individual advocacy (e.g., assistance applying for public benefits, return of personal property or effects). # of times staff provided individual advocacy (e.g., assistance applying for public benefits, return of personal property or effects).
# ____ clients will receive victim advocacy/accompaniment to emergency medical care.	# of clients provided victim advocacy/accompaniment to emergency medical care. # of times staff provided victim advocacy/accompaniment to emergency medical care.
# ____ clients will receive victim advocacy/accompaniment to medical forensic exam.	# of clients provided victim advocacy/accompaniment to medical forensic exam. # of times staff provided victim advocacy/accompaniment to medical forensic exam.
# ____ clients will receive law enforcement interview advocacy/accompaniment.	# of clients provided law enforcement interview advocacy/accompaniment. # of times staff provided law enforcement interview advocacy/accompaniment.

# ____ clients will receive immigration assistance (e.g., special visas, continued presence application, and other immigration relief).	# of clients provided immigration assistance. # of times staff provided immigration assistance.
# ____ clients will receive assistance intervening with an employer, creditor, landlord, or academic institution.	# of clients provided with assistance intervening with an employer, creditor, landlord, or academic institution. # of times staff aided intervening with an employer, creditor, landlord, or academic institution.
# ____ clients will receive child or dependent care assistance.	# of clients provided with child or dependent care assistance. # of times staff provided child or dependent care assistance.
# ____ clients will receive transportation assistance.	# of clients provided with transportation assistance. # of times staff provided transportation assistance.
# ____ clients will receive interpreter services.	# of clients provided with interpreter services. # of times staff provided interpreter services.
# ____ clients will receive employment assistance (e.g., help creating a resume or completing a job application).	# of clients provided with employment assistance (e.g., help creating a resume or completing a job application). # of times staff provided employment assistance (e.g., help creating a resume or completing a job application).
# ____ clients will receive education assistance (e.g., help completing a GED or college application).	# clients provided with education assistance (e.g., help completing a GED or college application). # of times staff provided education assistance (e.g., help completing a GED or college application).
# ____ clients will receive economic assistance (e.g., help creating a budget, repairing credit, providing financial education).	# of clients provided with economic assistance (e.g., help creating a budget, repairing credit, providing financial education). # of times staff provided economic assistance (e.g., help creating a budget, repairing credit, providing financial education).
# ____ clients will receive housing advocacy, or help with implementing a plan for	# of clients provided with receive housing advocacy, or help with implementing a plan

obtaining housing (e.g., accompanying client to apply for Section 8 housing)	for obtaining housing (e.g., accompanying client to apply for Section 8 housing) # of times staff aided with receive housing advocacy, or help with implementing a plan for obtaining housing (e.g., accompanying client to apply for Section 8 housing)
<i>EMOTIONAL SUPPORT & SAFETY</i>	
# _____ clients will receive crisis intervention.	# of clients provided with crisis intervention. # of crisis intervention sessions provided by staff.
# _____ clients will receive individual counseling.	# of clients provided with individual counseling. # of individual counseling sessions provided by staff.
# _____ clients will receive group support.	# of clients provided group support. # of group support sessions provided by staff.
# _____ clients will receive emergency financial assistance.	# of clients provided with emergency financial assistance. # of times staff provided emergency financial assistance.
# _____ clients will receive relocation assistance.	# of clients provided with relocation assistance. # of times staff provided relocation assistance.
<i>CRIMINAL/CIVIL JUSTICE SYSTEM ASSISTANCE</i>	
# _____ clients will receive criminal advocacy/accompaniment.	# of clients provided criminal advocacy/accompaniment. # of times staff provided criminal advocacy/accompaniment.
# _____ clients will receive civil advocacy/accompaniment (includes victim advocate assisting with orders of protection).	# of clients provided civil advocacy/accompaniment. # of times staff provided civil advocacy/accompaniment.
<i>TRAININGS</i>	
# _____ staff will receive training on trauma	# of staff trained # of trainings held
# _____ staff will receive training on Sex & Labor Trafficking Training(s)	# of staff trained

<u>List training(s):</u>	# of trainings held
<i>OPTIONAL SERVICES & ACTIVITIES</i>	
# _____ clients will receive therapy.	# of clients provided with therapy. # of therapy sessions provided by staff.
# _____ clients will receive medication management.	# of clients provided with medication management. # of medication management sessions provided.
# _____ clients will receive substance use disorder treatment.	# of clients provided with substance use disorder treatment. # of substance use disorder treatment sessions provided.
# _____ outreach meetings held with community organizations to provide information about program and services.	# of outreach meetings held with community organizations to provide information about program and services. # of community organizations provided with information about program and services.
# _____ of public awareness events held to provide information about program and services.	# of public awareness events held to provide information about program and services. # of community members provided with information about program and services.
# _____ clients that will be contacted through individual outreach and informed about program and services.	# of clients provided with information about program and services through individual outreach.

5. Priorities

While this funding opportunity responds to several priorities established by the 2022 Victim Services Planning Committee,¹⁸ it most directly addresses priority areas of fundamental needs, core services, and trauma services.

6. Evidence-Based Programs or Practices

Applicants are strongly encouraged to utilize evidence-informed practices for delivering services, when appropriate. If programs propose the use of evidence-informed practices they should thoroughly describe the practice, identify the population(s) the practice will be used with, and cite evidence demonstrating the practice's efficacy with the intended population(s).

¹⁸ Vasquez, A. L., Gonzalez, L. F., Nguyen, S., Schaffner, C., Hiselman, J., Smith, E., Hailey, S., & Reichgelt, R. (2023). *2022 victim service planning research report*. Illinois Criminal Justice Information Authority.

B. Funding Information

1. Award period

Grant awards resulting from this opportunity will have a target period of performance of January 1, 2026, to December 31, 2026. Funding to support programming for an additional 12 months may be awarded after the initial funding period, contingent upon satisfactory performance and availability of funds. The program funding period will not exceed 24 months.

2. Available Funds

A total of **\$800,000** in funding is available through this solicitation. Applicants may request a minimum of **\$125,000** and a maximum of **\$175,000** in grant funding.

Agreements that result from this funding opportunity are contingent upon and subject to the availability of funds.

Eligibility Information

Before applying for any state grant, all entities must be registered through the Grant Accountability and Transparency Act (GATA) Grantee Portal at www.grants.illinois.gov/portal. Registration and pre-qualification are required annually. During pre-qualification, verifications are performed, including a check of federal SAM.gov Exclusion List and status on the Illinois Stop Payment List. The Grantee Portal alerts of “qualified” status or informs how to remediate a negative verification (e.g., missing UEI Unique Entity Identifier assigned in sam.gov, not in good standing with the Secretary of State). Inclusion on the SAM.gov Exclusion List cannot be remediated.

Failure to meet an eligibility criterion by the application deadline will result in the return of the application without review and will preclude ICJIA from making a State award.

Applicants are also required to submit a financial and administrative risk assessment via the GATA Grantee Portal, utilizing an Internal Controls Questionnaire (ICQ) for the current state fiscal year and obtain approval from their cognizant agencies before execution of the grant agreement. Delay in obtaining ICQ approval will result in a delay in grant execution.

1. Eligible Applicants

Eligible applicants include nonprofit, non-governmental organizations or tribal programs that provide services and related assistance to human trafficking victims and their families. Applicants with demonstrable experience serving human trafficking victims are encouraged to apply. Because this funding opportunity aims to expand the availability of services to human trafficking victims across Illinois, organizations with demonstrable histories of serving victims of other types of sexual violence are encouraged to apply with a proposed plan to ensure funded staff would receive sufficient training to serve victims of human trafficking.

Public Agency and Nonprofit Organization. Programs may be operated by a public agency or nonprofit organization, or a combination of such organizations, to provide direct services to crime victims. Nonprofit organizations must submit proof of 501(c)(3) status as determined by the Internal Revenue Service.

Applicants must be pre-qualified to do business with the State of Illinois.

2. Cost Sharing or Matching

Matching funds will equal 20% of the total cost of the project funded and must be included in the applicant's budget submission. Federal grant funds requested under this application may not exceed 80% of the total cost of the project. Match can be made in both cash and/or in-kind contributions. Cash or in-kind resources used as match must be spent in support of the program's goals and objectives.

In-kind match includes volunteered professional or personal services, office materials and equipment, workspace and facilities, and non-program funded victim assistance activities. Any reduction or discount provided to a sub-recipient shall be valued as the difference between what the sub-recipient paid and what the provider's nominal or fair market value is for the good or service. The value placed on volunteered services must be consistent with the rate of compensation paid for similar work in the program or the labor market. The value of donated space may not exceed the fair rental value of comparable space. The value placed on loaned or donated equipment may not exceed its fair rental or market value.

Refer to 28 CFR 200.306 for more information on match types and match requirements.

Example:

Total Project Cost	\$100,000
20 Percent matching funds ($\$100,000 \times .20$)	\$ 20,000
Federal funds requested ($\$100,000 \times .80$)	\$ 80,000

3. Indirect Cost Rate

In order to charge indirect costs to a grant, the applicant organization must either have an annually negotiated indirect cost rate agreement (NICRA) or elect to use a standard *de minimis* rate. There are three types of allowable indirect cost rates:

- a) Federally Negotiated Rate. Organizations that receive direct federal funding, may have an indirect cost rate that was negotiated with the Federal Cognizant Agency. Illinois will accept the federally negotiated rate.
- b) State Negotiated Rate. The organization may negotiate an indirect cost rate with the State of Illinois if they do not have a Federally Negotiated Rate. If an organization has not previously established an indirect cost rate, an indirect cost rate proposal must be submitted through the GATA Grantee Portal. If an organization previously established an indirect cost rate, the organization must annually submit a new indirect

cost proposal through the GATA Grantee Portal within six (6) months after the close of the grantee's fiscal year.

- c) *De Minimis Rate*. An organization that has never negotiated an indirect cost rate with the Federal Government or the State of Illinois is eligible to elect a *de minimis* rate of 15% of modified total direct cost (MTDC). Once established, the *de minimis* Rate may be used indefinitely. The State of Illinois must verify the calculation of the MTDC annually in order to accept the *de minimis* rate.

All grantees must complete an indirect cost rate negotiation or elect the De Minimis Rate to claim indirect costs. Indirect costs claimed without a negotiated rate or a De Minimis Rate election on record in the GATA Grantee Portal indirect cost rate system may be subject to disallowance.

Limitations on indirect costs restrict the amount and/or type of indirect costs that are allowed to be charged to grant awards. Indirect cost limitations and restrictions must be clearly stated in this section. For example, the grant award may be subject to state and federal statutory requirements that limit the allowability of costs. The maximum amount allowable under a limitation cannot exceed the total amount under the NICRA. State and federal statutes may restrict the amount of salary that can be charged to a grant award, if the base salary exceeds the Federal Executive Level II Pay Scale. If additional statutory restrictions or limitations are imposed, such as parameters for direct administrative costs, facility costs, and indirect administrative cost levels, those restrictions or limitations must be stated in this section. The statutory reference or guidance imposing the indirect cost limitation or restriction must also be stated within this section.

Grantees have discretion not to claim payment for indirect costs. Grantees that elect not to claim indirect costs cannot be reimbursed for indirect costs. The organization must record an election to "Waive Indirect Costs" into the GATA Grantee Portal.

Indirect Cost election must be completed annually, for every entity's fiscal year. More information regarding the indirect cost election process can be found [here](#).

C. Application and Submission Information

1. Accessing Application Package

Applications must be obtained at [human traffickinghttps://icjia.illinois.gov/gata](https://icjia.illinois.gov/gata) by clicking on the link titled "Human Trafficking Victim Services." Paper copies of the application materials may be requested from Shataun Hailey by calling 312-814-8100; writing Shataun Hailey at 60 E Van Buren, Suite 650, Chicago, Illinois 60605; via Telephone Device for the Deaf (TDD) (312)793-4170 or by email at shataun.hailey@Illinois.gov.

Application materials **must** be submitted via the AmpliFund grant management system found here: [Amplifund VOCA Human Trafficking NOFO](#)

2. Content and Form of Application Submission

Applications and related materials must be submitted in AmpliFund.

3. Unique Entity Identification Number (UEI) and System for Award Management (SAM)

Applicants are required (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) to :

- a) Be registered in SAM before submitting its application with a UER assigned. To establish a SAM registration, go to [human traffickingtp://www.SAM.gov/SAM](https://www.SAM.gov/SAM).
- b) Always continue to maintain an active SAM registration with current information during an active award, application or plan under consideration by ICJIA.

ICJIA may not issue a grant award until the applicant has complied with all applicable SAM requirements, if an applicant has not fully complied with the requirements by the time ICJIA is ready to make an award, ICJIA may determine that the applicant is not qualified to receive a grant award.

4. Submission Dates, Times, and Method

Completed application materials must be received by and in possession of the AmpliFund grant management system by 5:00 p.m., August 25, 2025, to be considered for funding. Applications must be submitted via AmpliFund. Click here: [Amplifund VOCA Human Trafficking NOFO](#). Upon receipt, an automated confirmation will be emailed. Proposals will not be accepted by email, mail, fax, or in person. AmpliFund will not permit late submissions. Agencies are encouraged to submit their applications 24-72 hours in advance of the deadline to avoid unforeseen technical difficulties. Technical difficulties with the grant management system should be reported immediately to ICJIA at CJA.HumanTraffickingNOFO@Illinois.gov.

5. Application Questions

Questions may be submitted via email at CJA.HumanTraffickingNOFO@Illinois.gov. The deadline for submitted questions is 5:00 p.m. (CST) on August 21, 2025. All substantive questions and responses will be posted on the ICJIA website at [human traffickingtps://icjia.illinois.gov/gata](https://icjia.illinois.gov/gata) and here: [AMPLIFUND HUMAN TRAFFICKING NOFO](#). Due to the competitive nature of this solicitation, applicants may not discuss the opportunity directly with any ICJIA employee other than via this email address CJA.HumanTraffickingNOFO@Illinois.gov.

6. *Funding Restrictions*

a) Federal Financial Guide. Applicants must follow the current edition of the Department of Justice Grants Financial Guide which details allowable and unallowable costs is available at: https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf. Costs may be determined to be unallowable even if not expressly prohibited in the Federal Financial Guide.

b) Prohibited Uses. The following is a non-exhaustive list of services, activities, goods, and other costs that cannot be supported through this NOFO:

- Land acquisition
- New construction
- A renovation, lease, or any other proposed use of a building or facility that will either result in a change in its basic prior use or significantly change its size
- Minor renovation or remodeling of a property either listed or eligible for listing on the National Register of Historic Places or located within a 100-year flood plain
- Implementation of a new program involving the use of chemicals
- Capital expenditures
- Fundraising activities
- Most food and beverage costs
- Lobbying
- Criminal defense and tort action
- Direct compensation for victims of crime

c) Allowable expenses. All expenses must be reasonable, necessary, and allocable to the program. Funds shall be used only to improve services for and/or the response to victims of sexual assault and labor trafficking in persons who have experienced human sex trafficking. Activities unrelated or only tangentially related to the provision of direct services to victims are not eligible for support.

a) d) Pre-Award Costs. **No costs incurred before the start date of the grant agreement may be charged to awards resulting from this funding opportunity.**

e) Pre-approvals. Prior approvals may affect project timelines. Submission of materials for ICJIA approval should be incorporated into the application Implementation Schedules. ICJIA may require prior approval of the following:

- Out-of-state travel
- Certain Requests for Proposals, procurements, and sub-contracts
- Conference, meeting, and training costs

f) State Travel Guidelines. travel costs charged to ICJIA must conform to State Travel Guidelines, found here: <https://www2.illinois.gov/cms/Employees/travel/Pages/TravelReimbursement.aspx>. Out-of-state hotel rates are based on the General Service Administration

(GSA) guidelines found here: [human traffickinghttps://www.gsa.gov/travel/plan-book/per-diem-rates](https://www.gsa.gov/travel/plan-book/per-diem-rates). Applicant agencies with lower cost travel guidelines than the State of Illinois must use those lower rates.

g) **Proposed Subawards and Subcontracts.** Applicants may propose to enter into subawards or subcontracts under this award, each of which involve different rules and applicant responsibilities. A subaward carries out a portion of the grant agreement while a contract is often for obtaining goods and services for the grantee's own use. (44 Ill. Admin Code 7000.240). If a third party will provide some of the essential services or develop or modify a product that the applicant has committed to provide or produce, ICJIA may consider the agreement with the third party a subaward for purposes of grant administration.

Applicants must classify each expense in the contractual budget as a subaward or subcontract. The substance of the agreement, not the title or structure of the agreement, will determine whether it is a subaward of a subcontract. Applicants are advised to use the “Checklist for Contractor/Subrecipient Determinations” available at the GATA Resource Library for guidance:

[humantraffickinghttps://www.illinois.gov/sites/gata/pages/resourcelibrary.aspx](https://www.illinois.gov/sites/gata/pages/resourcelibrary.aspx).

Applicants are required to justify their use of subawards and explain their capacity to serve as “pass-through” entities in the program narrative. Applicants will monitor subaward compliance with grant terms, applicable federal and state law including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award, 2 C.F.R. Part 200, GATA, and ICJIA policies. Proposed subawards must be identified, if possible, and their roles described in both the program and budget narratives.

For procurement contracts, applicants are encouraged to promote free and open competition in awarding contracts. All subcontracts must comply with federal and state requirements.

8. Requirement Prior to Submitting the Application

1. All Applicants must register their organization at the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: [GATA Grantee Portal](#).
2. To submit an application, approved individuals for an organization must registered via the GATA Grantee GATA Portal and identified as an AmpliFund user.

Applicant Technical Assistance Recording. Applicants are advised to view the following technical assistance recordings prior to application submission. This technical assistance video will be posted on July 29, 2025.

All recordings are located on the [ICJIA YouTube channel](#).

- [Register in the GATA Grantee Portal](#)
- [Creating a GATA Grantee User Account](#)
- [Register in AmpliFund](#)

- [Complete the application in AmpliFund](#)
- [Getting to know GATA and the GATA Grantee Portal](#)
- Learn about the: Online Self-paced Grant Course: [YOUR RECIPE FOR GRANT SUCCESS](#)

D. Application Review Information

1. Criteria

Application materials must address all components of this NOFO and demonstrate both a need for the program and an ability to successfully implement the program. Evaluation criteria must include at a minimum the following criteria categories:

- Need: Identification of community partners, facts and evidence that demonstrate the proposal supports the grant program purpose.
- Capacity: The ability of an entity to execute the grant project according to project requirements.
- Quality: The totality of features and characteristics of a service, project or product that indicated its ability to satisfy the requirements of the grant program.
- Other: Societal impact, economic impact, cost effectiveness, sustainability, and grant specific criteria.

Reviewers will score applications based on completeness, clear and detailed responses to program narrative questions, and inclusion of all mandatory program elements as well as past performance history and/or financial standing with ICJIA. The applicant must demonstrate that costs are reasonable, necessary, and allowable.

The total number of points available is 100.

Scoring Criteria		POINTS
Summary of the Program:		
Describes the agency's history and expertise in providing services to victims of human trafficking. Includes quantitative (e.g. years of service; number of clients served last year) and qualitative (e.g. description of services provided; client case summaries) descriptions. If the agency does not have demonstrable experience in serving human trafficking victims, applicants must propose a plan to ensure that funded staff will receive training in servicing victims of human trafficking.		10
Statement of the Problem:		
Describes the area to be served and the need for human trafficking services. Use quantitative and qualitative and/or anecdotal data that demonstrates this need.		5
Describes the challenges faced by the victims of human trafficking to be served.		5
Project Management:		
Provides a clear, concise summary of the proposed program design including the services to be provided to victims of human trafficking.		10

Describes who will oversee the implementation of this proposed program. Also, describes all staff positions assigned to the proposed program. Includes the name of the position, roles, responsibilities, the full-time equivalent (FTE) for each and supervision structure. Includes the required staff positions: 1 full-time Case Manager, direct service staff, and supervision of direct service staff.	10
Project Implementation:	
Describes how the applicant's organization understands the needs of those who have experienced human trafficking and how the proposed program is designed to address and meet those needs.	5
After reviewing "Trauma and Trauma Informed Care" in <i>Attachment 1</i> , describes how the proposed program will incorporate each key principle of trauma informed services. Also, describes how the proposed services implement victim centered approaches and work to empower clients.	5
Describes the referral process for services and resources outside of your proposed program for victims of human trafficking.	5
Explains how the proposed program will build capacity to serve victims of human trafficking. This explanation should include at least one capacity building example.	5
Describe how the proposed program will be survivor-informed, including how program design, policies, and practices will incorporate input from individuals who have experienced human trafficking	5
Describes activities that will promote and direct potential clients to the proposed services. Project the number of clients to be served during the grant period. Explain and justify this projection	5
Includes a complete and realistic implementation schedule. Applicant includes steps for project development and operation and staff responsible for each step. Staff position should be reflective of those identified in Project Management.	10
Goals, Objectives, and Performance Indicators:	
Includes a complete Goals and Performance Metrics for the proposed program in the AmpliFund grant management system. This program is for 12 months, the metrics should measure meaningful, tangible changes resulting from program implementation or expansion for the designated period of performance.	10
Budget Detail and Narrative	
Includes a complete and realistic budget relative to program objectives.	5
Includes an explanation of why each line item is necessary for program implementation.	5
Total Possible Points 100	

2. Review and Selection Process

All applications will be screened for completeness including GATA pre-qualification and ICQ submission for the current state fiscal year. Applications that are not complete will not be reviewed.

ICJIA reserves the right to reject incomplete proposals, proposals that include unallowable activities, proposals that do not meet eligibility or program requirements, and proposals that

are otherwise unsatisfactory. ICJIA may invite applicants to answer clarifying questions and modify budgets that include unallowable or unreasonable costs. NOFO application budgets will be reviewed for allowability, completeness, and cost-effectiveness. ICJIA will perform an in-depth budget review of all grants awarded and may require budget modifications that do not materially change the nature of the program.

Successful applicants whose applications contained unallowable or unreasonable costs may have their awards reduced by the total amount of those costs. Upon applicant acceptance of the grant award, announcement of the grant award shall be published by ICJIA to the GATA portal. Review team recommendations will be forwarded to Budget Committee for approval. Applicants will be notified of the Budget Committee's decision.

3. Implementing Agency vs. Program Agency

An implementing agency is the legal entity that receives state funds, such as a county.

A program agency:

- Is a subdivision of the implementing agency, such as a county probation department.
- Carries out program operations.
- Is responsible for data and fiscal reporting.

4. Anticipated Announcement and State Award Dates

Task	Date
NOFO posted	July 24, 2025
Technical Assistance video posted	July 29, 2025
Deadline for application questions	August 21, 2025
Applications due	August 25, 2025 – 5:00 pm
ICJIA Budget Committee review/approval of recommended designations	October 23, 2025
Performance Period	January 1, 2026-December 31, 2026

5. Appeal Process

Unsuccessful applicants may request a formal appeal of the evaluation process. Evaluation scores and funding determinations may not be contested and will not be considered by ICJIA's Appeals Review Officer. The appeal must be via AmpliFund and submitted within 14 calendar days after receipt of a Funding Opportunity Declination Letter from ICJIA. The appeal must include, at a minimum, the following:

- Statement indicating a request for a formal appeal
- Name and address of the appealing party
- Identification of the grant program
- A statement of reason for the appeal

The appeal will be sent to:

Appeals Review Officer
Illinois Criminal Justice Information Authority
CJA.ARO@Illinois.gov

Once an appeal is received, ICJIA will acknowledge receipt of an appeal. ICJIA will respond to the appeal, in writing, within 60 days or explain why more time is required. ICJIA will resolve the appeal by a written determination, which will include:

- Review of the appeal.
- Appeal determination.
- Rationale for the determination.
- Standard description of the appeal review process and criteria.

6. Debriefing Process

Unsuccessful applicants may request a debriefing for feedback to improve future applications. Debriefings include written advice on the strengths and weaknesses of applications using the evaluation and review criteria.

Requests for debriefings must be made via email and submitted within seven calendar days after receipt of notice. Debriefing requests will not be granted if there is an active appeal, administrative action, or court proceeding. The written debriefing requests shall include:

- The name and address of the requesting party.
- Identification of grant program.
- Reasons for the debrief request.

Please send requests to:

Shataun Hailey, Victim Services Program Manager
Illinois Criminal Justice Information Authority
CJA.HumanTraffickingNOFO@Illinois.gov

E. Award Administration Information

1. State Award Notices

The ICJIA Budget Committee is scheduled to review and approve designations at the October 23, 2025, Budget Committee Meeting.

ICJIA will transmit a Notice of State Award (NOSA) and the grant agreement to successful applicants after the Budget Committee reviews and approves designations. The NOSA will detail specific conditions resulting from pre-award risk assessments that will be included in the grant agreement. The NOSA will be provided and must be accepted through the Grantee Portal unless another distribution is established. The NOSA is not an authorization to begin performance or incur costs.

The following documents must be submitted prior to the execution of an agreement:

- Fiscal Information Sheet
- Audit Information Sheet
- Programmatic Risk Assessment
- Civil Rights Compliance Questionnaire

2. Administrative and National Policy Requirements

In addition to implementing the funded project consistent with the approved project proposal and budget, agencies selected for funding must comply with applicable grant terms and conditions and other legal requirements, including the Victims of Crime Act, GATA, and the U.S. Department of Justice Grants Financial Guide.

Additional programmatic and administrative special conditions may be required.

3. Reporting

Recipients must submit periodic financial reports, periodic performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the 2 CFR Part 200 Uniform Requirements. Future awards and fund drawdowns may be withheld if reports are delinquent.

Programs selected for funding will be required to submit quarterly reports on the following objectives and must identify the number of clients they aim to serve during the performance period. In addition to the required ICJIA data submission, the applicant will be required to report on the progress of activity in the OVC Performance Measurement Tool (PMT).

F. State Awarding Agency Contact(s)

For questions and technical assistance regarding application submission, contact:

Shataun Hailey, Victim Services Program Manager
Illinois Criminal Justice Information Authority
CJA.HumanTraffickingNOFO@Illinois.gov

G. Other Information

The Illinois Criminal Justice Information Authority (ICJIA) is a state agency dedicated to improving the administration of criminal justice. ICJIA brings together key leaders from the justice system and the public to identify critical issues facing the criminal justice system in Illinois, and to propose and evaluate policies, programs, and legislation that address those issues. The statutory responsibilities of ICJIA fit into four areas: grants administration; research and analysis; policy and planning; and information systems and technology.

Section 7 of the Illinois Criminal Justice Information Act grants ICJIA authority “to apply for, receive, establish priorities for, allocate, disburse, and spend grants of funds that are made available by and received on or after January 1, 1983 from private sources or from the United States pursuant to the federal Crime Control Act of 1973, as amended, and similar federal legislation, and to enter into agreements with the United States government to further the purposes of this Act, or as may be required as a condition of obtaining federal funds” and “to receive, expend, and account for such funds of the State of Illinois as may be made available to further the purposes of this Act.” (20 ILCS 3930/7(k), (l))

The Victims of Crime Act of 1984 established the Crime Victims Fund (34 U.S.C. 20101(c)) for the purpose of creating a special mandatory spending account dedicated to helping victims of all types of crimes. The following are authorized by the Victims of Crime Act:

- Children’s Justice Act grants
- U.S. Attorney’s victim/witness coordinators
- F.B.I. victim assistance specialists
- Federal victim notification system
- OVC discretionary grants
- State compensation formula grants
- State victim assistance formula grants
- Antiterrorism Emergency Reserve

In addition, distribution of federal funds through the Victims of Crime Act of 1984 by the Illinois Criminal Justice Information Authority is authorized by 20 Ill. Admin. Code 1520.40, stating in pertinent part that [ICJIA] will annually review Section 1404 of the Victims of Crime Act of 1984 (P.L. 98-473, effective October 12, 1984) and based on the requirements of Section 1404(a) and (b), the need for services to victims and the services available to address that need, as evidenced by oral and written comment and testimony received at public meetings conducted pursuant to the Open Meetings Act (Ill. Rev. Stat. 1983, ch. 102, par. 41 et seq.), select program priorities for each federal fiscal year.”

The Victims of Crime Act (VOCA), passed by Congress in 1984 and amended in 1988, established the Crime Victims Fund, which provides funds to states for victim assistance and compensation programs that offer support and services to those affected by violent crimes.

In addition, distribution of federal funds through VOCA by the ICJIA is authorized by 20 Ill. Admin. Code 1520.40, stating in pertinent part that “[ICJIA] will annually review Section 1404 of the Victims of Crime Act of 1984 (P.L. 98-473, effective October 12, 1984) and based on the

requirements of Section 1404(a) and (b), the need for services to victims and the services available to address that need” will “select program priorities for each federal fiscal year.”

Neither the State of Illinois nor ICJIA are obligated to make any award as a result of this announcement. The ICJIA Executive Director or designee has sole authority to bind ICJIA to the expenditure of funds through the execution of grant agreements.

This application is subject to the Illinois Freedom of Information Act (FOIA). Any information that the applicant believes should be exempt under FOIA should clearly highlight the information that is exempt, and the basis of the exemption.

ATTACHMENT 1

TRAUMA-INFORMED SERVICES

A cornerstone of victim services has been to support victims’ choices; believing that victims know their situation best. While providers undoubtedly operate from this philosophy, there is more providers can do to ensure services do not unintentionally re-traumatize victims through policies and programming that don’t consider the impact of trauma on a person’s thinking, feelings, and behaviors. Use of trauma-informed services is encouraged. Core principles of trauma-informed services include the following:

Core Principles	Examples
Understanding Trauma and Its Impact	Understanding traumatic stress and recognizing that many current behaviors and responses are ways of adapting to and coping with past traumatic experiences.
Promoting Safety	Establishing a safe physical and emotional environment where basic needs are met; safety measures are in place; and provider responses are consistent, predictable, and respectful.
Supporting Consumer Control, Choice and Autonomy	Helping people regain a sense of control over their daily lives. Keeping people informed about all aspects of the system and allowing them to drive goal planning and decision-making.
Sharing Power and Governance	Sharing power and decision-making across all levels of an organization, whether related to daily decisions or when reviewing and establishing policies and procedures.
Ensuring Cultural Competence	Respecting diversity within the program, providing opportunities for consumers to engage in cultural rituals,

	and using interventions specific to cultural backgrounds.
Integrating Care	Maintaining a holistic view of consumers that acknowledges the interrelated nature of emotional, physical, relational, and spiritual health and facilitates communication within and among service providers and systems.
Healing Happens in Relationship	Believing that establishing safe, authentic, and positive relationships can be corrective and restorative to trauma survivors.
Understanding that Recovery is Possible	Understanding that recovery is possible for everyone regardless of how vulnerable he or she may appear, instilling hope by providing opportunities for consumer involvement at all levels of the system and establishing future-oriented goals.

Source: Guarino, Soares, Konnath, Clervil, & Bassuk, 2009