**Edward Byrne Justice Assistance Grant**

**Comprehensive Law Enforcement Response to Violent Crime**

**Category 1: Violent Crime Prosecution Programs**

**NOFO # 2094-2864**

Program narrative must be submitted via AmpliFund. This document is for reference only. Applicants are highly encouraged to review the questions and complete a response on a separate document, then log into AmpliFund and “copy & paste” the response in the appropriate section.

The AmpliFund system times out after 20 minutes of inactivity. Clicking “save and continue” is encouraged as you begin completion of information in AmpliFund.

**Narrative Questions**

Draft your narrative by completing the following. Please do not delete the items. Before initiating your application, gather data to support your problem statement and performance measures. Truly analyze the problem in your jurisdiction and determine how your grant activities will impact your program goals and objectives.

Please check mark ONE box of the Illinois regions where the bulk of the proposed activity will take place. Multijurisdictional applications will be assigned to geographic regions where program activity is anticipated to be greatest. For instance, if an applicant proposes to serve three counties, two of which are in geographic region 1, while the bulk of the proposed activity will take place in geographic region 2, the application will be assigned to region 2. (*Please refer to Attachment 1 – Illinois Regions in the NOFO*)

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| Check mark ONE box | Illinois Regions |
|  | Cook County Region |
|  | Collar Counties Region |
|  | Northern Region outside Cook and Collar Counties |
|  | Central Counties Region |
|  | Southern Counties Region |

**Program Summary**

1. Provide a clear, concise (one paragraph) summary of the program design, including problem to be addressed and outcomes to be gained. (5 points)

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**Problem Statement**

1. The problem statement should include a description of the violent crime and firearm problem that will be the focus of the program and the needs of the community. Stating, *“We have seen an increase in violent cases filed for prosecution in the target area,”* does not quantify a problem. A more specific statement, such as, *“We have increased the number of prosecutions of violent crime in the target area by 10 cases over the same period last year,”* helps clarify the extent of the problem being described. Problem statements should include data to demonstrate the magnitude, frequency, and type of the problem you want to address. (10 points)

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*Description of the Service Area*

1. Please list the geographic area to be served. (2 points)

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1. Provide the population and the urban/suburban/rural characteristics of the area to be served, as well as any other descriptive information (i.e., socio-economic, employment, poverty indicators, etc.) relevant to the statement of problem. (2 points)

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*Current Status and Data*

1. Complete the data table using data for the jurisdiction(s) that your program will serve. These data may include information from the ICJIA Research Hub site and data from Illinois Uniform Crime Reports. Also include any additional data that you may have available in your jurisdiction. (3 points)

<https://icjia.illinois.gov/researchhub/>

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| **Data Element** | **2020** | **2019** | **2018** |
| Population of counties served. |  |  |  |
| Homicide offenses in counties to be served. |  |  |  |
| Total violent crime offenses in counties to be served. |  |  |  |
| Total violent crime arrests in counties to be served. |  |  |  |
| Prison admissions for violent crime offenses in counties to be served. |  |  |  |
| If applicable, include additional data elements: |  |  |  |
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1. What does the data indicate? For instance, does this information indicate a definite need for the project, growth in a particular area, or change in the situation over time? (3 points)

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1. Discuss other local data or nuances about your community that further demonstrate the scope of violent and firearm related crime problem and how they justify the need for programming. (3 points)

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**Program Design**

The  [Prosecutors Guide for Reducing Violence and Building Safer Communities](https://innovativeprosecutionsolutions.org/wp-content/uploads/2020/09/Prosecutors-Guide-for-Reducing-Violence-and-Building-Safer-Communities.pdf) is intended to be a companion to [BJA's Violent Crime Reduction Operations Guide,](https://bja.ojp.gov/sites/g/files/xyckuh186/files/Publications/violent-crime-reduction-operations-guide.pdf) created for agencies to consider their capacity to address violence in their communities fairly and impartially. The Prosecutors' Guide builds upon this existing work, challenging prosecutor executives to consider their central role as the chief law enforcement officer in their jurisdiction and their capacity to respond to violent crime through several critical elements related to the prosecutorial function.

Since the violent and firearm crime problem is more complex than numbers alone will indicate, prosecution programs are encouraged to adopt a violent crime strategy that is aimed at the causes and not merely the symptoms. Consider the critical elements described in the guide and how these can be adopted to create a unique strategy for your community.

1. Describe the program to be funded. What will be your strategy for violent and firearm crime reduction?

Programs should adhere to a prosecution model that allows for the prosecution of violent and firearm crime.

What, if any, BJA violent crime reduction critical elements will be adopted to enhance your strategy for the community? (7 points)

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1. Describe how your program will include training and strong collaboration with the Category 2 multijurisdictional violent crime enforcement program to enhance your strategy. (7 points)

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1. Describe how your program will incorporate non-traditional/non-governmental partners and community engagement to enhance your strategy. (7 points)

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1. Describe how your program will address needs of victims and their families as described in the guide.

(7 points)

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Required components for this program must include the following. Grantees will be required to provide these components, if awarded.

* Be run by a county state’s attorney’s office or The Office of the State’s Attorney’s Appellate Prosecutor.
* Provide a written statement demonstrating collaborative involvement with one or more Multijurisdictional Violent Crime Enforcement Programs, as defined in Category 2.

**Project Implementation**

Complete the Implementation Schedule. Refer to the Process Objectives below and create reasonable steps for project development and operation and include the agencies and staff positions responsible for each step. Use job titles, such as police officer, program coordinator, and social worker. Do not use names. (5 points)

**Implementation Schedule**

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| **Task** | **Staff Position** | **Date of Completion** |
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| Submit quarterly Fiscal Report to the Authority. |  | April 15, 2025  July 15, 2025  October 15, 2025 |
| Submit quarterly Data Report to the Authority. |  | April 15, 2025  July 15, 2025  October 15, 2025 |
| Complete BJA PMT reports through <https://bjapmt.ojp.gov>. |  | April 15, 2025  July 15, 2025  October 15, 2025 |
| Submit all FINAL Fiscal and Program Closeout reports to the Authority. |  | October 30, 2025 |

**Goals, Objectives, and Performance Indicators**

Projects funded through ICJIA set goals and objectives that serve as performance benchmarks. These objectives are used to develop the data reports that are submitted to ICJIA each quarter to determine project performance.

Complete chart below by filling in the information marked with X. Additional objectives may be added specific to your strategy for addressing violent and firearm crime in your community. All objectives must be measurable and within the scope and goal of the program.

More information on critical elements on violent crime reduction operations is available on the Innovative Prosecution Solutions website at: [Prosecutors Guide for Reducing Violence and Building Safer Communities](https://innovativeprosecutionsolutions.org/wp-content/uploads/2020/09/Prosecutors-Guide-for-Reducing-Violence-and-Building-Safer-Communities.pdf)

**Violent Crime Prosecution Program (8 points)**

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| **Goal**: Increase public safety and reduce the large social and economic cost of violent crime through specialized prosecution. | |
| **Process Objectives** | **Performance Measures** |
| Hire specialized violent crime prosecutors by the first month of the program. | * Month specialized prosecutor is hired. |
| Staff will attend X specialized trainings to further educate prosecution unit staff with up-to-date laws and procedures. | * Number of training sessions/seminars attended. * Number of prosecutors attending. |
| Hold X trainings each quarter with law enforcement to advise on updates laws, procedures, and case development. | * Number of training sessions held with law enforcement each quarter. * Number of law enforcement officers attending training. |
| Hold X meetings with law enforcement to collaborate on building cases for prosecution. | * Number of meetings held with law enforcement. |
| To expand on current traditional/governmental partnerships to X and identify X opportunities to create X non-traditional/non-governmental partnerships to develop violent and firearm crime reduction strategies. | * Number of ongoing and new traditional/governmental partnerships. * Number ongoing and new non-traditional/non-governmental partnerships. * Number of opportunities provided to participate in the development of violent crime reduction strategies. * Type of opportunities provided. |
| Promote community participation and maintain community support by including one or more Community Engagement [critical elements.](https://innovativeprosecutionsolutions.org/wp-content/uploads/2020/09/Prosecutors-Guide-for-Reducing-Violence-and-Building-Safer-Communities.pdf) | * Type of community engagement implemented. * Number of outreach opportunities provided this quarter. |
| Maintain regular contact with victims and survivor families regarding violent crime cases to explain the status of ongoing efforts. Provide an update for each open court case X per X.    Make X referrals to victim services. | * Number of open court cases * Number of times an update was provided each period. * Number of referrals to victim services. |
| Provide prosecutorial support to X investigations that target or lead to violent offense charges. | * Number of investigations that target or lead to violent offense charges for which prosecutorial support is provided. * Number of these investigations made by a multijurisdictional law enforcement partner. |
| **Outcome Objectives** | * + **Performance Measures** |
| File charges for prosecution in X cases, or X%, of violent crime cases referred for prosecution to the grant-funded prosecution program. | * Number of cases referred for prosecution by violent crime type and offense class. * Number of these cases investigated by a multijurisdictional law enforcement partner. * Number of violent crime cases for which charges are filed and accepted for prosecution by type and offense class. * Number of Nolle Prosed cases |
| Obtain a X% conviction rate for violent offense cases that were accepted for prosecution by the grant funded unit. | * Number of cases prosecuted by Violent Crime Prosecution Unit. * Number of cases in which a conviction was obtained. * Number of offenders prosecuted for a violent crime by type of crime and offense class. * Number of offenders convicted of a violent crime by type of crime and offense class. |

**Project Management**

1. Analytics and intelligence are a bridge between an agency’s mission and vision and how those are operationalized through everyday activities. To implement practices regarded as “intelligence-led” or “evidence-based,” it is essential that each prosecution program secure its own, locally relevant, data to evaluate the progress of your strategy. Please describe how project success will be measured and evaluated. Detailing how and when data will be collected and utilized to evaluate the progress and inform any adjustments to your violent crime reduction strategy. (5 points)

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1. Please describe your plan for coordination and supervision of the project activities. (5 points)

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1. How will you gauge your performance to ensure a positive impact on the community while executing your violent and firearm crime reduction strategy? (i.e., to be perceived as a welcomed presence and not an occupying force in the community) Please describe how you will overcome obstacles in launching and implementing the program. (5 points)

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| **Application Submission via AmpliFund**  The following steps are required:   1. Applicants must register at the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: <https://grants.illinois.gov/portal/>. 2. Applying Organizations must identify an individual(s) who will submit the application via AmpliFund, this person will serve as the Primary Contact for this application. However, more than one individual can have access to and complete components of the application via AmpliFund. The Primary Contact must submit the applications, including attachments, via Amplifund.   To apply, go to:   To be considered for funding, completed applications must be submitted via the above AmpliFund link by the application deadline of 5:00 p.m. CDT, October 7, 2024.  ICJIA encourages applicants to review this Technical Assistance Recording for more information on how to apply. |