



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

FY22 Community Based Violence Intervention and Prevention Program
2117-1996

RESPONSE TO APPLICANT QUESTIONS (Posted every Friday)

Day posted: November 8, 2021

Question

Can you verify what I submitted and if I submitted everything correctly?

Response

No, we cannot do that.

Question

Where is the Risk Assessment and do I submit it with my application?

Response

The Programmatic Risk Assessment is not required at this point. It is only a requirement for applicants that are recommended for funding. If you are recommended for funding, a Programmatic Risk Assessment will be sent to you to fill out and submit.

Day posted: October 29, 2021

Question

Our FY22 agency budget includes the cost for the program with funding already received and still needed. If the ICJIA grant would address the funding still needed, is that supplanting?

Response

No supplanting rules apply to funds already received.

Question

Is there a map that defines the different Chicago regions (East, North, South, West)?

Response

We didn't provide a map for splits those regions up. Your agency should select the region that best reflects your program.

Question

If a specific expense comes in under the projected amount, but the program goes over projected expenses in another section of the budget, can we ask ICJIA to reimburse the amount over projections as long as the bottom line remains within the approved grant amount?

Response



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No. If selected you will get instructions on that later.

Question

I just want to confirm that the equity questions do not count towards the page limit; in other words, if the equity questions take me to a 13th page, will that be acceptable?

Response

The equity questions do not count towards the page limit.

Question

Does the applicant certification (Budget tab four) need to be completed at the time of submission or only if the grant is approved and agreed upon? What do we put in cell F2?

Response

No, you don't need to have the budget signed at submission. You can leave cell F2 blank.

Question

For the "Performance Measures" section of the application form, should we write unique goal language after each relevant goal heading? (for example, after the colon where it says "Community Engagement and Support Goal") Or are we simply asked to enter performance measures and performance standards below the goal heading as appropriate?

Response

Page 10 of the NOFO states, "For Track One violence prevention services, create a goal for each proposed area: (1) community engagement and support, (2) prevention supports for youth, children, and families at risk, or (3) long-term or ongoing trauma-informed support and services..."

Page 11 of the NOFO states, "For Track Two training and technical assistance on trauma-informed and restorative justice practices and implementation, create a goal for each training topic..."

Question

Looking at the Prevention Supports and Trauma-Informed goals/measures: if trauma-informed approaches are integrated with much of an applicant's prevention programming, should the applicant just do its best to delineate that in each of the separate sections (even if there's a bit of duplication in what's described), or is it permitted to combine those two sections in a way that makes the most sense to the applicant?

Response

Prevention Supports and Trauma Informed Supports and Services are two distinct program areas (see page 9 in the NOFO and the three check boxes in the narrative template) Applicants would complete the performance measures for the components they are applying for.



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Question

Our current operating budget runs through June 30, 2022 - inclusive of what would be the entire ICJIA grant period. Does ICJIA want to see: 1) the organization's current fiscal year operating budget, which was approved by the board prior to learning of this CBVIP grant opportunity; OR 2) an FY22 operating budget that projects receipt of the CBVIP grant and reflects the expansion that ICJIA funding would make possible?

Response

Please provide your current fiscal years operating budget.

Question

Is there a recommended limit to the number of grant-funded personnel we should include in the travel budget for the central Illinois meeting? For example, if there are five program personnel in the budget, does ICJIA recommend including as many as possible, or limiting the opportunity to manager/director level program personnel?

Response

Applicants staffing plan should address the proposed programming.

Question

Is there a range of "hours per month" that ICJIA would consider to be appropriate/reasonable for the "grant initiation, monitoring, and reporting" personnel expense in the budget, based on past ICJIA grant programs? For example, would an average of 8-12 hours per month of the grant period be a reasonable assumption?

Response

We recommended a .50 FTE for this position will correlates to half of the work week.

Question

We would like to provide monetary stipend/incentives for our youth advisory council leaders. Your Q and A document states that these are allowable. Would this cost go on the supplies tab of the budget? This expense doesn't seem to fit the definition given for supplies, but none of the other categories fit either.

Response

Contractual

Question

Can a church be a fiscal agent and partner? Can a for profit business be a fiscal agent?

Response

There is nothing to exclude a church or a for-profit from being a fiscal agent. A fiscal agent is merely an entity that the grantee will contract with to handle their finances. A for-profit could apply for funds, as long as the for-profit met the other qualifications. That being said, no entity is allowed to profit from these funds. 100% of the funds would have to be expended for allowable purposes.



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Question

Our violence intervention & prevention will be taking the youth on several field trips such as a baseball game or museum. If these activities are allowed where to we place this expense in our budget?

Response

Travel costs for participants would go into supplies (if the costs were gas cards or public transportation) or contractual (for bus/van rental).

Question

Your CBVIP announcement page has both a budget and a sample budget listed as required. Does this refer to the sample budget in the NOFO packet and are you asking us to send it back to you? The actual NOFO document does not list a sample budget but requests the agency's most recent budget.

Response

You do not need to return the sample budget. Sorry for that confusion.

Question

Our General Administrative Budget is less than \$3 million but our annual budget inclusive of funded grants is more than 3 million. Does that disqualify us as a potential grantee for the CBVIP grant opportunity considering the NOFO is for organizations with a current operating budget of \$3 million or less?

Response

Yes, this does disqualify you as your budget exceeds \$3M.

Question

We want to assist an organization in the city as their fiscal agent, however, we came across the GATA compliance portion of the application and we were looking for some clarification. The grantee we intend to imply for has a GATA account that has lapsed; however, they are working on the renewal currently, and still have their DUNS, SAMS Cage code, and FEIN. Is there any guidance you can provide for our application?

Response

The applicant agency does need to be gata pre-qualified. Hopefully they have received that. If not, they could follow up with their cognizant agency.

Question

Who has to attend the required training?

Response

Staff on the grant

Question



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Letter of Commitment. This letter should be from the Board Chair, is that correct? If we are working in collaboration with another agency, will you need one from each Board Chair?

Response

The letter of Commitment is from an agency that has agreed to be a sub-awardee for your project. We didn't require it be from a specific person. Just someone in authority.

Question

When Track One funded organization apply for renewed funding upon completion of the February 2022 - June 2022 award period, will they be awarded the same amount of funding as the initial grant period or will there be a possibility to apply for more funding?

Response

Yes, we are planning on increasing the selected applicants award in FY23, assuming adequate grant compliance and an FY 23 appropriation.

Question

Are technology needs allowable costs? Can we request for tablets for youth to use during programming?

Response

Yes, see the budget instructions in the excel budget for guidance as to where those supplies go.

Question

Is it mandatory for it to end on June 30, 2022? Can our program extend until August 31, 2022?

Response

The grant ends June 30, 2022. If we receive a FY23 CBVIP appropriation, the grants may be renewed. That new grant would start July 1, 2022 and go to June 30, 2023.

Question

Since Cairo SD #1 has an operating budget of a little over 3 million, if we apply, we should apply for the Track 2?

On the other hand, would it be better to work with a smaller organization with less than a 3 million budget and have them apply on our behalf, a partnership?

Response

You should apply for the track that best meets your communities needs and that you best qualify for. In terms of Track One, the smaller organization could get pre-qualified and contract with the larger organization to perform fiscal functions. In that case, the smaller organization would be the applicant and the larger is the fiscal agent. The intent of the



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funding opportunity is to directly fund services provided by organizations under \$3 million. All proposed subgrant agreements are subject to ICJIA approval. So the “partnership” would need to be more than just sub granting the funds to the school district.

Question

Would it be allowable for the grant funding to pay for a summer camp that is planned for July, but the Contracts and payments are due between February and June? This would only be one component of the grant proposal. The other would be community engagement activities starting in February and running through the end of June.

Response

No grant activities can take place after the grant period ends.

Question

Is this the same as your GATA # or how do I find this number?

Response

It is on the nofo website and the downloadable PDF documents.

<u>Catalog of State Financial Assistance (CSFA) Number</u>	<u>546-00-2117</u>
<u>CSFA Title</u>	<u>CBVIP</u>

Question

I am trying to locate the data that is specific to each county which is listed as the County Plan State Violence Prevention Plan-County Data Profiles. Can you send me the link? I have Appendix #2 but it does not have the data I am looking for

Response

Once you are at this link, look in the top right area for the county report appendix box to click. All 102 counties are there.

<https://vpp.icjia.cloud/>

Question

We would like to apply for the grant but are unsure if our program fits the requirements. The premise would be that we educate the public on the need for foster parents and awareness of the need to place kids in care in safe nurturing homes to change the trajectory of their life with a lifetime of opportunities, education, and family. We do webinars and in-person events. Would this qualify for the community engagement option? The second component is the staff person that works with caseworkers in finding a licensed foster home that fits each child's needs.



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Response

I can't provide guidance on this but recommend you review the program design in the NOFO

Question

I am having problems typing into this document because it is requesting some type of password.

Response

There isn't a password. We also provided a word version on the NOFO website in case the Excel version isn't working for you.

Question

Do we need to send in only the "Completed Documents" **OR** do you want ALL Documents Returned such as this one even if they are not used or completed?

Response

Just submit the completed documents. The NOFO has the list and the format.

Day posted: October 22, 2021

Question

Can you provide an example of how the track 2 grantee would demonstrate "coordinated efforts amongst other trauma informed and restorative justice training efforts" as stated in the Equity section (#4)

Response

I can't provide an example. The question asks what other trauma informed and RJ training efforts exist and how your proposal will coordinate with them.

Question

Why are the equity questions in the track 2 narrative phrased that way?

Answer

The track 2 equity questions should read like directives. See below:

1. Describe your previous experience in working with community based agencies with an annual budget of \$3 million or less.
2. Describe how agency leadership, such as board members, directors, and managers, reflect the communities with high rates of victimization.
3. Describe how agency will include trainers with lived experience of violence.
4. Explain how the proposed program includes coordinated efforts amongst other trauma informed and restorative justice training efforts.



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Question

Our program provides services **city-wide across Chicago**. Can we select both Chicago-North side and Chicago-South side? Or, should we select Other Urban/Suburban? Similarly, if we wanted to use the grant to expand programming within a Chicago region, could we do so and select Chicago- West side?

Response

Applications will be organized by region: Chicago-East side • Chicago-North side • Chicago-South side • Chicago-West side • Suburban Cook • Other Urban/Suburban • Rural. Applicants should submit separate applications for each region. Either way, the total amount cannot exceed the maximum request amount.

Question

Would city-wide Chicago constitute as Other Urban/Suburban?

Response

No. We didn't provide a city-wide category. Applicants can select one of the Chicago regions that best reflects their citywide program.

Question

Regarding the required staff time to attend trauma-informed/restorative justice practice trainings, are applicants required to attend these trainings sessions now or later?

Response

These trainings will occur during the program period (Feb 1-June 30, 2022). Selected applicants will be required to attend them. The statement in the NOFO is to notify applicants of this requirement.

Question

Track 1 narrative question #7 is:

Discuss your agencies' commitment to trauma informed and restorative justice practices and commitment to implement training received. If funded, please indicate your ability and the project funded staff positions available to receive trauma-informed training and technical assistance with a statewide training agency selected from Track 2 applicants to this NOFO.

I want to confirm this question is for those pursuing Track 2.

Response



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Question #7 in the track one narrative IS for track one applicants. The response should include the applicant's commitment with trauma informed and restorative justice practices as well as their commitment to implement the training received. Response includes what staff position will coordinate the training and technical assistance with the statewide training agency selected from Track 2 applicants.

Question

Track 1 narrative-is there a question 6?

Response

The missing #6 is an error, please disregard this.

Question

We are located in Chicago (headquarters is in the loop, with program sites across the city). As a track 2 applicant, what should we select for general area of performance?

Response

The performance area for Track 2 is wherever the Track 1 grantees are so you can enter statewide.

Question

We are interested in applying for COMMUNITY-BASED VIOLENCE INTERVENTION AND PREVENTION GRANT, however we just became aware of the notice of intent deadline. Is it still possible to submit the notice of intent?

Response

The NOI deadline has passed, however, you can still submit an application. The NOI was not a requirement.

Question

Our team is looking at eligibility for the Community-Based Violence Intervention and Prevention grant and need to know if the 3 million or less is concrete criteria because our organization is a little above.

Response

The \$3M maximum agency budget is not flexible

Question

Our organization, submitted an LOI on October 19th. We would like to know if it is possible to amend the program name?

Response



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If a different applicant is applying, simple complete the form again. If it is the same entity but a different program name, no edit is needed. thanks

Question

I notice in the budget template provided in the Fringes Section, Workers Comp, Life Ins. and Unemployment are contemplated fringes. I want to confirm those areas should be included in the budget we submit.

Response

The fringe percentages that were listed in Line 8 under the Fringe Benefit tab under Health Insurance, Workers Comp, Unemployment, and Life Insurance were listed in error. You should enter your agency's own fringe percentages for these columns.

Question

Is the Statement of Commitment in the FY22CBVIPNOFO Appendix C to be signed by us when we submit our application or after if we are selected?

Response

The Statement of Commitment should be submitted with the application IF you are proposing a sub award with the named entity and are including the entities name in the application and budget.

Question

We are also to submit an agency current fiscal year budget. Is there a preferred format for this information?

Response

We did not provide a preferred format. We do ask for the budget to include total revenue and sources.

Question

For a small organization applying for a Track 1 grant that wants to apply for funds for 2 separate programs that are eligible for funding can we submit one application that clearly breaks down both programs and a budget that clearly breaks down the costs for each program?

Response

Applications will be organized by region: Chicago-East side • Chicago-North side • Chicago-South side • Chicago-West side • Suburban Cook • Other Urban/Suburban • Rural. If both of your programs fall under the same region, you can submit one



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application, and the total amount cannot exceed the maximum. If your two programs are distinct you can delineate that in your application and budget, if you wish.

Question

Do you want program expenses ONLY for the grant period, i.e., February 1-June 30? Do you want ONLY program expenses that will be covered by the ICJIA grant, or do you want to see the full project costs with projected revenue from other sources in the Match Amount column on the Budget Summary tab?

Response

Yes, you can only request funds for the funding period. You can include the balance of your programs costs as match however that is not required. Please note that selected applicants with match must report on that match quarterly.

Question

Can I submit my application packet before the due date?

Response

The application period is from September 30, 2021 to 4:59pm on November 1, 2021. Complete application packets must be submitted prior to the close date and time. This includes:

Document	Document Name	PDF	Word	Excel
Uniform Application for State Grant Assistance – This form must be completed and signed, and submitted in an Excel file. ¹	<i>“Agency Name – Application”</i>	X		X
Program Narrative – This document must meet the requirements outline in Section A. The narrative must be provided in this document. Do not change the format of this document.	<i>“Agency Name – Program Narrative”</i>		X	
Agency Current Fiscal Year Budget- This document must include total revenue with sources	<i>“Agency Name-Current Agency Budget”</i>	X		
Budget/Budget Narrative – This document is a workbook, with several pages (tabs). The last tab has instructions if clarification is needed.	<i>“Agency Name – Budget”</i>			X

¹ Applicants with accessibility concerns can comply with this section by submitting the Word version available at <https://icjia.illinois.gov/gata>



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Applicants are encouraged to submit their application at least 24hrs prior to due date/time. An extra review of the all materials is always encouraged. Applications will not be reviewed until after the due date.

Question

The Uniform Application Form looks the same document from another State Agency can I submit *THAT* Uniform Application form instead of the one included in the NOFO #2117-1996 Packet <https://icjia.illinois.gov/gata/materials/funding/2021-cbvip-sfy22/CBVIPNOFOPacket.zip>

Response

NO, although the forms may look very similar, each NOFO has a unique NOFO # and information specific to the awarding agency. ALL documents must be downloaded, completed, then saved (following the naming convention listed on page 15-16 of NOFO # 2117-1996). It is important that all items from the application packet (see above) are submitted prior to the deadline date/time.

Question:

Our application is being written to expand current therapeutic and consultative services. Would our performance measures reflect the standards/frequency for the PROJECT (one additional staff person hired) covered under this funding opportunity, or should the standards/frequency reflect the goals for the PROGRAM as a whole during the funding time period?

For example:

As a PROGRAM, with an additional therapist supported through this funding opportunity - we could provide therapy for 75 individuals between the time period of Feb - June 2022

As a PROJECT, the additional therapist potentially supported through this funding opportunity would be able to provide therapy for 15 individuals between the time period of Feb. - June 2022 after training and orientation is completed.

Response:

Only propose measures for the proposed project.

Question

The Notice of Intent requires the applicant to provide the "name of program." Please confirm that this is a reference to the title of this NOFO ("FY22 Community Based Violence Intervention and Prevention Program 2117-1996") and not the name of the applicant's individual project.



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Response

Name of the program refers to your agency's program. It can be the same as your agency's name too.

Question

Can you confirm that the amount we should be budgeting for the required 2-day conference is ON TOP OF the max \$200k for the program we propose? Or should we be factoring this into our \$200k ask?

Response

The conference costs are on top of the max.

Question

p23- My agency's mailing address is located in Chicago's Loop, but we focus on service to South side communities. Given this, how do we pick the region of the city we are located in for review? Should this be based on where we are or where our constituents are?

Response

Select the region where your constituents live.

Question

How does virtual programming fit into the concept of "community based" organizations under this NOFO? We transferred to virtual programming for our Community Engagement work, for example, during the pandemic, and have found this to be an effective way to eliminate service barriers for our program. Would virtual programming for Chicago residents be considered "community based" for the purposes of this NOFO?

Response

In your response, explain why you are proposing services in this manner. Community based refers to being, localized and very accessible to the residents.

Question

What does quarterly reporting look like? We will of course be prepared to report on the goals we lay out in the application, but will ICJIA be expecting other data points (demographics, etc?) on a quarterly basis?

Response

We aren't able to provide that detail at this time.

Question:



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I understand that the track 2 awardee will be providing technical assistance and training to the 15, track 1 awardees and that the track 1 agencies and communities served will be determined once awarded. We are not sure how to speak to this topic of communities and agencies to be served--Is there more information for track 2 applicants on what to anticipate and discuss here?

Response:

Track One applicants will be small, community based agencies with an operating budget of 3M or less and within our enumerated community areas/types of Chicago-East side • Chicago-North side • Chicago-South side • Chicago-West side • Suburban Cook • Other Urban/Suburban • Rural. The statewide Violence Prevention Plan provides a great deal of data about these areas. They are available on the [Statewide Plan website](#) and also on the NOFO webpage: Download [the Statewide Violence Prevention Plan County Reports \(Appendix #4\)](#)

Question:

We are ONLY required to EMAIL the completed application materials must be emailed by 4:59 p.m., November 1, 2021...WE DON'T MAIL Also, when sending / emailing the documents proposal, what do we put in the subject line???

Response:

Correct, you do not need to mail the documents in to our office. The complete application must be emailed to CJA.StateViolencePrevention@illinois.gov. The applicant agency name should appear in the Subject line of the email. See page 15 and 16 for the details on how to label the forms.

Question

We will be proposing a project that covers 3 separate counties with a single applicant. I know our request can't exceed the max \$200,000, and am assuming we need to submit 3 separate applications? Is that a correct assumption? Our eligible applicant is located in X County. Collaborating partners will provide programmatic services in X County (Other Urban/Suburban Region), Y (Other Urban/Suburban Region) and Z (Rural Region).

Response

Please submit two applications which in total can't exceed max award amount. One for the Other suburban and the 2nd for the rural.

Question

Can you please confirm whether this funding is or is not associated with the Illinois' Reimagine Public Safety Act. We intend to apply for Reimagine Public Safety Act funds



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once available and want to be sure that receiving a CBVIP grant through ICJIA would not preclude us from accepting that funding.

Response

Receiving a CBVIP grant would not prevent you from applying for Reimagine Public Safety Act or American Rescue Plan Act funds.

Question

Our application is being written to expand current therapeutic and consultative services. Would our performance measures reflect the standards/frequency for the PROJECT (one additional staff person hired) covered under this funding opportunity, or should the standards/frequency reflect the goals for the PROGRAM as a whole during the funding time period?

For example:

As a PROGRAM, with an additional therapist supported through this funding opportunity - we could provide therapy for 75 individuals between the time period of Feb - June 2022

As a PROJECT, the additional therapist potentially supported through this funding opportunity would be able to provide therapy for 15 individuals between the time period of Feb. - June 2022 after training and orientation is completed.

Response

Question

As you are aware, the majority of school districts in Illinois have a budget over 3 million. Therefore, does that mean that applicants will have to apply for the Track 2 which you all estimate only one award will be given.

On the other hand, would it be better to work with a smaller organization with less than a 3 million budget and have them to apply on our behalf, a partnership?

Response

The intent of the funding opportunity is to directly fund services provided by organizations under \$3 million. All proposed subgrant agreements are subject to ICJIA approval.

Question



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We are in a rural region and have few eligible organizations. Can an eligible organization be the applicant on multiple grant applications?

Response

One agency can submit multiple applications but the total request cannot exceed the maximum award amount. This is because of this statement: "Track One applicants may request a minimum of \$50,000 and a maximum of \$500,000 in grant funding. Track Two applicants may request a minimum of \$100,000 and a maximum of \$300,000."

Question

Can an eligible organization, located in an urban/suburban region be an applicant for a rural project?

Response

Yes

Day posted: October 15, 2021

Question

We were contemplating applying for this funding opportunity but we missed the informational session. Would it be possible to organize a zoom together to ask some questions? We were hoping to create a Trauma-Informed Care curriculum for violence interrupters, especially female, in Chicago.

Response

We can't arrange a call because we need to provide the same access to all potential applicants. You can send an email with your questions. I respond there and then those are posted. I recommend you watch the recorded webinar:

<https://illinois.webex.com/recordingsservice/sites/illinois/recording/063785aa09ac103aafef0050568ff132/playback>

As well as read the posted Q and A https://agency.icjia-api.cloud/uploads/CBVIPQA_e4653035b7.pdf

Question

This is my first time applying for a government grant and I want to make sure I'm doing everything correctly. Is the only information we needed to provide in order to to be considered for the grant as follows:

Organization

Address



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DUNS #

Area in Chicago

Contact Info

Response

The information you listed is to submit the Notice of Intent. The details of what you need to do are on the webpage. <https://icjia.illinois.gov/gata/funding/2021-cbvip-sfy22>

I recommend you watch this recorded webinar.

<https://illinois.webex.com/recordingservice/sites/illinois/recording/063785aa09ac103aafe0050568ff132/playback>

Question

Can the City apply as fiscal sponsor on behalf of community-based organizations under Track 1? As fiscal sponsor, the City would be responsible for all fiduciary obligations, administration, reporting and compliance. The community-based organizations would be directly responsible for providing services. If the City can apply as fiscal sponsor on behalf of community-based organizations, is the City subject to the operating budget limits of \$3 Million? What is the alternative if the City may not apply and community based organization is not GATA compliant?

Response

As a fiscal sponsor the larger organization can apply and give a subaward to the smaller organization. The larger organization will be the applicant and subject to the eligibility requirements. Prior to executing their subgrant agreement, the larger organization will need to ensure that the smaller organization is GATA compliant.

Alternatively, the smaller organization could get pre-qualified and contract with the larger organization to perform fiscal functions. In that case, the smaller organization would be the applicant and the larger is the fiscal agent.

Question

What is the main difference between the two tracks? Is it that Track 1 projects will focus on **services** to individuals (children, families, victims etc.), while Track 2 will focus on providing technical assistance to community-based organizations to build capacity to implement these kinds of programs/projects?

Response

You are correct with one clarification under Track Two. The capacity development is related to trauma informed and restorative justice practices that would then impact the programs/projects.

Question



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The programmatic requirements for **track two** stipulate that the applicant must have expertise in providing training and technical assistance in trauma-informed practices AND expertise in providing training and technical assistance *in restorative justice* practices and implementation. Please confirm that this means experience and expertise in both practice areas (i.e., it does not mean expertise and experience in one area or the other).

Response

The requirement is looking for expertise in both areas.

Question

I've reviewed the current posted questions and did not see a clear answer regarding this scenario:

- Lead applicant: GATA pre-qualified and eligible.
- Fiscal agent: Operating budget exceeds \$3 million.

Can confirm that the larger organization is correctly identified as the fiscal agent. Is this allowed?

Response

Grantee's subcontractors are not required to meet the applicant requirement of having a budget under \$3 million. In your scenario, the arrangement appears to be allowable.

Question

Regarding the Track 2 application, in the Need section, the application asks "*Describe the anticipated communities and agencies to be served, including their challenges and strengths.*" Without knowing who the grantee agencies are and what communities they are located in, how should we approach this question? Should we answer based on where our agency is located? (i.e., Cook County)?

Response

Track One applicants will be small, community based agencies with an operating budget of 3M or less and within our enumerated community areas/types of Chicago-East side • Chicago-North side • Chicago-South side • Chicago-West side • Suburban Cook • Other Urban/Suburban • Rural. The statewide Violence Prevention Plan provides a great deal of data about these areas.

Question

Is option 2 is limited to agencies with operating budgets of 3M or less as well?



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Response

We did not put an operating budget limit on Track Two.

Question

I just became aware of the CBVIP grant opportunity which states that viewing the webinar is a requirement of applying - does this mean viewing the day of (10/7) or any time before the application deadline?

Response

You can watch it anytime. I hope you find it helpful. Please also note the Q and A posted weekly.

Question

I completed the Notice of Intent and received the message: "We thank you for your time spent taking this survey. Your response has been recorded." Is that all that needs to be done for the Notice of Intent?

Response

Correct. You do not need to do anything else for the Notice of Intent.

Question

As the city of Chicago grapples with addressing violence, can you share what was the reason for the shift in budget allocated toward this grant opportunity?

Response

We are allocating 5/12's the appropriation so that funded applicants can receive the full 12/12 month appropriation next fiscal year, assuming adequate grant compliance and an FY 23 appropriation. We shifted to February from January because we need to ensure adequate time to review and process the selected applicants.

Question

Can you identify besides budget allowance and grant time period, what other variances exists between the current NOFO and what was presented during the Budget Committee meeting?

Response

There are no other changes.

Question



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Since this grant states that organizations of \$3,000,000 or less will be funded. Can you share if there's any opportunity for organizations with budgets greater than \$3,000,000 to be funded?

Response

We are anticipating releasing NOFOs over the next several months, however, we don't have any information related to release dates or minimum eligibility that we can provide. Encourage you to sign up for the CJ Dispatch to be notified of all NOFOs.

Question

Lastly, are there any additional NOFO's to be released before December 31, 2021?

Response

We are anticipating releasing NOFOs over the next several months, however, we don't have any information related to release dates or minimum eligibility that we can provide. Encourage you to sign up for the CJ Dispatch to be notified of all NOFOs.

Day posted: October 8, 2021

Question

Our agency has an operating budget that exceeds \$3M but not for our domestic violence program that we want to apply for does not. Would we be able to apply under Track One? Please advise when you have a moment.

Response

It is the applicant's budget that cannot exceed \$3M so your agency is not eligible.

Question

Can a very small organization that is not a Prequalified GATA Grantee partner with a larger organization that is prequalified to sponsor them as a fiscal agent and manage the fiscal controls and requirements? And if so, would the fiscal agent need to also have a budget under \$3 million?

Response

Since the smaller org is not prequalified, they are asking to be a fiscal sponsor not agent. The larger organization can apply and give a subaward to the smaller organization. The larger organization will be the applicant and subject to the eligibility requirements. Prior to executing their subgrant agreement, the larger organization will need to ensure that the smaller organization is GATA compliant.



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Alternatively, the smaller organization could get pre-qualified and contract with the larger organization to perform fiscal functions. In that case, the smaller organization would be the applicant and the larger is the fiscal agent.

Question

How is it determined what the agency budget is? Are you going off the expenses for FY 22 or the balance sheet? Related, if the award amount would put the agency over 3M would that be a problem with being extended?

Response

We are asking for an agency budget for the current fiscal year. This document must include total revenue with sources. The award amount won't factor into an agency's current budget or the selection process.

Question

I didn't receive a confirmation that my Notice of Intent was submitted. Is there a way for me to double check?

Response

I don't think you will receive a confirmation. You can resubmit it if you think it may not have gone through.

Question

In the Letter of Intent, what should Track 2 applicants put for region?

Response

You can put the location of your street address.

Question

We need the links in the chat please.

Response

The online Notice of Intent is available at:

https://icjia.az1.qualtrics.com/jfe/form/SV_ba5csFm9duzBnMi

All Q and A will be posted every Friday here: <https://icjia.illinois.gov/gata/funding/2021-cbvip-sfy22>

The bidder's conference will be posted here: <https://icjia.illinois.gov/gata/funding/2021-cbvip-sfy22>



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The link to the Illinois travel reimbursement schedule is here:

<https://www2.illinois.gov/cms/Employees/travel/Pages/TravelReimbursement.aspx>

Question

Is the page limit for the narrative double- or single-spaced?

Response

Single spaced

Page limit is 12 for Track One and 8 for Track Two

Question

Are electronic signatures allowed? Or does the form need to be printed, signed, and scanned?

Response

Please print, sign, and scan the application

Question

We use a mailing address for our official address. I was planning to use the addresses of where we actually serve our youth to show that we are located in under-resourced communities. We are renting out a space of another organization that wins these ICJIA grants regularly. Although both orgs work with youth, we do different things and are not affiliated with one another in any way. This is our first time applying. Will having the same address hurt our application or should we just stick to our mailing address?

Response

On the CBVIPAPP (excel form) you can put both addresses. For the region option, select the region where the program is located.

Question

This is not budget related but I learned about this grant through a forwarded email. Is there any way I can get added to the email list?

Response

Go to <http://www.icjia.state.il.us/>, scroll to bottom of page, see "Subscribe to CJ dispatch" in bottom right corner.

Question

Do organizations need a non-profit status? We are a private group practice specializing in trauma-focused therapy and training. We value accessible, quality services for the underserved.



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Response

Not-profit status is not required. However, you are not allowed to profit from these funds.

Question

Where do we send questions?

Response

CJA.StateViolencePrevention@illinois.gov

Question

Is the data source for county only or does it drill down to census level within a city or town? Is there a link to the data access?

Response

The Data Profiles are available at the county level only. They are available on the Statewide Violence Prevention Plan website: <https://vpp.icjia.cloud>

Slide 6 in the power point shows the website address. We have also posted them here: <https://icjia.illinois.gov/gata/funding/2021-cbvip-sfy22>

Question

How many awards will be given under Track One and Track Two?

Response

We anticipate 15 awards under Track One and one award under Track Two.

Question

What is the agency/organization budget limit for Track One and Track Two? Also – what if the overall agency’s budget is over \$3 million, but the program’s budget is under \$3 million?

Response

For Track One, the applicant’s overall agency budget must be under \$3 million, regardless of what the program’s budget is. For Track Two, there is no limit for an applicant’s overall agency budget.

Question

Can applicant with a budget of less than 3 million partner with an agency that has a budget in excess of 3 million?

Response

It is difficult to answer this question without details about the partnership. See the 1st and 2nd Question in this Q and A.



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Question

For orgs with fiscal agents. If the fiscal agent has a budget over \$3M is that alright?
Does the agent's budget even factor into an app like this?

Response

It is difficult to answer this question without confirming this is indeed a fiscal agent agreement. See the 2nd Question in this Q and A.

Question

May a smaller organization (under \$3M) be the applicant and have their larger partner agency provide all of the services?

Response

The intent of the funding opportunity is to directly fund services provided by organizations under \$3 million. All proposed subgrant agreements are subject to ICJIA approval.

Question

What is .5 FTE position for? Can that person be a consultant?

Response

In our experience, having someone who can work with ICJIA on grant initiation, monitoring, and reporting is very helpful to grantees. That person can be on staff, or can be contractual.

Question

Can grant-specific work for the half-time position for ICJIA grant initiation, monitoring, and reporting be included in the project budget, or is that considered to be part of the indirect cost section?

Response

We suggest it be included in the budget.

Question

Is that .5FTE part of the maximum or in addition like the trip to Central Illinois?

Response

The .5 is a suggestion for the duration of the grant.

Question

Is the .5 FTE position meant to continue or is it just for this five month start up period?
○ This person's time related to future years may be different.



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Question

Is there training to that .5 employee to help manage the grant? This will help me decide if it will be a current employee or if we are hiring a consultant

Response

The amount of time that person spends will be depending on their/your experience working ICJIA and/or State funds.

Question

Is the .5 FTE meant to be a position dedicated only to this grant?

Response

It doesn't have to be.

Question

You anticipate funding 15 grants in track 1 and 1 grant in track 2 - correct?

Response

Correct.

Question

Is this the grant that was discussed at the recent ICJIA budget meeting? The amounts provided in that meeting were different from these amounts.

Response

The amounts released in the NOFO reflect a shorter time period than was initially anticipated at the time of that meeting.

Question

Can you speak to the caps on training hours on page 18?

Response

Those shouldn't be considered caps – it was just meant to be a guide. You can certainly propose additional time.

Question

Are you saying the funds are to be used to cover a 5 month period?

Response

Yes.



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Question

Will there be Match Funds required?

Response

No.

Question

Does the money have to all be spent in 5 months or allocated

Response

The funds have to be spent between February 1, 2021 and June 30, 2021. If renewed, you will receive an additional amount for 12 months beginning July 1, 2021.

Question

Is this grant a reimbursable grant?

Response

We have three payment options, which will be explained to grantees that are selected for funding: 1) reimbursement; 2) advance pay; and 3) working capital advance. Reimbursement is for expenses that have been incurred. Advance pay is based on anticipated future expenses throughout the life of the grant. (Advance pay requires an assessment to determine eligibility.) Working capital advance includes an initial cash payment up front (for approximately two months), with reimbursement until the last few months of the grant when payments are reduced to avoid grantees having to reimburse funds.

Question

Will grantees automatically get another year of funding if the legislature approves more funding? Or will everyone have to apply again?

Response

You wouldn't have to go through a competitive process again. However, you would need to submit a new application, budget, and program narrative to reflect your anticipated activities/costs for Year 2, pending satisfactory performance in Year 1.

Question

Assuming then that we will submit a second budget for the entire year?

Response

Yes.

Question



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Will more info on the 2-day meeting in central IL be brought up later on the call?

Response

We don't have any additional information at this time.

Question

Is there a limit to how much of the program can be implemented by the sub-grantee as opposed to the grantee?

Response

No. The intent of the funding opportunity is to directly fund services provided by organizations under \$3 million. All proposed subgrant agreements are subject to ICJIA approval.

Question

What if the lease for rent just includes water and electricity?

Response

If you don't have the ability to break out the water and electric costs for your specific agency, keep them on one-line item and explain in the budget that the amount includes water and electricity because your invoice doesn't break out those costs.

Question

Can we include rent if we own the building?

Response

If you own the building, rent is not an allowable expense.

Question

Do we need a subaward for units within an org? For example, different Centers within Northwestern.

Response

No.

Question

Question for Track 1-if our program is provided in school and after school, do we need to list the partner schools in the application?

Response

It is not required but it provides more detail about your program.

Question



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Can we apply in 2 or more counties if we service those areas?

Response

Yes.

Question

Can T1 funds be used for additional professional development of service providers?

Response

Yes.

Question

Does the amount of \$3 include daily snacks for after-school programming?

Response

It is allowable however there are other funding sources for daily food. See this website for suggestions: <https://riseandshineillinois.org/after-school-meals/>

Question

Does practical support services for victims and families count as potential costs? light bill rental assistance etc.

Response

Budget items but align with the program narrative, be reasonable, and necessary. Both the program and budget narratives are opportunities to provide that information.

Question

Are youth wages for on-/off-site employment eligible expenses if that's a key part of an organization's violence prevention program? Similar to the ICJIA R3 summer grant permitting that.

Response

Yes. Budget items must align with the program narrative, be reasonable, and necessary. Both the program and budget narratives are opportunities to provide that information.

Question

Can we provide wisely cards via ADP for monetary incentives to participants?

Response

Participant support costs and incentives are allowable. Applicants must include support in the budget narrative for their chosen medium. All items must be necessary and reasonable.



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Question

For track one organizations that are also waiting to see the details of the next R3 NOFO, are there any key considerations for the decision of applying for CBVIP vs. waiting for the next R3? Is the grant limit of the next R3 solicitation known at this time?

Response

We can't provide any guidance here.

Question

Is this a good fit for opportunity youth ages 18-30?

Response

Yes. Explain why in your program narrative.

Question

Is there a minimum time frame for trauma-informed support to be considered long-term or ongoing?

Response

No, there is no specific requirement.

Question

Is there a budget limit for Track two?

Response

The maximum amount you can put in your budget for Track Two is \$125,000.

Question

Track two evaluation: can we use funds on an expert evaluator?

Response

Yes.

Question

Can you go back to Track 2 again and talk about the scope of technical assistance services requested? What is considered technical support?

Response

In this context technical assistance is the follow-up support provided to the Track One agencies to implement the training into their agency/program.



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Question

Can you speak more about track 2 - are there specific types of training required?

Response

The training topics that are required are trauma informed practices and restorative justice programming.

Question

What would be considered a sufficient level of experience in the restorative justice *training* and TA requirement? asking for an agency that has a lot of experience with implementation and minimal experience providing training to other agencies

Response

We did not provide a minimum level of training experience.