**Performance Plan: Goals, Objectives, and Performance Indicators**

Funded entities will be required to report performance measures through the BJA portal at [https://bjapmt.ojp.gov](https://bjapmt.ojp.gov/) and to submit quarterly data reports to ICJIA that will minimally include the information in the following chart.

Applicants may create their own objectives and performance measures and/or use the below objectives and performance measures that best fit the proposed program design. The objectives and performance metrics will differ based on the proposed program design. However, all proposed program designs will meet the same goal.

* Complete the Standard Table of objectives and performance measures by filling in the X.
* Review and chose from the Optional Tables applicable objectives and performance measures that align with the proposed program. Complete any additional objectives and performance measures by filling in the X.
* Only include objectives that are described in your Proposed Program Design.
* All objectives must be measurable and within the program's scope and goal.

***STANDARD TABLE:***

*Below are STANDARD objectives and performance measures to be included for all programs.*

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| **Goal**: Programming that will support the work of the public defender’s office to result in a positive impact on the people defended, improve efficiency, and improve justice system services. | |
| **Process Objectives** - **All Programs** | **Performance Measures** |
| X clients served by the program per quarter | # that were served |
| Offense class of clients served per quarter   * Class 1- X clients * Class 2 – X clients * Class 3 – X clients * Class 4 – X clients * Class X – X clients   *Estimate based on offense classes of clients expected to be served* | # of clients by each offense class served |
| Offense category of clients served per quarter   * Violent (homicide, aggravated assault, or sexual assault) – X clients * Any firearm offense – X clients * Any drug offense – X clients * Other – X clients   *Estimate based on offense category of clients expected to be served* | # of clients by each offense category served |
| *Add additional process objectives below based on your program design.* | *Add additional performance measure below based on your program design.* |
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| **Outcome Objectives** | **Performance Measures** |
| Disposition type for clients with disposed cases per quarter   * Sentence of IDOC incarceration – X clients * Sentence of jail incarceration – X clients * Sentence of probation – X clients * Other sentence – X clients | # of clients with disposed cases by disposition type |
| *Add additional outcome objectives below based on your program design.* | *Add additional performance measure below based on your program design.* |
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| ***OPTIONAL TABLES:***  *Below are objectives and performance measures that may align for mitigation programs.* | |
| **Goal**: Programming that will support the work of the public defender’s office to result in a positive impact on the people defended, improve efficiency, and improve justice system services. | |
| **Process Objectives** - **Mitigation** | **Performance Measures** |
| * X clients will receive a full mitigation report * X clients will receive a social history report only * X clients will receive a consultation only | # receiving full mitigation report  #receiving social history report only  #receiving consultation only |
| X of clients receiving other services (define measurable objectives for these services below: | Define performance measures for other services: |
| *If choosing this table, add additional process objectives below based on your program design.* | *If choosing this table, add additional performance measure below based on your program design.* |
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| **Outcome Objectives** | **Performance Measures** |
| *If choosing this table, add additional outcome objectives below based on your program design.* | *If choosing this table, add additional performance measure below based on your program design.* |
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| *Below are objectives and performance measures that may align with social services/client advocate and/or Holistic defense programs.* | |
| **Goal**: Programming that will support the work of the public defender’s office to result in a positive impact on the people defended, improve efficiency, and improve justice system services. | |
| **Process Objectives**  **- Social Service/** **Holistic Defense** | **Performance Measures** |
| Clients will be assigned to teams that include an attorney and support services. Teams will meet collaboratively X times per month for collaborative case discussion. | # of times the teams meet |
| Teams will include the following partners: | List all collaborating team partners |
| X clients will be assessed for social service needs and a case plan prepared | # of clients who are assessed for social service needs |
| X clients will be referred to behavioral health services | # of clients who are referred to behavioral health |
| X clients will be referred to substance misuse services | # of clients who are referred to treatment |
| X clients will be referred to housing services | # of clients who are referred to housing |
| X clients will be referred to victim services and trauma-informed care | # of clients who are referred to victim services |
| X clients will be referred to employment services | # of clients who are referred to employment services |
| X clients will be referred to education services | # of clients who are referred to education services |
| X of clients receiving other services (define measurable objectives for these services below):   1. X 2. X 3. X 4. X 5. X |  |
| *If choosing this table, add additional process objectives below based on your program design.* | *If choosing this table, add additional performance measure below based on your program design.* |
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| **Outcome Objectives** | **Performance Measures** |
| *If choosing this table, add additional outcome objectives below based on your program design.* | *If choosing this table, add additional performance measure below based on your program design.* |
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| *Below are objectives and performance measures that may align with forensics or specialty case services.* | |
| **Goal**: Programming that will support the work of the public defender’s office to result in a positive impact on the people defended, improve efficiency, and improve justice system services. | |
| **Process Objectives**  - **Forensics or Other Case Services** | **Performance Measures** |
| X of cases submitted | Number of cases submitted |
| X of cases completed | Number of cases completed |
| Offense category of cases   * Violent (homicide, aggravated assault, or sexual assault) – X cases * Any firearm offense – X cases * Any drug offense – X cases * Other – X cases   *Estimate based on offense category expected to be served* | # of cases by each offense category served |
| *If choosing this table, add additional process objectives below based on your program design.* | *If choosing this table, add additional performance measure below based on your program design.* |
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| **Outcome Objectives** | **Performance Measures** |
| *If choosing this table, add additional outcome objectives below based on your program design.* | *If choosing this table, add additional performance measure below based on your program design.* |
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| *Below are objectives and performance measures that may align with training/professional development, internships, or staffing*. | |
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| **Goal**: Programming that will support the work of the public defender’s office to result in a positive impact on the people defended, improve efficiency, and improve justice system services. | |
| **Process Objectives** - **Training/professional development, Interns or Staffing** | **Performance Measures** |
| Detail type of training, attendance, and date: |  |
| Detail personnel hired |  |
| *If choosing this table, add additional process objectives below based on your program design.* | *If choosing this table, add additional performance measure below based on your program design.* |
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|  |  |
| **Outcome Objectives** | **Performance Measures** |
| *If choosing this table, add additional outcome objectives below based on your program design.* | *If choosing this table, add additional performance measure below based on your program design.* |
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