

Notice for Funding Opportunity (NOFO)

FFY21 and FFY22 Justice Assistance Grant NOFO # 2094-2964 Addressing Co-occurring Disorders for People Who are Involved in the Justice System

Task	Date
NOFO Posted	February 14, 2025
Technical Assistance Recording Posted	3:00 p.m. CDT, February 21, 2025
NOFO question submission deadline	March 28, 2025
Applications due	5:00 p.m. CDT, April 4, 2025
Budget Committee review/approval of recommended designations	June 16, 2025
Performance Period	July 1, 2025, to June 30, 2026

CHECKLIST

Prior to applying:

- Obtain a Unique Entity ID #,
- <https://www.dnb.com/duns-number/get-a-duns.html>
- [Register with the System for Award Management \(SAM\)](#),
- [Apply for, update or verify the Employer Identification Number \(EIN\)](#)
- [Complete registration in the Grantee GATA Portal](#)
- [Identify primary contact and obtain Single Sign-On for application submission in AmpliFund](#)
- Maintain in “Good” standing with all GATA pre-qualification requirements

AmpliFund Download/Upload Checklist:

- Performance Plan – NOFO#2094-2964 – Goals, Objectives, and Performance Metrics
- Budget – NOFO#2094-2964

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FFY21 and FFY22 Justice Assistance Grant NOFO # 2094-2964 Addressing Co-occurring Disorders for People Who are Involved in the Justice System

	Data Field	
1.	Awarding Agency Name:	Illinois Criminal Justice Information Authority (ICJIA)
2.	Agency Contact:	Luisa Salazar Illinois Criminal Justice Information Authority 60 E Van Buren Street, Suite 650 Chicago, IL 60605 CJA.JAGNOFO2964@Illinois.gov 312-814-0707
3.	Announcement Type:	<input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement
4.	Type of Assistance Instrument:	Grant
5.	Funding Opportunity Number:	2094-2964
6.	Funding Opportunity Title:	Addressing Co-occurring Disorders for People Who are Involved in the Justice System
7.	CSFA Number:	546-00-2094
8.	CSFA Popular Name:	Edward Byrne Justice Assistance Grant
9.	Assistance Listing Number(s):	16.738
10.	Anticipated Number of Awards:	Unknown
11.	Estimated Total Program Funding:	• \$1,400,000
12.	Award Range	• \$50,000 - \$200,000
13.	Source of Funding:	<input checked="" type="checkbox"/> Federal or Federal pass-through <input type="checkbox"/> State
14.	Match Requirement:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15.	Indirect Costs Allowed Restrictions on Indirect Costs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
16.	Posted Date:	February 14, 2025
17.	Application Range:	April 4, 2025, 5:00 p.m. CDT
18.	Technical Assistance Session:	Session Offered: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No It is recommended that applicants view the recorded technical assistance, which will be available beginning on February 21, 2025, at 3:00 p.m. CDT. The Technical Assistance Session can be found here.
19.	AmpliFund Application Submission Link:	NOFO#2094-2964 JAG - Addressing Co-occurring Disorders for People Who are Involved in the Justice System

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Notice of Funding Opportunity

FFY21 and FFY22 Justice Assistance Grant Addressing Co-occurring Disorders for People Who are Involved in the Justice System

A. Program Description

The Illinois Criminal Justice Information Authority has made \$1.4 million in FFY21 and FFY22 Justice Assistance Grant funding available for programs that address co-occurring behavioral health and substance misuse disorders and housing needs for people involved in the justice system. Grant funding is available to Illinois local, tribal, and state units of government. This grant opportunity will fund services for those in the communities they serve. The goal of this program is to reduce individuals' continued involvement in the criminal justice system by providing services that address co-occurring behavioral health, substance misuse, and housing needs.

Grants through this solicitation will support a 12-month period of performance. Subsequent grants may be available depending on grantee performance and availability of funds. This grant opportunity will support program funding for up to 36 months.

Illinois local, tribal, and state units of government may apply as sole applicants. Local units of government may also apply with a non-profit organization(s) as a lead and subgrantee(s) application under [ICJIA's Passthrough Entity policy](#).

Background

The Illinois Criminal Justice Information Authority administers Illinois's federal Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The JAG program provides states and units of local government with critical funding to support programs in a range of areas, including law enforcement; prosecution and courts; prevention and education; corrections and community corrections; drug treatment and enforcement; crime victim and witness assistance; and planning, evaluation, and technology improvement. State administering agencies, including ICJIA, must submit a five-year strategic plan to guide the implementation of fair, just, evidence-based, and effective policies and practices.

The U.S. Bureau of Justice Assistance (BJA) encourages each state to engage a comprehensive group of criminal justice system stakeholders for input in the strategic planning process. ICJIA's Research and Analysis Unit led the strategic planning process to guide JAG programming from 2024 to 2029. Several stakeholders participated in the process, including local governments and representatives of an array of criminal justice system sectors, including judges, prosecutors, law enforcement personnel, and corrections personnel, as well as providers of indigent defense services, victim services, juvenile justice delinquency prevention programs, community corrections, and reentry services.

Stakeholder feedback highlighted concerns about serious mental illness and substance misuse as factors that precipitated contact with the criminal justice system. Stakeholders also shared their

views on how mental health issues and substance misuse complicate successful probation and reentry program completion, leading to continual involvement in the justice system. Stakeholders ranked JAG purpose areas *Drug Treatment*, *Drug Enforcement*, *Drug Prevention* and *Drug Education* as the highest priorities. More specifically, behavioral health interventions and mental health services consistently ranked highest as programming priorities for future JAG funding.

Serious mental illness is a mental, behavioral, or emotional disorder that causes serious functional impairment and significantly interferes with life activities (National Institute of Mental Health, n.d.). Individuals involved in the justice system with serious mental illness generally experience worse outcomes, such as longer pre-trial detention, and are at a higher risk of recidivism as compared to others (Comartin et al., 2021). As Illinois stakeholders suggested, reentering individuals who may be subject to community supervision, such as probation, struggle with procuring mental health services and treatment (Brooker et al., 2023) and face higher risks of substance use and mental health issues compared to those in the general population. Further, those with serious mental illness experience more negative consequences of substance use (e.g., health, risky behaviors, legal) which hinder successful community reentry and community-based supervision (Rossheim et al., 2018).

People with serious mental illness and substance misuse are over-represented throughout the U.S. criminal justice system, and these issues heighten their risks of criminal justice involvement. For example, one study found that those with co-occurring serious mental illness and substance use disorders (SUDs) were almost eight times as likely to be arrested or booked into jails than those without, nearly twice as likely than those who maintain only a serious mental illness or five times more likely than those maintaining only a substance use disorder alone (Prince & Wald, 2018). Experts agree that promoting mental health and criminal justice collaboration is a key element in addressing this over-representation (Substance Abuse and Mental Health Services Administration, 2016; Diamond et al., 2001; Peters, 2015).

Another critical resource cited by stakeholders was affordable housing. Secure housing reduces recidivism and slows the revolving door of criminal justice contact for people who are returning to their communities after being incarcerated and involved in the justice system. Stakeholders stressed the importance of improving access to suitable urban and rural housing to support successful social reintegration. A substantial number of people who are involved in the justice system are often in unstable, unsafe, or non-supportive housing situations. A recent study by ICJIA recommended that to serve their clients better, probation departments needed to improve collaboration with housing service providers and obtain training on housing. and utilize recovery housing resources (Reichert, et al., 2023).

Finally, we share some background information on Certified Peer Recovery Specialists mentioned in the *program suggestions* below. Peer providers, also referred to as peer navigators, peer recovery specialists serve populations struggling with mental health, substance misuse, and other behavioral health conditions including those that are co-occurring. Facilities and organizations that use peer workers to help clients achieve long-term recovery rely on these specialists to use their life experience, professional certifications, and training to work with clients in unique and more comprehensive ways (Chapman et al., 2018; Schmutte et al., 2020; Skol & Fisher, 2016).

The Substance Abuse and Mental Health Services Administration published in 2023 a Treatment Improvement Protocol (TIP) which encouraged the integration of Peer Support Services in established organizations already providing treatment. Further, SAMHSA and Centers for Medicare and Medicaid Services have described the integration of peer support services as best practices and encouraged their adaptation and implementation among mental health and substance misuse treatment providers. Various designed studies including, randomized control trials, suggest peer support specialists can help increase motivation and engagement, retention, adherence to substance misuse plans, increase satisfaction, improve relationships, and reduce recurrence rates. These programs are also successful in multiple settings, including mobile support, permanent sites, and virtually (Chapman et al., 2018; Matthews et al., 2023; O’Connell et al., 2017; Substance Abuse and Mental Health Services Administration, 2023).

1. Program Requirements

Programs must include the components listed below in their design. The program narrative contains questions on program design, and responses will be scored based on whether these components are included. There is no one-size-fits-all approach to addressing co-occurring disorders and housing for people involved in the justice system. Applicants should apply local knowledge and data when developing and implementing each of the following components of their programs.

- A. Focus on service delivery to the community they serve.
- B. Target populations must be adults or juveniles who are involved in the justice system, including those in a pretrial release/detention status, on probation, or on mandatory supervised release.
- C. Target population services should focus on co-occurring conditions of behavioral health needs and substance misuse.
- D. Program must offer housing assistance or referral.

Program Options

- A. Program design can include a government entity applying as sole applicant.
- B. Program design can include a government entity as a lead entity and a non-profit, community-based organization as a subgrantee applying as one applicant with one or more subgrantee(s). Proposals with this structure will be required to follow [ICJIA’s Passthrough Entity policy](#).

Applicants may propose to expand current programming or implement new programs in either option.

Program Suggestions

Because there is no-one-size-fits-all program design that fits every community, below are program suggestions that stakeholders reported to be best practices in servicing people who are involved in the justice system focusing on co-occurring disorders. While not requirements, the program suggestions are encouraged to implement in your program.

A. Programs that hire professional staff should include, but limited to, Certified Peer Recovery Specialists and/or Certified Recovery Support Specialists (CRSS). The [Illinois Department of Human Services](#) outlines the certifications of these positions. The [Illinois Model for Mental Health Certified Recovery Support Specialist](#) (CRSS) establishes a valid, reliable, and defensible methodology for the evaluation of CRSS competency. To ensure CRSS professionals meet an acceptable standard of competency, the credential itself defines minimum acceptable standards of knowledge and skill in the profession.

B. Programs should consider hiring staff that use variations of recovery support, such as mentors or peer navigators that are non-certified, must be a minimum of two years sober and not under criminal justice supervision. These staff will provide support and assistance that complement needs around substance misuse and mental health (e.g., housing, employment, pro-social activities/networks). Additional information on mentors is available through the [National Reentry Resource Center](#) and the [National Reentry Network for Returning Citizens](#).

C. Applicants should consider programs that offer off-site recovery support specialists or peer navigators with placement of this resource outside of a criminal justice agency. Off-site recovery support has been reported to be more accessible for persons involved in the criminal justice system. (i.e., sub-contractual and not directly affiliated with a law enforcement or corrections agency).

D. Programs that adhere to best practices and evidence-based programming, such as cognitive behavioral therapy, risk-need-responsivity principles, separation of low and high-risk clients, and use of validated assessment tools. The [Center for Court Innovation](#) provides guidance on various evidence-based strategies.

E. Programs are encouraged to use specialized case management for those with co-occurring conditions to provide better services and follow-up.

F. Programs are encouraged to address the needs of rural areas or jurisdictions with limited resources for behavioral health and substance misuse treatment, including those with pretrial needs. Additional information is available at [Pretrial Reform in Rural Illinois](#).

F. Programs are encouraged to focus on reentry (whether from jails or IDOC facilities) for those with co-occurring conditions and should establish a partnership with the facility that their clients are exiting.

G. Programs may offer clients engagement incentives, such as bus passes or transportation assistance, personal care items, or other incentives.

H. Case management systems should allow access between lead entities and sub-contractors or subgrantees to the extent possible.

L. Programs should have an outreach component for obtaining referrals.

Geographic Distribution

At least one project will be funded in each of Illinois' six regions. Additional designations will be based on ranked application scores irrespective of state region. (*See Section E*)

Multi- or cross-regional applications will be assigned to geographic regions where program activity is anticipated to be most significant. For instance, if an applicant proposes to serve three counties in geographic Region 1 and most of the proposed activity will take place in geographic Region 2, the application will be assigned to region 2. (*See Attachment 1*)

2. Performance Measures

The goal of this program is to reduce continued involvement in the criminal justice system by providing services that focus on co-occurring behavioral health and substance misuse needs and housing needs.

Funded entities will be required to report performance measures through the BJA portal at <https://bjapmt.ojp.gov> and to submit quarterly data reports to ICJIA that will minimally include the information in the following chart.

This chart notes *potential* objectives and performance measures aligning with the proposed program. Complete these objectives by filling in the X as appropriate. Objectives may be added or deleted to align with the proposed program strategy. All objectives must be measurable and within the program's scope and goal.

Goal: Reduce continued involvement in the criminal justice system by providing services for those with co-occurring behavioral health and substance misuse needs.	
Process Objectives	Performance Measures
x will be referred to the program	# that were referred
x will be accepted X will be enrolled into the program	# accepted # enrolled
x will receive comprehensive intake	# of clients who receive comprehensive intake
x will be assigned a peer recovery specialist	# assigned a peer recovery specialist
x clients per month will be assessed for social service needs	# of clients who are assessed for social service needs
x clients per mo. referred internally to housing services	# of clients who are referred to housing
x clients per mo. referred to counseling services	# of clients who are referred to counseling services

x clients per mo. referred to employment services	# of clients who are referred to employment services
x clients per mo. referred to education services	# of clients who are referred to education services
x clients per mo. referred to other services	# of clients who are referred to other services
x% of clients (x) will have a case management plan prepared	% of clients that have a case management plan prepared
Outcome Objectives	Performance Measures
Of those accepted and enrolled into the program, x will receive services (at least one contact)	# of enrolled clients that received services at least once
% of clients (x) will receive at least xx contacts per month with peer recovery specialist	% of clients (x) that received at least xx contacts per month with peer recovery specialist
x% of clients (x) will receive housing services beyond intake	% of clients that received housing services beyond intake
x % of clients (x) will receive counseling services	% of clients that received counseling services
x % of clients (x) will receive employment services	% of clients that received employment services
x % of clients (x) will receive education services	% of clients that received education services
x % of clients (x) will receive other services	% of clients that received other services
x% of enrolled program clients will remain engaged in program services for at least x months. Engagement is defined as contact once a month for referrals, counseling or other services.	% of clients that remain engaged for a minimum of x months.
x% of active program clients will not be arrested or have a VOP filed during participation.	% of clients that remained free from arrest or VOP during program participation.

3. Priorities

The following JAG Strategic Plan 2024 – 2029 priorities will be addressed with this funding opportunity:

Priority 1: Address mental health and substance use disorders for people involved in the justice system.

Priority 7: Support housing needs for people involved in the justice system.

B. Funding Information

1. Award period

This grant opportunity offers \$1.4 million in FFY21 and FFY22 Justice Assistance Grant funding. Grant awards resulting from this opportunity will have a target performance period of July 1, 2025, to June 30, 2026. Subsequent grants may be available depending on grantee performance and fund availability. This grant opportunity will support program funding for up to 36 months.

Program	Available Funds
Addressing Co-occurring Disorders for People Who are Involved in the Justice System	\$1,400,000
Totals:	\$1,400,000

Funding Ranges

ICJIA established minimum and maximum funding ranges. Applications requesting amounts outside of these ranges will have points deducted. Awarded amounts may be modified from the proposed award amount to align with the JAG funding limitations of 72% for local grants and 18% for state grants, out of the total \$1.4M of available funds set aside for this program.

Available Funding Range	\$50,000 - \$200,000
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C. Eligibility Information

Applicants must be pre-qualified to do business with the State of Illinois. All organizations must be registered through the [Illinois Grant Accountability and Transparency Act \(GATA\) Grantee Portal](#) and in Good Standing for all pre-qualification requirements. During the open application period, a pre-qualification verification is performed in the GATA Implementation Website, this includes checking SAM.gov registration, Illinois Secretary of State standing, and status on Illinois Stop Payment List. The GATA Portal will indicate a “Good Standing” status or indicate the issue and provides steps on how to achieve “Good Standing”.

Applicants are also required to submit and obtain approval of a financial and administrative risk assessment utilizing an Internal Controls Questionnaire (ICQ) for SFY25. If awarded, this must be completed before the execution of the grant agreement. Delay in obtaining ICQ approval will result in a delay in grant execution.

Program Specific Eligibility Requirements

1. Match Requirement

Fund matching and cost-sharing are not required.

2. Indirect Cost Rate

To charge indirect costs for a grant, the applicant organization must either have an annually negotiated indirect cost rate agreement or use the standard *de minimis* rate. Applicants who use *de minimis* rate may apply the 15% rate. There are three types of allowable indirect cost rates:

- a) Federally Negotiated Rate. Organizations receiving direct federal funding may have an indirect cost rate negotiated with the federal cognizant agency. Illinois will accept the federally negotiated rate.
- b) State Negotiated Rate. The organization may negotiate an indirect cost rate with the State of Illinois if they do not have a federally negotiated rate. If an organization has not established an indirect cost rate, a proposal must be submitted through the State of Illinois centralized indirect cost rate system in the GATA Grantee Portal. If an organization previously established an indirect cost rate, the organization must annually submit a new indirect cost proposal through the GATA Grantee Portal system within the earlier six (6) months after the close of the grantee's fiscal year and three (3) months of the notice of award.
- c) De Minimis Rate. An organization that has never negotiated an indirect cost rate with the Federal Government or the State of Illinois is eligible to elect a *de minimis* rate of 15% of modified total direct cost (MTDC). Once established, the *de minimis* Rate may be used indefinitely. The State of Illinois must verify the calculation of the MTDC annually to accept *de minimis* rate.

Grant fund recipients are required to complete the indirect cost rate proposal process every fiscal year. To include indirect costs in the program budget, please select the indirect cost rate through the GATA Grantee portal before submitting related documents to ICJIA.

Grantees have discretion and can elect to waive payment for indirect costs. Grantees who elect to waive payments for indirect costs cannot be reimbursed for indirect costs. The organization must record an election to "Waive Indirect Costs" in the GATA Grantee Portal. The Indirect Cost election must be completed annually for every entity's fiscal year. More information regarding the indirect cost election process can be found [here](#).

D. Application and Submission Information

1. Accessing Application Package

Paper copies of the application materials may be requested from Luisa Salazar by calling 312-814-0707; writing Luisa Salazar at 60 E Van Buren, Suite 650, Chicago, Illinois 60605;

via Telephone Device for the Deaf (TDD) (312)793-4170 or by email at CJA.JAGNOFO2964@Illinois.gov. Application materials, however, must be submitted via the [AmpliFund](#) grant management system.

2. Content and Form of Application Submission

Completed applications must be submitted in AmpliFund. The following must be uploaded to AmpliFund to complete the application.

- [Performance Plan – NOFO#2094-2964 – Goals, Objectives, and Performance Metrics](#)
- [Budget – NOFO#2094-2964](#)

3. Unique Entity Identification Number (UEI) and System for Award Management (SAM)

Applicants are required to:¹

- a) Be registered in SAM before submitting its application. To establish a SAM registration, go to <http://www.SAM.gov/SAM>.
- b) Provide a valid Unique Entity Identification Number. Unique Entity Identifier (UEI) is now the primary means of identifying entities registered for federal awards government-wide in the [System for Award Management \(SAM\)](#).

If your entity is already registered in SAM, it has been assigned a UEI. Instructions regarding the migration from DUNS to UEI have been posted on the [SAM website](#).

- c) Continue to maintain an active SAM registration with current information while it has an active award or application under consideration. ICJIA may not make a federal pass-through or state award to an applicant until the applicant has complied with all applicable SAM requirements. If an applicant has not fully complied with the requirements by the time ICJIA is ready to make an award, ICJIA may determine that the applicant is not qualified to receive an award and may use that determination as a basis for making a state award to another applicant.

4. Submission Dates, Times, and Method

Completed application materials must be received by and in possession of the AmpliFund grant management system by 5:00 p.m. CDT on April 4, 2025, to be considered for funding. Applications must be submitted via [AmpliFund](#). Upon receipt, an automated confirmation will be emailed. Proposals will not be accepted by email, mail, fax, or in person. AmpliFund will not permit late submissions. Agencies are encouraged to submit their applications 24-72 hours in advance of the deadline to avoid unforeseen technical difficulties. Technical difficulties with the grant management system should be reported immediately to ICJIA at CJA.JAGNOFO2964@Illinois.gov.

¹ Exempt from these requirements are individuals or agencies under 2 CFR § 25.110(b) or (c) and those with an exception approved by the federal or state awarding agency under 2 CFR § 25.110(d).

5. Application Questions

Questions may be submitted via email at CJA.JAGNOFO2964@Illinois.gov. The deadline for submitted questions is 5:00 p.m. CDT on March 28, 2025. All substantive questions and responses will be posted on the [ICJIA website](#) and on the [AmpliFund](#) grants management system.

6. Funding Restrictions

- a) Federal Financial Guide. Applicants must follow the current edition of the Department of Justice Grants Financial Guide, which details allowable and unallowable costs is available [here](#). Costs may be determined to be unallowable even if not expressly prohibited in the Federal Financial Guide.
- b) Prohibited Uses. The following is a non-exhaustive list of services, activities, goods, and other costs that cannot be supported through this NOFO:
 - Land acquisition
 - New construction
 - A renovation, lease, or any other proposed use of a building or facility that will either result in a change in its basic prior use or significantly change its size
 - Minor renovation or remodeling of a property either listed or eligible for listing on the National Register of Historic Places or located within a 100-year flood plain
 - Implementation of a new program involving the use of chemicals
 - Capital expenditures
 - Fundraising activities
 - Lobbying
 - Strictly evaluation or/and planning grants
 - All food and beverage costs
 - JAG Prohibited and Controlled Expenses. The JAG Prohibited and Controlled Expenditures chart lists expenditures that are strictly prohibited. These expenditures may not be approved under any circumstances, pursuant to the Executive Order 13688 on Federal Support for Local Law Enforcement Equipment Acquisition. [View PDF](#)
- c) Allowable expenses. All expenses must reasonable, necessary, and allocable to the program.
- d) Pre-Award Costs. **No costs incurred before the start date of the grant agreement may be charged to awards resulting from this funding opportunity.**

- e) Program Income. Program Income is defined as gross income earned by the grantee that is directly generated by a supported activity or earned because of the federal award during the period of performance.

ICJIA requires implementing agencies to account for program income. Program income can be reported on a cash or accrued income basis. The federal percentage of the program income must be accounted for minimally in the same ratio of federal funding in the program. If a program is supported with 75% federal funds and 25% non-federal funds, then 75% of program income must be accounted for and reported by the implementing agency as program income. For example, if program income earned by the grant is \$100,000, then 75% or \$75,000 must be accounted for and reported.

- f) Pre-approvals. Prior approvals may affect project timelines. Submission of materials for ICJIA approval should be incorporated into the application Implementation Schedules. ICJIA may require prior approval of the following:

- Out-of-state travel
- Certain Requests for Proposals, procurements, and sub-contracts
- Conference, meeting, and training costs

- g) State Travel Guidelines. travel costs charged to ICJIA must conform to State Travel Guidelines, found here: <https://cms.illinois.gov/employees/travel.html> which are based on the General Service Administration (GSA) guidelines found here: <https://www.gsa.gov/travel/plan-book/per-diem-rates>. Applicant agencies with lower cost travel guidelines than the State of Illinois must use those lower rates.

- h) Executive Compensation. All personnel costs are subject to ICJIA's Executive Compensation Policy, found [here](#).

- i) Supplanting. Awarded funds must be used to supplement existing funds for grant activities and must not replace funds that have been appropriated for the same purpose. Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the applicant or grantee will be required to supply documentation demonstrating that the reduction in non-ICJIA funds occurred for reasons other than the receipt or expected receipt of ICJIA funds.

- j) Proposed Subawards and Subcontracts. Applicants may propose to enter subawards or subcontracts under this award, each of which involve different rules and applicant responsibilities. A subaward carries out a portion of the grant agreement while a contract is often for obtaining goods and services for the grantee's own use. (44 Ill. Admin Code 7000.240). If a third party will provide some of the essential services or develop or modify a product that the applicant has committed to provide or produce, ICJIA may consider the agreement with the third party a subaward for purposes of grant administration.

Applicants must classify each expense in the contractual budget as a subaward or subcontract. The substance of the agreement, not the title or structure of the agreement, will determine whether it is a subaward of a subcontract. Applicants are advised to use the “Checklist for Contractor/Subrecipient Determinations” available at the GATA Resource Library for guidance, found [here](#).

Applicants are required to justify their use of subawards and explain their capacity to serve as “pass-through” entities in the program narrative. Applicants will monitor subaward compliance with grant terms, applicable federal and state law including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award, 2 C.F.R. Part 200, GATA, and ICJIA policies. Proposed subawards must be identified, if possible, and their roles described in both the program and budget narratives.

For procurement contracts, applicants are encouraged to promote free and open competition in awarding contracts. All subcontracts must comply with federal and state requirements.

- k) Subject to ICJIA Rules. Even where not mentioned above, all grantees are subject to ICJIA’s rules and policies, which can be found [here](#).

7. Requirement Prior to Submitting the Application

1. All Applicants must register their organization at the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: <https://grants.illinois.gov/portal/> .
2. To submit an application, approved individuals for an organization must be a registered via the GATA Grantee GATA Portal and identified as an AmpliFund user.
3. Applicant Technical Assistance Recording. Applicants are advised to view the following technical assistance recordings before submitting their applications.
4. Additional resources are:
 - [Register in the GATA Grantee Portal](#)
 - [Creating a GATA Grantee User Account](#)
 - [Register in AmpliFund](#)
 - [Complete the application in AmpliFund](#)
 - [Getting to know GATA and the GATA Grantee Portal](#)
 - Learn about the: Online Self-paced Grant Course: [YOUR RECIPE FOR GRANT SUCCESS](#)

E. Application Review Information

Application materials must address all components of this NOFO and demonstrate both a need for the program and an ability to implement it successfully. Reviewers will score applications based on completeness, clear and detailed responses to program narrative questions, and inclusion of all mandatory program elements, as well as past performance history and/or financial standing with ICJIA. The applicant must demonstrate that costs are reasonable, necessary, and allowable.

The total number of points available 100. Minimum score needed to qualify is 50.

Scoring Criteria	Points per section	Possible Points
Program Narrative		
Section 1, 2, and 3	1	
Subtotal possible points:		1
Program Summary:		
➤ Provides a clear, concise summary of the proposed program design stating the problems or needs to be addressed, and states outcomes to be gained.	4	
Subtotal possible points:		4
Problem Statement:		
➤ Provides clear description of the problem to help clarify the extent of the problem including needs of the community.	10	
Subtotal possible points:		10
Problem Statement – Description of Service Area:		
➤ Lists the geographic area to be served.	2	
➤ Provides the population and the urban/suburban/rural characteristics of the area to be served as well as any other descriptive information the applicant views as relevant to the statement of problem.	2	
Subtotal possible points:		4
Problem Statement – Current Status and Data:		
➤ Provides a complete data table that demonstrates need for the program.	3	
➤ Describes what the data indicates such as a need for the project, growth in a particular area, or change in the situation over time.	3	
Subtotal possible points:		6
Program Design:		
➤ Provides detailed explanation of services for people in the justice system experiencing co-occurring disorders	7	
➤ Provided detailed explanation on how the program will reach and engage the targeted population	7	

➤ Provides detailed explanation of how the program include housing assistance or referrals.	7	
➤ Provides detailed explanation of evidence-based practices.	7	
Subtotal possible points:		28
Project Implementation:		
➤ Provides a completed Implementation Schedule that sets reasonable steps for project development and operation and clearly describes responsible parties.	5	
Subtotal possible points:		5
Goals, Objectives, and Performance Indicators:		
➤ Sets reasonable benchmarks for the performance of both process and outcome objectives.	8	
Subtotal possible points:		8
Project Management:		
➤ Describes how success will be measured and evaluated for evidence based or best practices. Provides detail on what data and when/how data will be collected and utilized.	5	
➤ Describes how the program will ensure a positive impact on the community and gauge overall performance.	3	
➤ Describes how they will overcome obstacles in launching and implementing the program.	5	
➤ Describes plan for coordination and supervision of the project activities.	5	
Subtotal possible points:		18
Budget including Budget Narrative		
➤ The applicant's proposed budget is reasonable, necessary, and allocated in a cost-effective manner.	4	
➤ The applicant's proposed budget is directly related to the purpose of the program.	4	
➤ All budgeted line items are consistent with expenses in the program narrative.	4	
➤ Narrative is included for each line item, clearly detailing how the applicant arrived at and calculated the budgeted amounts.	4	
Subtotal possible points:		16
Final Total Possible Points:		100

1. Review and Selection Process

Proposals that pass the merit review process will be awarded based on the following scoring criteria:

Sequence of scoring criteria used	Scoring Criteria
1	Highest-scoring application for each region
2	Applications with next highest scores regardless of region
3	Available funding
Sequence of tie breakers used	
1	Highest score: Program Design
2	Highest score: Statement of the Problem
3	Highest score: Project Management
4	Highest score: Goals, Objectives, and Performance Indicators

All applications are screened for completeness, including GATA pre-qualification. Applications that are not complete will not be reviewed and will be denied. Selection of proposals that pass the screening process will receive an automated AmpliFund notification stating that the application has been accepted and designated for scoring and review. Proposals will be reviewed and scored by a panel of ICJIA staff and stakeholders. Scored proposals will be selected for an award based on the sequence of scoring criteria detailed above until funding is exhausted. If there is a tie, the sequence of tiebreakers detailed above will be used to determine the winner of the tie. Selected applicants will be recommended to the Budget Committee for approval. After Budget Committee approval, selected applicants will receive a separate automated AmpliFund notification or emailed Award Letter announcing the grant award based on the Budget Committee's decision.

ICJIA may invite applicants to answer clarifying questions and modify budgets that include unallowable, unreasonable costs, or to align with JAG funding limitations. NOFO application budgets will be reviewed for allowability, completeness, and cost-effectiveness. ICJIA will perform an in-depth budget review of all grants awarded and may require budget modifications that do not materially change the nature of the program.

Successful applicants whose applications contained unallowable, unreasonable costs, or fall outside JAG funding limitations may have their awards reduced. Upon applicant acceptance of the Notice of State Award (NOSA), ICJIA will publish the announcement on the GATA portal.

2. Appeal Process

Unsuccessful applicants may request a formal appeal of the evaluation process. Evaluation scores and funding determinations may not be contested and will not be considered by ICJIA's Appeals Review Officer. The appeal must be submitted within 14 calendar days after receipt of a

Funding Opportunity Declination Letter from ICJIA. The appeal must include, at a minimum, the following:

- Statement indicating a request for a formal appeal
- A statement identifying the part(s) of the evaluation process being appealed.

The appeal will be sent to:

Appeals Review Officer
Illinois Criminal Justice Information Authority
CJA.ARO@Illinois.gov

Once an appeal is received, ICJIA will acknowledge receipt of an appeal. ICJIA will respond to the appeal in writing within 60 days or explain why more time is required. ICJIA will resolve the appeal by a written determination, which will include:

- Review of the appeal.
- Appeal determination.
- Rationale for the determination.
- Standard description of the appeal review process and criteria.

3. Debriefing Process

Unsuccessful applicants may request a debriefing for feedback to improve future applications. Debriefings include written advice on the strengths and weaknesses of applications using the evaluation and review criteria.

Requests for debriefings must be emailed and submitted within seven calendar days after receipt of notice. Debriefing requests will not be granted if there is an active appeal, administrative action, or court proceeding. The written debriefing requests shall include:

- The name and address of the requesting party.
- Identification of grant program.
- Reasons for the debrief request.

Please send requests to:

Luisa Salazar
Illinois Criminal Justice Information Authority
CJA.JAGNOFO2964@Illinois.gov

F. Award Administration Information

1. State Award Notices

Successful applicants must complete the grant processing phase and receive ICJIA Budget Committee approval to be designated a grant. The ICJIA Budget Committee is scheduled to review and approve designations on June 16, 2025.

During the NOFO open application phase, the following documents must be submitted for a completed application:

- Uniform Application completed on AmpliFund
- Program Narrative completed on AmpliFund
- Performance Plan downloaded from AmpliFund and uploaded to AmpliFund
- Budget including budget narrative on one excel file downloaded from AmpliFund and uploaded to AmpliFund

If you are selected as a successful applicant, your application will be moved to the grant processing phase where a grant specialist will be assigned to you. The following documents must be submitted prior to the execution of an agreement. The assigned grant specialist will reach out to you regarding these documents. The list below is not an inclusive list of all documentation needed. There may be additional documents needed specific to your program.

- GATA SFY25 Internal Controls Questionnaire
- Civil Rights Compliance Questionnaire
- Equal Employment Opportunity (EEO) and Civil Rights Certification
- Equal Employment Opportunity Annual Certification and/or EEO Utilization Report
- Lobbying and Debarment certification
- Fiscal Information Sheet
- JAG Trust Fund Certification
- If applicable, any additional documentation specific to your program.

Ending a successful grant processing phase, ICJIA will transmit a Notice of State Award (NOSA) and the grant agreement. The NOSA will detail specific conditions resulting from pre-award risk assessments that will be included in the grant agreement. The NOSA will be provided and must be accepted through the GATA Portal. The NOSA is not an authorization to begin performance or incur costs.

2. Administrative and National Policy Requirements

In addition to implementing the funded project consistent with the approved project proposal and budget, agencies selected for funding must comply with applicable grant terms and conditions and other legal requirements, including the 34 U.S.C. §§ 10151 – 10158, GATA, and the U.S. Department of Justice Grants Financial Guide.

Additional programmatic and administrative special conditions may be required.

3. Reporting

Recipients must submit periodic financial reports, periodic performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the 2 CFR Part 200 Uniform Requirements. Future awards and fund drawdowns may be withheld if reports are delinquent.

G. State Awarding Agency Contact(s)

For questions and technical assistance regarding application submission, contact:

Luisa Salazar
Illinois Criminal Justice Information Authority
CJA.JAGNOFO2964@Illinois.gov

H. Other Information

The Illinois Criminal Justice Information Authority (ICJIA) is a state agency dedicated to improving the administration of criminal justice. ICJIA brings together key leaders from the justice system and the public to identify critical issues facing the criminal justice system in Illinois, and to propose and evaluate policies, programs, and legislation that address those issues. The statutory responsibilities of ICJIA fit into four areas: grants administration; research and analysis; policy and planning; and information systems and technology.

Section 7 of the Illinois Criminal Justice Information Act grants ICJIA authority “to apply for, receive, establish priorities for, allocate, disburse, and spend grants of funds that are made available by and received on or after January 1, 1983 from private sources or from the United States pursuant to the federal Crime Control Act of 1973, as amended, and similar federal legislation, and to enter into agreements with the United States government to further the purposes of this Act, or as may be required as a condition of obtaining federal funds” and “to receive, expend, and account for such funds of the State of Illinois as may be made available to further the purposes of this Act.” (20 ILCS 3930/7(k), (l))

Neither the State of Illinois nor ICJIA are obligated to make any award because of this announcement. The ICJIA Executive Director or designee has sole authority to bind ICJIA to the expenditure of funds through the execution of grant agreements.

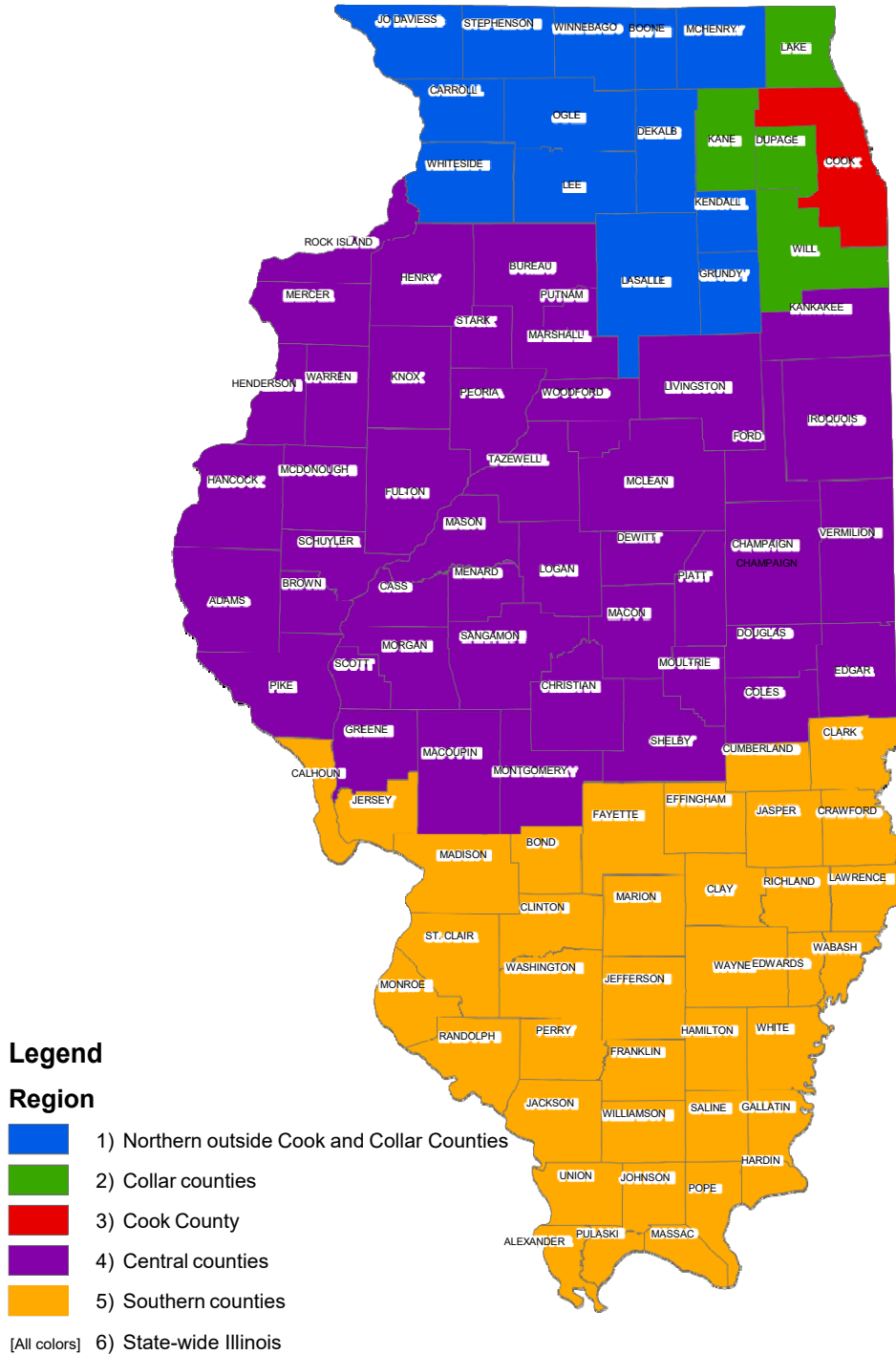
This application is subject to the Illinois Freedom of Information Act (FOIA). Any information that the applicant believes should be exempt under FOIA should clearly highlight the information that is exempt, and the basis of the exemption.

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ILLINOIS REGIONS



Regions represent the divisions of the U.S. District Courts of Illinois. Cook and Collar county regions are subsets of the Northern U.S. Courts of Illinois.

Regional Classifications of Counties

<u>Northern outside Cook and collar counties</u>	Central counties		Southern counties
<u>Boone</u>	<u>Adams</u>	<u>Schuyler</u>	<u>Alexander</u>
<u>Carroll</u>	<u>Brown</u>	<u>Scott</u>	<u>Bond</u>
<u>DeKalb</u>	<u>Bureau</u>	<u>Shelby</u>	<u>Calhoun</u>
<u>Grundy</u>	<u>Cass</u>	<u>Stark</u>	<u>Clark</u>
<u>Jo Daviess</u>	<u>Champaign</u>	<u>Tazewell</u>	<u>Clay</u>
<u>Kendall</u>	<u>Christian</u>	<u>Vermilion</u>	<u>Clinton</u>
<u>LaSalle</u>	<u>Coles</u>	<u>Warren</u>	<u>Crawford</u>
<u>Lee</u>	<u>DeWitt</u>	<u>Woodford</u>	<u>Cumberland</u>
<u>Ogle</u>	<u>Douglas</u>		<u>Edwards</u>
<u>Stephenson</u>	<u>Edgar</u>		<u>Effingham</u>
<u>Whiteside</u>	<u>Ford</u>		<u>Fayette</u>
<u>Winnebago</u>	<u>Fulton</u>		<u>Franklin</u>
<u>McHenry</u>	<u>Greene</u>		<u>Gallatin</u>
	<u>Hancock</u>		<u>Hamilton</u>
	<u>Henderson</u>		<u>Hardin</u>
Cook County	<u>Henry</u>		<u>Jackson</u>
	<u>Iroquois</u>		<u>Jasper</u>
Collar counties	<u>Kankakee</u>		<u>Jefferson</u>
<u>DuPage</u>	<u>Knox</u>		<u>Jersey</u>
<u>Kane</u>	<u>Livingston</u>		<u>Johnson</u>
<u>Lake</u>	<u>Logan</u>		<u>Lawrence</u>
<u>Will</u>	<u>McDonough</u>		<u>Madison</u>
	<u>McLean</u>		<u>Marion</u>
	<u>Macon</u>		<u>Massac</u>
	<u>Macoupin</u>		<u>Monroe</u>
	<u>Marshall</u>		<u>Perry</u>
	<u>Mason</u>		<u>Pope</u>
	<u>Menard</u>		<u>Pulaski</u>
	<u>Mercer</u>		<u>Randolph</u>
	<u>Montgomery</u>		<u>Richland</u>
	<u>Morgan</u>		<u>St. Clair</u>
	<u>Moultrie</u>		<u>Saline</u>
	<u>Peoria</u>		<u>Union</u>
	<u>Piatt</u>		<u>Wabash</u>
	<u>Pike</u>		<u>Washington</u>
	<u>Putnam</u>		<u>Wayne</u>
	<u>Rock Island</u>		<u>White</u>
	<u>Sangamon</u>		<u>Williamson</u>