



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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**NATIONAL CRIMINAL HISTORY IMPROVEMENT PROGRAM LIVE SCAN  
EQUIPMENT  
NOFO # 3242-0925**

**RESPONSE TO APPLICANT QUESTIONS**

**Day posted: January 23, 2026**

**Question**

I was just curious when an announcement may be made for those agencies awarded a grant for the Live Scan equipment.

**Response**

The first batch of successful applications will be recommended to ICJIA's Budget Committee on February 26th. Successful applicants will be notified and begin entering into grant agreements after that date.

**Day posted: January 16, 2026**

**Question**

The agency that I am completing the Live Scan Equipment grant for has already obtained 3 quotes from vendors that all meet the ISP's live scan requirements. However, two out of the three quotes are under the \$10,000 amount. Would the Village then be allowed to choose the most expensive vendor that meets the minimum funding request requirement? Or would they have to obtain more quotes that meet or surpass the \$10,000 minimum for funding?

**Response**

Applicants may request a minimum of \$10,000 and a maximum of \$75,000 in grant funding, up to \$25,000 per live scan device. Please select the quote that falls within that range. Grantees may follow their own procurement policies and procedures for selecting the most qualified / responsive vendor. Furthermore, live scan devices may include the following non-exhaustive list of hardware:

- Scanners
- Computer
- Keyboard
- Monitor
- Cabinet
- Camera
- Foot Switch

Associated installation, training, customer support, warranty, subscription, customized reporting, and/or maintenance costs that are incurred during the grant performance period are potentially allowable. Any associated costs must be a one-time expense made at the time of the equipment purchase.

Question

When you say that associated installation, training, customer support, warranty, subscription, customized reporting, and/or maintenance costs that are incurred during the grant performance period are potentially allowable, how is that determination made? Also, if the determinate deems these costs unallowable which lowers the quotes below \$10,000, would that remove an applicant from eligibility?

Response

The determination is made on a case-by-case basis working with ICJIA's grant specialist and ICJIA's legal department. However, if it is reasonable and meets all of the other requirements, there is no reason to expect it to be denied.

Applicants may request a minimum of \$10,000 and a maximum of \$75,000 in grant funding with their application. If, after the application, costs are determined to be unallowable and it lowers the requested grant amount below \$10,000, that by itself would not make the applicant ineligible.

Question

I have completed all the tabs and was wondering where I am supposed to attach the three quotes from certified vendors and the Civil Rights Compliance Questionnaire. I ran through all the tabs on Amplifund to double check, but didn't see a specific area to submit them.

Response

You do not need to attach/include the three quotes from certified vendors and the Civil Rights Compliance Questionnaire with your application. If selected for a grant, you may be asked to provide them at that time.

**Day posted: January 9, 2026**

No substantial questions were asked this week.

**Day posted: January 2, 2026**

Question

I am aware there are no pre-award expenses allowed. Once awards are made, would the State advance grand funds for a department to then purchase the equipment based on their quote. I am guessing this is unlikely, but we have some small department with limited cash flow so wanted to ask the question.

Response

The preferred method of payment for this grant is reimbursement of expenses paid. However, grantees may apply for advance pay which would allow for a cash disbursement before expenses are paid. There are additional requirements grantees must meet to be eligible for advance pay. These include that the grantee maintains both written procedures to minimize the time between receipt and disbursement, and financial management systems that meet the standards established in 2 CFR200.302. Awarded grantees who are interested in advance pay undergo an additional eligibility assessment.

Question

For the three quotes– do we need to go with the “lowest” quote or bid received? Or, do we simply follow our own procurement procedures here for selecting the most qualified / responsive vendor and using that amount in our grant budget

Response

Grantees may follow their own procurement policies and procedures for selecting the most qualified / responsive vendor.

**Day posted: December 24, 2025**

No substantial questions were asked this week.

**Day posted: December 19, 2025**

Question

Does the grant cover the cost of a dedicated laptop for use with the equipment or only the cost of the LIVE SCAN Equipment?

Response

Yes, the cost of a dedicated laptop for use with the live scan equipment is potentially eligible under this grant. Please see Section D.6.c. Allowable Expenses of the NOFO Instructions for more information on potentially eligible expenses.

**Day posted: December 12, 2025**

No substantial questions were asked this week.

**Day posted: December 5, 2025**

Question

We are interested in setting up a Live Scan machine and we have a few questions about how to initiate that process. Is it possible to set up a phone call with you to discuss a few questions?

Response

We ask that you email any questions you have to [CJA.LiveScan@Illinois.gov](mailto:CJA.LiveScan@Illinois.gov) as all questions and responses need to be posted publicly for any potential applicants. Those get posted at [ICJIA | National Criminal History Improvement Program Live Scan Equipment Notice of Funding Opportunity # 3242 - 0925](#).

**Day posted: November 26, 2025**

**Question**

We are a county government and our Sheriff's Correctional facility as well as our juvenile correctional facility would both like to apply. The county is only their Admin. All 3 are separate but have the same FEIN, etc.

**Response**

For this funding opportunity, only eligible agencies can apply for funding. In some other ICJIA NOFOs counties were explicitly allowed to apply as an implementing agency on behalf of a justice system agency that served as the program agency. Unfortunately for this NOFO, other units of government (e.g., county) cannot apply on the justice system agencies behalf.

If the County government does not directly run the Sheriff's Correctional facility and juvenile correctional facility, each subunit would need to register for a unique UEI and GATA account.

**Day posted: November 21, 2025**

No substantial questions were asked this week.

**Day posted: November 14, 2025**

**Question**

We purchased our Livescan machine on 9/29/2023, which I think might be within the FFY23. Would this purchased qualify for this funding opportunity?

**Response**

Unfortunately, no that would not be eligible. Grants awarded from this opportunity will cover reimbursement for eligible live scan purchases made during the grant period of performance. No costs incurred before the start date of the grant agreement or after the end date of the grant period of performance may be charged to awards resulting from this funding opportunity.

**Question**

With this grant, agencies don't need to purchase the equipment prior to putting in for this grant. Also does this grant cover any of the reoccurring subscription fees that come after installation and use or is this just to purchase equipment?

**Response**

Grants awarded from this opportunity will cover reimbursement for eligible live scan purchases made during the grant period of performance. No costs incurred before the start date of the grant agreement or after the end date of the grant period of performance may be charged to awards resulting from this funding opportunity.

Associated installation, training, customer support, warranty, subscription, customized reporting, and/or maintenance costs that are incurred during the grant performance period are potentially allowable. Any associated costs must be a one-time expense made at the time of the equipment purchase.

Applicants will be required to obtain three written quotes from live scan vendors for devices. ICJIA may request pre-approval and proof of quotes before the purchase of live scan equipment. They may be obtained through outreach to vendors (e.g., website, email, phone) or from published catalogues or price lists (paper or digital). Along with the price, the quotes may contain other terms and conditions, all of which may be considered when comparing offers.

#### Question

We are a county government and our Sheriff's Correctional facility as well as our juvenile correctional facility would both like to apply. I thought we could apply using one application but after reviewing the questions, so many would not align. For example one is under law enforcement and the other under courts, and the goals may be different. Are we able to put in two applications? If not, can you suggest a workaround?

#### Response

For this opportunity, applicants must be an Illinois justice system agency that submit Criminal History Record Information to the Illinois State Police. Justice system agencies may include local law enforcement agencies\*, State law enforcement agencies\*, courts, the Illinois Department of Corrections, and other correctional agencies (\*As defined by Section 2 of the Illinois Police Training Act, 50 ILCS 705/2). My suggestion would be each correctional facility apply separately.

#### Question

I saw a grant was open for livescan machines but it had a caveat that the department does not own a live scan machine or the department is using obsolete livescan hardware and or software. It also indicated that there are only 16 such agencies that exist. We replaced our computer last year in the live scan machine. Does that mean that we are not eligible for the grant because we are not running on obsolete hardware or software? Our I touch biometrics system is from 2017 or 2018 but the computer was upgraded last year because it did not have enough ram for the updates. How could I find out if we are one of the 16 departments.

#### Response

The 16 agencies refer just to the agencies that were submitting data to ISP on a server that was decommissioned in September 2024. Please find the list below. However, other agencies—in addition to those—may have obsolete live scan hardware and/or software and be eligible for this grant. Live scan hardware and/or software could be considered obsolete if it is malfunctioning, causing significant errors, failing to show adequate detail of subject prints, forcing users to use alternative processes (e.g., paper), unable to receive

mandatory updates, no longer supported by the vendor, and/or unable to submit Criminal History Record Information to the Illinois State Police.

- BETHALTO POLICE DEPARTMENT
- CASEYVILLE POLICE DEPARTMENT
- EAST ALTON POLICE DEPARTMENT
- EAST DUBUQUE POLICE DEPARTMENT
- FORD COUNTY SHERIFFS OFFICE
- HARPER COLLEGE POLICE DEPARTMENT
- LAKE VILLA POLICE DEPARTMENT
- MARION COUNTY SHERIFFS OFFICE
- MARION POLICE DEPARTMENT
- MC HENRY CO CONSERVATION DISTRICT POLICE
- MOMENCE POLICE DEPARTMENT
- OAKBROOK TERRACE POLICE DEPARTMENT
- PEORIA PARK DISTRICT POLICE DEPARTMENT
- PERRY COUNTY SHERIFFS OFFICE
- QUINCY POLICE DEPARTMENT
- SIU CARBONDALE POLICE DEPARTMENT

#### Question

Would we be able to obtain a list of agencies approved for a grant?

#### Response

There is no predetermined exhaustive list of eligible agencies. Applicants must meet eligibility requirements as defined in the NOFO materials which can be found at this link [ICJIA | National Criminal History Improvement Program Live Scan Equipment Notice of Funding Opportunity # 3242 - 0925](#). These include that applicants must be an Illinois justice system agency that submit Criminal History Record Information to the Illinois State Police. Justice system agencies may include local law enforcement agencies, State law enforcement agencies, courts, the Illinois Department of Corrections, and other correctional agencies. As defined by Section 2 of the Illinois Police Training Act, 50 ILCS 705/2.

#### **Day posted: November 7, 2025**

#### Question

Is it correct that 70 grants will be awarded, or may it be more?

#### Response

That is an estimate based on the funding ranges and the total amount of funding available. It could be more or less. Applications will be reviewed, and selected applications recommended to ICJIA's Budget Committee in the order of submission as availability of funding allows.

#### Question

Is there a way to check and see if a livescan I have is considered obsolete? Our unit is older. It does not have the capability to do palm prints or edge-hand prints. We do get errors when rolling prints however I would not say that it is every time. Any additional clarification would be appreciated.

#### Response

Your live scan hardware and/or software could be considered obsolete if it is malfunctioning, causing significant errors, failing to show adequate detail of subject prints, forcing users to use alternative processes (e.g., paper), unable to receive mandatory updates, no longer supported by the vendor, and/or unable to submit Criminal History Record Information to the Illinois State Police.

#### Question

My lieutenant participated in the webinar yesterday. He told me you advised we do not need to fill out the Performance Plan? If that is the case, do I just check Mark as Complete. For the Term Start and End Dates, is 12/31/25 - 12/31/26 acceptable? Also, in general, do you have a time frame on how soon we may find out if we are awarded the grant? I truly appreciate your response.

#### Response

Yes, in your application you can check "Mark as Complete" for the performance plan. These will be the metrics you will be asked to report on if awarded. The Term Start and End Date is TBD at this point. Grant awards resulting from this opportunity will have a target period of three months. Grants will be executed on a rolling basis as designations are approved by the ICJIA Budget Committee. The award period may be extended to allow for successful completion of grant goals, contingent upon satisfactory performance and availability of funds. For the application you can put 1/1/26 - 3/31/26, and if awarded the actual dates might be different. The ICJIA Budget Committee is expected to select applicants in December 2025, February 2026, and April 2026. Please check the [ICJIA Website](#) for updated Budget Committee meeting dates. Applicants will be notified of the Budget Committee's decision.

#### Question

In the past we have had hardware branded "Live Scan" for print devices and readers, currently we have Idemia/Identex (which has been problematic at best) is the grant application for "Live Scan" brand specifically, or is live scan being used as a general terminology for electronic finger print capturing and data management? When going through the process, it feels as though we would qualify for three devices as we book and print 7,000-10,000 people a year, but I am a little unclear if we are talking about three packages of already specified devices, or if we should be looking at different vendors and the grant will reimburse us for the equipment from the vendor we choose.

### Response

For this grant the term "live scan" does NOT refer to any one brand but refers to an inkless electronic system designed to capture an individual's fingerprint images and demographic data, such as name, sex, race, date of birth, in a digitized format that is transmitted to ISP for processing. However, live scan devices must be purchased through a vendor that has demonstrated product compatibility with the Illinois State Police live scan requirements. See Appendix A of the NOFO Packet posted at <https://icjia.illinois.gov/grants/funding/nchip-live-scan-equipment-nofo-3242-0925/> for a list of vendors that meet this requirement.

Applicants will be required to obtain three written quotes from amongst this list of live scan vendors. Applicants should obtain these quotes to provide accurate budget projections. Agencies selected for funding will be required to submit quotes before execution of the grant agreement. Quotes may be obtained via outreach to vendors (e.g., website, email, phone) or from published online or hard copy catalogues or price lists. Along with the price, the quotes may contain other terms and conditions, all of which may be considered when comparing offers.

Live scan devices may include the following non-exhaustive list of hardware:

- Scanners
- Computer
- Keyboard
- Monitor
- Cabinet
- Camera
- Foot Switch

Associated installation, training, customer support, warranty, subscription, customized reporting, and/or maintenance costs that are incurred during the grant performance period are potentially allowable. Any associated costs must be a one-time expense made at the time of the equipment purchase.

**Last day for question submission is 5:00 p.m., February 11, 2026.**