**Edward Byrne Justice Assistance Grant**

**Comprehensive Law Enforcement Response to Violent Crime**

**Category 2: Multijurisdictional Violent Crime Enforcement Program**

**PROGRAM NARRATIVE**

**NOFO # 2094-2891**

Program narrative must be submitted via AmpliFund. This document is for reference only. Applicants are highly encouraged to review the questions and complete a response on a separate document, then log into AmpliFund and “copy & paste” the response in the appropriate section.

The AmpliFund system times out after 20 minutes of inactivity. Clicking “save and continue” is encouraged as you begin completion of information in AmpliFund.

**Narrative Questions**

Draft your narrative by completing the following. Please do not delete the items. Before initiating your application, gather data to support your problem statement and performance measures. Truly analyze the problem in your jurisdiction and determine how your grant activities will impact your program goals and objectives.

Please check mark ONE box of the Illinois regions where the bulk of the proposed activity will take place. Multijurisdictional applications will be assigned to geographic regions where program activity is anticipated to be greatest. For instance, if an applicant proposes to serve three counties, two of which are in geographic region 1, while the bulk of the proposed activity will take place in geographic region 2, the application will be assigned to region 2. (*Please refer to Attachment 1 – Illinois Regions in the NOFO*)

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| Check mark ONE box | Illinois Regions |
|  | Cook County Region |
|  | Collar Counties Region |
|  | Northern Region outside Cook and Collar Counties |
|  | Central Counties Region |
|  | Southern Counties Region |

**Program Summary**

1. Provide a clear, concise (one paragraph) summary of the program, including problem to be addressed and outcomes to be gained. (5 points)

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**Statement of the Problem**

1. The problem statement should include a description of the violent crime and firearm problem that will be the focus of the program and the needs of the community. Stating, *“We have seen an increase in violence in the target area over the past year,”* does not quantify a problem. A more specific statement, such as, *“We have increased the seizure of guns in the target area by “x” over the same period last year,”* helps clarify the extent of the problem being described. Problem statements should include data to assist reviewers in understanding the magnitude, frequency, and type of the problem you want to address. (10 points)

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Description of the Service Area

1. Please list the geographic area of all jurisdictions to be served. (Please note that while multiple jurisdictions can work cooperatively on a proposed program, only one agency may apply for the grant.) (2 points)

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1. Provide the population size, the urban/suburban/rural characteristics of the area to be served, as well as any other descriptive information (i.e., socio-economic, employment, poverty indicators, etc.) relevant to the statement of the problem. (2 points)

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1. Complete the data table using data for the jurisdiction(s) that your program will serve. These data may include information from the ICJIA Research Hub site and data from Illinois Uniform Crime Reports. Also include any additional data that you may have available in your jurisdiction. (3 points)

<https://icjia.illinois.gov/researchhub/>

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| **Data Element** | **2020** | **2019** | **2018** |
| Population of counties served. |  |  |  |
| Homicide offenses in counties to be served |  |  |  |
| Total violent crime offenses in counties to be served. |  |  |  |
| Prison admissions for violent crime offenses in counties to be served. |  |  |  |
| If applicable, include additional data elements: |  |  |  |
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1. What does the data indicate? For instance, does this information indicate a definite need for the project, growth in a particular area, or change in the situation over time? (3 points)

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1. Discuss other local data or nuances about your community that further demonstrate the scope of violent and firearm related crime problem and how they justify the need for programming. (3 points)

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**Program Design**  
The [BJA Violent Crime Reduction Operations Guide (ojp.gov)](https://bja.ojp.gov/sites/g/files/xyckuh186/files/Publications/violent-crime-reduction-operations-guide.pdf) is intended to be a companion to [Prosecutors Guide for Reducing Violence and Building Safer Communities](https://innovativeprosecutionsolutions.org/wp-content/uploads/2020/09/Prosecutors-Guide-for-Reducing-Violence-and-Building-Safer-Communities.pdf) created for agencies to consider their capacity to address violence in their communities fairly and impartially. The Guide outlines actions and activities that are relatable from agency to agency and that have contributed to successful crime-fighting strategies throughout the country. The Guide complements existing conversations and offers a unique “for the field, by the field” perspective that combines best practices and research to assist all law enforcement executives in assessing their overall capacity for reducing violent crime problems specific to their community.

Since the violent and firearm crime problem is more complex than numbers alone will indicate, enforcement programs are encouraged to adopt a violent crime strategy that is aimed at the causes and not merely the symptoms. Consider the critical elements described in the operations guide and how these can be adopted to create a unique strategy for your community.

1. Describe the program to be funded. What will be your strategy for violent and firearm crime reduction? Programs should adhere to a multijurisdictional model that allows for interdiction of violent crime and firearm crime. What, if any, BJA violent crime reduction operations critical elements will be adopted to enhance your strategy for the community? (7 points)

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1. Describe how your program will include training and strong collaboration with the Category 1 violent crime prosecution program to enhance your strategy. (7 points)

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1. Describe how your program will incorporate non-traditional/non-governmental partners and community engagement to enhance your strategy. (7 points)

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1. Describe how your program will address needs of victims and their families as described in the guide.

(7 points)

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Required components for this program must include the following. Grantees will be required to provide these components, if awarded.

* Be run by a cooperative unit comprised of three or more law enforcement agencies for which an Implementing Agency has been identified.
  + - An Implementing Agency in this context is a government agency that will, on behalf of the multijurisdictional unit, apply for the grant, enter into the inter-governmental grant agreement with ICJIA, accept and account for grant funds, and meet all ICJIA reporting and compliance requirements.
  + A written interagency agreement between all participating agencies defining activities and responsibilities.
  + A memorandum of understanding demonstrating collaborative involvement with violent and firearm crime prosecution toward meeting the program’s goals and objectives.
  + A plan of intelligence sharing via computerized networking.
  + A letter of commitment to staffing the program from each participating agency.
  + All participating law enforcement agencies are NIBRS compliant.

**Project Implementation**

Complete the Implementation Schedule. Refer to the Process Objectives below and create reasonable steps for project development and operation. List the agencies and staff position responsible for each step. Use job titles, such as police officer, program coordinator, and social worker. Do not use names. (5 points)

**Implementation Schedule**

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| **Task** | **Staff Position** | **Date of Completion** |
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| Submit quarterly Fiscal Report to the Authority. |  | April 15, 2025  July 15, 2025  October 15, 2025 |
| Submit quarterly Data Report to the Authority. |  | April 15, 2025  July 15, 2025  October 15, 2025 |
| Complete BJA PMT reports through <https://bjapmt.ojp.gov>. |  | April 15, 2025  July 15, 2025  October 15, 2025 |
| Submit all FINAL Fiscal and Program Closeout reports to the Authority. |  | October 30, 2025 |

**Goals, Objectives, and Performance Indicators**

Projects funded through ICJIA set goals and objectives that serve as performance benchmarks. These objectives are used to develop the data reports that are submitted to ICJIA each quarter to determine project performance.

Complete chart below by filling in the information marked with X. Additional objectives may be added specific to your strategy for addressing violent and firearm crime in your community. All objectives must be measurable and within the scope and goal of the program.

More information on critical elements on violent crime reduction operations is available on the BJA website at:

[[BJA Violent Crime Reduction Operations Guide (ojp.gov)](https://bja.ojp.gov/sites/g/files/xyckuh186/files/Publications/violent-crime-reduction-operations-guide.pdf)￼](https://bja.ojp.gov/sites/g/files/xyckuh186/files/Publications/violent-crime-reduction-operations-guide.pdf)

**Multijurisdictional Violent Crime Enforcement Program (8 points)**

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| Goal:  Increase public safety and reduce the large social and economic cost of violent crime through specialized law enforcement. | |
| **Process Objectives** | **Performance Measures** |
| Assign officers from member agencies by the first month of the program. | * Month member agency officers are assigned to the unit. |
| X% of funded officers will complete specialized investigations training by the third month of the program.  Provide adequate training for personnel assigned to violent crime reduction strategies. | * Total number grant grant-funded officers. * Number of grant-funded officers who completed all trainings. * Type of training implemented for personnel assigned to violent crime reduction. * Number of trainings held for personnel in violent crime reduction strategies. |
| To expand on current traditional/governmental partnerships to X and identify X opportunities to create X non-traditional/non-governmental partnerships to develop violent and firearm crime reduction strategies. | * Number of new and ongoing traditional/governmental partnerships. * Number new and ongoing non-traditional/non-governmental partnerships. * Number of opportunities provided to participate in the development of violent crime reduction strategies. * Type of opportunities provided. |
| Attend X trainings each quarter held by a prosecution partner on updated laws, procedures, and case development. | * Number of training sessions attended each quarter. * Number of law enforcement officers attending training. |
| Hold X meetings each quarter with the prosecution team to collaborate on building cases for prosecution. | * Number of meetings held with prosecution each quarter. |
| Initiate X investigations that target or lead to violent offense charges by collaborating with a prosecution partner. | * Number of investigations initiated that target or lead to violent offense charges. * Number on-going * Number completed * Number involving collaboration with a prosecution partner, |
| Promote community participation and maintain community support by including one or more BJA Community Engagement [critical elements.](https://bja.ojp.gov/sites/g/files/xyckuh186/files/Publications/violent-crime-reduction-operations-guide.pdf) | * Type of community engagement implemented. * Number of outreach opportunities provided this quarter. |
| Maintain regular contact with victims and survivor families regarding violent crime investigations to explain the status of ongoing efforts. Provide an update for each open investigation X times per X. | * Number of open investigation cases * Number of times an update was provided each period. |
| X warrants will be issued. | * Number of warrants issued. |
| X of firearms seized. | * Number of firearms seized by type |
| **Outcome Objectives** | * + **Performance Measures** |
| Make an arrest in X% of completed violent crime investigations. | * Number of arrests made by violent crime type and offense class. * Percentage of completed investigations resulting in at least one arrest. |
| X%, of violent crime investigations will be referred for prosecution. | * Number of cases and percent referred for prosecution by violent crime type and offense class. |
| X% of referrals will ultimately have charges filed and be accepted for prosecution. | * Number of violent crime cases and percent for which charges are filed and accepted for prosecution by type and offense class. * Number of Nolle Prosed cases |

**Project Management**

1. Analytics and intelligence are a bridge between an agency’s mission and vision and how those are operationalized through officers’ everyday activities. To implement practices regarded as “intelligence-led” or “evidence-based,” it is essential that each enforcement program secure its own, locally relevant, data to evaluate the progress of your strategy. Please describe how project success will be measured. Detail how and when data will be collected and utilized to evaluate the progress and inform any adjustments to your violent crime reduction strategy. (5 points)

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1. Please describe your plan for coordination and supervision of the project activities. (5 points)

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1. How will you gauge your performance to ensure a positive impact on the community while executing your violent and firearm crime reduction strategy? (i.e., to be perceived as a welcomed presence and not an occupying force in the community) Please describe how you will overcome obstacles in launching and implementing the program. (5 points)

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| **Application Submission via AmpliFund**  The following steps are required:   1. Applicants must register at the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: <https://grants.illinois.gov/portal/>. 2. Applying Organizations must identify an individual(s) who will submit the application via AmpliFund, this person will serve as the Primary Contact for this application. However, more than one individual can have access to and complete components of the application via AmpliFund. The Primary Contact must submit the applications, including attachments, via Amplifund.   To apply, go to:   To be considered for funding, completed applications must be submitted via the above AmpliFund link by the application deadline of 5:00 p.m. CDT, October 7, 2024.  ICJIA encourages applicants to review this Technical Assistance Recording for more information on how to apply. |