

**Less Lethal Alternatives for Law Enforcement
INSTRUCTIONS
NOFO # 3082-0326**

| Task | Date |
|--|-----------------------------------|
| NOFO & Technical Assistance Recording posted | April 2, 2026 |
| NOFO question submission deadline | 5:00 p.m. CST, April 27, 2026 |
| Applications due | 5:00 p.m. CST, May 5, 2026 |
| Budget Committee review/approval of recommended designations | June 18, 2026 |
| Performance Period | July 1, 2026, to June 30, 2027 |

CHECKLIST

Prior to applying:

- [Register with the System for Award Management \(SAM\), Obtain a Unique Entity ID #](#)
- [Complete registration in the Grantee GATA Portal](#)
- [Obtain Single Sign-On for application submission in Euna](#)
- Maintain in “Good” standing with all GATA pre-qualification requirements

Euna Upload Checklist:

- Goals, Objectives, and Performance Measures Table (download the template from Euna and upload completed form to the application)

Application Submission via Euna

The following process is required:

Step 1: Applying Organization must register in the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: <https://grants.illinois.gov/portal/>.

Step 2: Applying Organizations must identify an individual(s) who will submit the application via Euna, this person will serve as the Primary Contact for this application. However, more than one individual can have access to and complete components of the application via Euna. The Primary Contact must submit the applications, including attachments, via Euna. To submit an application, go to <https://il.amplifund.com/Public/Opportunities/Details/114f94b4-b6de-4fef-b41e-fa122ffdb8da>

To be considered for funding, completed applications must be submitted via the above Euna link by the application deadline of 5:00 p.m., May 5, 2026. ICJIA encourages applicants to review this Technical Assistance Recording for more information on how to apply.

Uniform Notice for Funding Opportunity (NOFO)
Less Lethal Alternatives for Law Enforcement #3082-0326

| | Data Field | |
|-----|--|---|
| 1. | Awarding Agency Name: | Illinois Criminal Justice Information Authority (ICJIA) |
| 2. | Agency Contact: | Michael Lynch Strategic Project Administrator Michael.Lynch@Illinois.gov Illinois Criminal Justice Information Authority 60 E Van Buren Street, Suite 650 Chicago, Illinois 60605 (312) 793-8550 |
| 3. | Announcement Type: | <input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement |
| 4. | Type of Assistance Instrument: | Grant |
| 5. | Funding Opportunity Number: | 3082-0326 |
| 6. | Funding Opportunity Title: | Less Lethal Alternatives for Law Enforcement |
| 7. | CSFA Number: | 546-00-3082 |
| 8. | CSFA Popular Name: | Less-than Lethal |
| 9. | Assistance Listing Number (formerly CFDA Number) | N/A |
| 10. | Anticipated Number of Awards: | 1 |
| 11. | Estimated Total Program Funding: | \$5,000,000 |
| 12. | Award Range | \$5,000,000 |
| 13. | Source of Funding: | <input type="checkbox"/> Federal or Federal pass-through <input checked="" type="checkbox"/> State |
| 14. | Cost Sharing or Matching Requirement: | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 15. | Indirect Costs Allowed Restrictions on Indirect Costs | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 16. | Posted Date: | April 2, 2026 |
| 17. | Application Range: | April 2, 2026 – May 5, 2026 |
| 18. | Technical Assistance Session: It is recommended that applicants view the recorded technical assistance. | Session Offered: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No It is recommended that applicants view the recorded technical assistance here: https://illinois.webex.com/illinois/ldr.php?RCID=ed6afea43378f50061356c4180759a9a |
| 19. | Euna Application Submission Link: | https://il.amplifund.com/Public/Opportunities/Details/114f94b4-b6de-4fef-b41e-fa122ffdb8da |

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Notice of Funding Opportunity

Less Lethal Alternatives for Law Enforcement

A. Program Description

The SFY27 Illinois State Budget is expected to include a \$5 million appropriation from the General Revenue Fund for the Illinois Criminal Justice Information Authority to administer grants for less lethal police devices, less lethal device training, and other allowable costs associated with less lethal weapon alternatives. Contingent on the appropriation, ICJIA will award these grants to local law enforcement agencies. The appropriation will also support program administration costs. Less lethal devices are those which, during expected or reasonably foreseen use, have a lower risk than firearms of causing death or serious injury.

The purpose of this funding opportunity is to support less than lethal alternatives for law enforcement agencies in the provision of public safety to the community. Through this funding opportunity, a lead entity will distribute and manage funds to subgrantees and will be responsible for the fiscal oversight and quality assurance of its subgrants. The applicant will provide subject matter expertise, technical assistance, and conduct structured monitoring of subgrantees. Subgrantees must follow the rules, policies, and procedures established by the lead entity, ICJIA, and Grant Accountability and Transparency Act (GATA).

Less Lethal Devices

Less lethal devices shall be defined as “devices designed or intended for use on individuals or groups of individuals which, in the course of expected or reasonably foreseen use, have a lower risk of causing death or serious injury than do firearms.”¹

Less lethal devices do not include firearms employed to discharge lethal projectiles. A less lethal device’s expected use would not result in life-threatening injuries.

The following is a non-exhaustive list of less lethal devices:

- Hand-held chemical irritants / Oleoresin Capsicum, also known as pepper spray.
- Chemical irritants launched at a distance, also known as tear gas.
- Conducted energy weapons, also known as tasers.
- Kinetic impact projectiles, also known as rubber bullets.
- Batons

Less Lethal Device Training

Law enforcement officers equipped with less lethal devices should receive initial and refresher training on their use and effects, the lawful use of force, and all related agency policies and procedures. Grant funding can be used to support training on newly purchased and existing less lethal devices. The training should be of a high standard, and officers should only be authorized to carry and use devices on which they have been fully trained. Command and supervisory officers also should receive ongoing training on their obligations arising from their command

¹ [LLW Guidance.pdf \(ohchr.org\)](#)

functions in areas relating to the use of force. Training should be certified by the Illinois Law Enforcement Training and Standards Board.

Less Lethal Alternatives

Less lethal alternatives promote less lethal encounters between law enforcement and the public and may include training on how to avoid the use of force, de-escalation techniques, mediation, communication, and applicable human rights principles and standards.

The following is a non-exhaustive list of less lethal alternative training topics:

- De-escalation and non-escalation^{2,3}
- Arrest control and pressure point control tactics^{4,5}
- Co-responder and crisis intervention teams^{6,7,8,9}
- Cultural competency (implicit bias, racial and ethnic sensitivity)^{10,11,12,13}
- Procedural justice^{14,15}
- Trauma-informed response and care¹⁶
- Autism recognition¹⁷
- Mental health first aid (youth and adult)¹⁸
- Motivational interviewing¹⁹

Other Allowable Costs

Other allowable costs may include related policy and procedure development, relevant training, data collection on and management of device deployment, and specific internal audits relating to less lethal.

Lead Entity

A law enforcement related organization will serve as the lead entity and will award and manage subgrants to local law enforcement agencies for less lethal devices, less lethal device training, and/or other less lethal alternatives. Funded lead entities will conduct structured monitoring of all

² [How the Law Enforcement De-Escalation Training Act will Impact Police Officers \(policetechnews.com\)](https://www.policetechnews.com)

³ [Archived | De-Escalation Training: Safer Communities and Safer Law Enforcement Officers | Office of Justice Programs \(ojp.gov\)](https://www.ojp.gov/programs)

⁴ [Defensive tactics - American Police Beat Magazine \(apbweb.com\)](https://www.apbweb.com)

⁵ [CAT \(illinois.gov\)](https://www.illinois.gov)

⁶ [ILETSB - Crisis Intervention Team \(CIT\) \(illinois.gov\)](https://www.illinois.gov)

⁷ [ICJIA | Illinois Criminal Justice Information Authority](https://www.icjia.org)

⁸ [Developing and Implementing Your Co-Responder Program \(csgjusticecenter.org\)](https://www.csgjusticecenter.org)

⁹ [SJC Responding to Individuals.pdf \(theiacp.org\)](https://www.theiacp.org)

¹⁰ [Addressing Implicit Bias in Policing - Police Chief Magazine](https://www.policechiefmagazine.org)

¹¹ [Training Toolkit | Bureau of Justice Assistance \(ojp.gov\)](https://www.ojp.gov)

¹² [Cultural Diversity and Cultural Competency for Law Enforcement - Police Chief Magazine](https://www.policechiefmagazine.org)

¹³ [Understanding Bias: A Resource Guide \(justice.gov\)](https://www.justice.gov)

¹⁴ [ICJIA | Illinois Criminal Justice Information Authority](https://www.icjia.org)

¹⁵ [Procedural Justice for Law Enforcement: An Overview \(usdoj.gov\)](https://www.usdoj.gov)

¹⁶ [Trauma Training for Criminal Justice Professionals | SAMHSA](https://www.samhsa.gov)

¹⁷ [Information for Law Enforcement | Autism Speaks](https://www.samhsa.gov)

¹⁸ [2022 MHFA For Public Safety.pdf \(mentalhealthfirstaid.org\)](https://www.mentalhealthfirstaid.org)

¹⁹ [72 2 9 0.pdf \(uscourts.gov\)](https://www.uscourts.gov)

subgrantees and provide subject matter expertise and technical assistance to subgrantees. Selected entities will be responsible for subgrant making and monitoring.

a) Agency Capacity and Experience

To qualify as a lead entity, the applicant must possess subject matter expertise in less lethal alternatives for law enforcement and law enforcement training, have an established record of less lethal equipment distribution to law enforcement, a network of local law enforcement agencies, and the structural capacity to oversee all aspects of subgrantee monitoring. It is preferred that applicants have multiple years of direct prior experience in the administration of less lethal devices and training subgrants. The awarded applicant must also comply with all applicable state and federal statutes, regulations, and the terms and conditions of this grant. The awarded applicant must comply with GATA requirements and submit quarterly performance reports and periodic financial reports to ICJIA.

b) Grantmaking

The lead entity applicant shall utilize a competitive bidding process for its subgrants. Requests for proposals (RFPs) will be reviewed and approved by ICJIA prior to publication. The applicant must also provide ICJIA with a proposal review panel conflicts-of-interest protocol and an objective scoring system for approval. Review panels must include stakeholders from varied backgrounds. The lead entity will obtain ICJIA approval of application materials and evaluation criteria prior to soliciting requests. The applicant must make fiscal and programmatic technical assistance available to all subgrantees. Additional requirements are listed in *Appendix A*.

c) Monitoring

The awarded applicant shall monitor subgrantees to ensure compliance with state and federal statutes, regulations, and the terms and conditions of the subgrant. All subgrantees must comply with GATA requirements, complete a risk assessment, submit quarterly periodic performance reports and periodic financial reports to the lead entity, and participate in site visits conducted by the lead entity. The lead entity's monitoring protocol must be approved by ICJIA.

Throughout the grant performance period, the lead entity must submit quarterly performance reports and periodic financial reports to ICJIA. The lead entity will be subject to ICJIA site visits to evaluate program outcomes, fiscal management, and subgrant monitoring.

d) Subgrantee Programmatic Requirements

The applicant must incorporate the following program elements in their requests for proposals to subgrantees and in their subgrants:

- Any subgrantee purchasing less lethal devices with this funding must have a policy governing the use of less lethal devices codified by the time of device deployment.

- Law enforcement officers must receive appropriate initial and refresher training in the uses and effects of less lethal devices and the policies governing their uses.
- Law enforcement officers receiving devices must be trained in the lawful use of force.
- Law enforcement agencies shall monitor the use and effects of all the less lethal devices and related equipment procured, deployed, and used.
- Grant fund use shall conform to the United Nations Human Rights Guidance on the Use of Less-Lethal Weapons in Law Enforcement.²⁰
- Subgrantees must comply with all prescribed assessment tools and reporting requirements.
- Subgrantees must identify staff responsible for collecting and submitting reports.
- Subgrantee participation in site visits must be conducted by both the lead entity and ICJIA, if requested.
- Subgrantees must provide all fiscal, personnel, and programmatic data to the applicant and ICJIA.
- Subgrantees must be local law enforcement agencies in Illinois.

e) Administrative Costs for Budget and Budget Narrative

Lead entity applications must include all associated administrative costs, including indirect costs, in the proposed budget/budget narrative. All costs must be reasonable and necessary for the administration of the proposed program and may include:

- Personnel and fringe costs for direct supervision of program activities identified in the application.
- Associated travel.
- Supplies.
- Training and certification for program participants.
- Indirect costs.

Include all proposed program costs in the application budget. A detailed explanation of all costs should be included in the budget narrative.

B. Funding Information

1. Award period

Grant awards resulting from this opportunity will have a target period of performance of July 1, 2026, to June 30, 2027. Additional funding of up to 24 months may be awarded after the initial funding period, contingent upon satisfactory performance and availability of funds. Grant support for this program will not exceed 36 months.

²⁰ [LLW_Guidance.pdf \(ohchr.org\)](#)

2. Available Funds

With an SFY27 budget appropriation, \$5 million in funding will be available through this solicitation. Applicants may request a minimum of \$4 million and a maximum of \$5 million in grant funding.

Agreements that result from this funding opportunity are contingent upon and subject to the availability of funds.

C. Eligibility Information

Before applying for a grant, all entities must be registered through the GATA Grantee Portal at www.grants.illinois.gov/portal. Registration and pre-qualification are required annually. During pre-qualification, verifications are performed, including a check of the federal SAM.gov Exclusion List and status on the Illinois Stop Payment List. The Grantee Portal alerts the entity to “qualified” status or provides instructions on remediation for a negative verification (e.g., missing UEI, Unique Entity Identifier assigned in sam.gov, not in good standing with the Secretary of State). Inclusion on the SAM.gov Exclusion List cannot be remediated.

Failure to meet an eligibility criterion by the application deadline will result in the application being returned without review and will prevent ICJIA from making a state award.

Applicants are also required to submit a financial and administrative risk assessment via the GATA Grantee Portal, utilizing an Internal Controls Questionnaire (ICQ) for the current state fiscal year and obtain approval from their cognizant agencies before execution of the grant agreement. A delay in obtaining ICQ approval will delay grant execution.

1. Eligible Applicants

Applicants must possess subject matter expertise in less lethal alternatives for law enforcement and law enforcement training, have an established record of less lethal equipment distribution to law enforcement, a statewide network of local law enforcement agencies, and the structural capacity to oversee all aspects of monitoring its subgrantees. It is preferred that applicants have multiple years of direct prior experience in the administration of less lethal devices and in training subgrants.

Eligible applicants include only government entities. Manufacturers, importers, dealers, distributors, and suppliers of less lethal devices (as defined herein), weapons, or firearms are ineligible for funding. Entities that sell training to law enforcement agencies for profit are similarly excluded from this opportunity.

Applicants must be pre-qualified through the Grant Accountability and Transparency Act Grantee Portal, <https://grants.illinois.gov/portal/> , to become eligible to apply for an award.

2. Cost Sharing or Matching

Cost sharing or matching is not required.

3. Indirect Cost Rate

To charge indirect costs for a grant, the applicant organization must have an annually negotiated indirect cost rate agreement (NICRA).

There are three types of NICRAs:

- a) **Federally Negotiated Rate.** Organizations that receive direct federal funding may have an indirect cost rate that was negotiated with the Federal Cognizant Agency. Illinois will accept the federally negotiated rate. The organization must provide a copy of the federally NICRA.
- b) **State Negotiated Rate.** The organization may negotiate an indirect cost rate with the State of Illinois if it does not have a Federally Negotiated Rate. If an organization has not previously established an indirect cost rate, an indirect cost rate proposal must be submitted through the GATA Grantee Portal no later than three months after receiving receipt of a Notice of State Award (NOSA). If an organization previously established an indirect cost rate, the organization must annually submit a new indirect cost proposal through the GATA Grantee Portal within six months after the close of the grantee's fiscal year.
- c) ***De Minimis* Rate.** An organization that has never negotiated an indirect cost rate with the federal government of the State of Illinois is eligible to elect a *de minimis* rate of 10% of modified total direct cost (MTDC). Once established, the *de minimis* rate may be used indefinitely. The State of Illinois must annually verify the MTDC calculation to accept the *de minimis* rate.

All grantees must complete an indirect cost rate negotiation or elect the *de minimis* Rate to claim indirect costs. Indirect costs claimed without a negotiated rate or a *de minimis* rate election on record in the GATA Grantee Portal indirect cost rate system may be denied.

Limitations on indirect costs restrict the amount and/or types of indirect costs that may be charged to grant awards. Indirect cost limitations and restrictions must be clearly stated in this section. For example, the grant award may be subject to state and federal statutory requirements that limit the allowability of costs. The maximum amount allowable under a limitation cannot exceed the total amount under the NICRA. State and federal statutes may restrict the amount of salary that can be charged to a grant award if the base salary exceeds the Federal Executive Level II Pay Scale. If additional statutory restrictions or limitations are imposed, such as parameters for direct administrative costs, facility costs, and indirect administrative cost levels, those restrictions or limitations must be stated in this section. Applications also must state a statutory reference or guidance imposing the indirect cost limitations or restrictions.

Grantees may opt not to claim payment for indirect costs. Unclaimed indirect costs cannot be reimbursed. The organization must select "Waive Indirect Costs" in the GATA Grantee Portal.

Indirect cost election must be completed annually. More information regarding the indirect cost election process can be found [here](#).

D. Application and Submission Information

1. Accessing Application Package

Paper copies of the application materials may be requested from Michael Lynch by calling (312) 793-8550; writing Michael Lynch at 60 E Van Buren, Suite 650, Chicago, Illinois 60605; via Telephone Device for the Deaf (TDD) (312)793-4170 or by email at CJA.LessLethal@illinois.gov.

Application materials **MUST** be submitted via the Euna grant management system.

2. Content and Form of Application Submission

Applications and related materials must be submitted in Euna.

3. Unique Entity Identification Number (UEI) and System for Award Management (SAM)

Applicants are required (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) to:

- a) Be registered in SAM before submitting its application with a UEI assigned. To establish a SAM registration, go to www.SAM.gov.
- b) Always continue to maintain an active SAM registration with current information during an active award, application or plan under consideration by ICJIA.

ICJIA may not issue a grant award until the applicant has complied with all applicable SAM requirements, if an applicant has not fully complied with the requirements by the time ICJIA is ready to make an award, ICJIA may determine that the applicant is not qualified to receive a grant award.

4. Submission Dates, Times, and Method

Completed application materials must be received by and in possession of the Euna grant management system by 5:00 p.m. CST, May 5, 2026, to be considered for funding.

Applications must be submitted via Euna

<https://il.amplifund.com/Public/Opportunities/Details/114f94b4-b6de-4fef-b41e-fa122ffdb8da>.

Upon receipt, an automated confirmation will be emailed. Proposals will not be accepted by email, mail, fax, or in person. Euna will not permit late submissions. Agencies are encouraged to submit their applications 24 to 72 hours in advance of the deadline to avoid

unforeseen technical difficulties. Technical difficulties with the grant management system should be reported immediately to Euna.

5. Application Questions

Questions may be submitted via email at CJA.LessLethal@illinois.gov. The deadline for submitting questions is 5:00 p.m. (CST) on April 27, 2026. All substantive questions and responses will be posted on the ICJIA website at <https://icjia.illinois.gov/gata>. Due to the competitive nature of this solicitation, applicants may not discuss the opportunity directly with any ICJIA employee other than via this email address CJA.LessLethal@illinois.gov.

6. Funding Restrictions

- a) Federal Financial Guide. Applicants must follow the current edition of the Department of Justice Grants Financial Guide, which details allowable and unallowable costs, available at: https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf. Costs may be determined to be unallowable even if not expressly prohibited in the Federal Financial Guide.
- b) Prohibited Uses. The following is a non-exhaustive list of services, activities, goods, and other costs that cannot be supported through this NOFO:
 - Land acquisition
 - New construction
 - A renovation, lease, or any other proposed use of a building or facility that will either result in a change in its basic prior use or significantly change its size
 - Minor renovation or remodeling of a property either listed or eligible for listing on the National Register of Historic Places or located within a 100-year flood plain
 - Implementation of a new program involving the use of chemicals
 - Capital expenditures
 - Fundraising activities
 - Most food and beverage costs
 - Lobbying
 - Firearms
 - Spiked or electrified batons
 - Lasers designed to permanently blind
 - Directed energy weapons of a nature to cause serious injury
 - Metal chains (shackles)
 - Irons (leg or wrist)
 - Spiked or electrified instruments of restraint
 - Weighted instruments of restraint
 - Firearm silencers
 - Bayonets

- Grenade launchers
- Grenades (including stun and flash-bang)
- Explosives
- Vehicles
- Drones
- Long-range acoustic devices that do not have a commercial application
- Devices or training prohibited by state or federal authorities for use by law enforcement
- Less lethal devices and/or related equipment use that does not comply with the rules governing law enforcement, or which presents undue risk of loss of life or serious injury to anyone, including suspected criminals, bystanders, or law enforcement officers themselves.

c) Allowable expenses. All expenses must be reasonable, necessary, and allocable to the program's purpose. The following is a non-exhaustive list of services, activities, goods, and other costs that can be supported through this NOFO:

- Less lethal devices
 - Hand-held chemical irritants/Oleoresin Capsicum, also known as pepper spray.
 - Chemical irritants launched at a distance, also known as tear gas.
 - Conducted energy weapons, also known as tasers.
 - Kinetic impact projectiles, also known as rubber bullets.
 - Batons
 - Other less lethal devices pre-approved by ICJIA
- Less lethal device training
- Less lethal alternatives
 - De-escalation and non-escalation
 - Arrest control and pressure point control tactics
 - Co-responder and crisis intervention teams
 - Cultural competency, including implicit bias and racial and ethnic sensitivity.
 - Procedural justice
 - Trauma-informed response and care
 - Autism recognition
 - Mental health first aid (youth and adult)
 - Motivational interviewing
 - Other less lethal alternatives pre-approved by ICJIA
- Other allowable costs associated with less lethal device alternatives. Any costs in this category must be pre-approved by ICJIA.
 - Overtime
 - Use of force and/or less lethal policy and procedure development and relevant training
 - Data collection and management
 - Audits

d) Pre-Award Costs. Pre-award costs are allowed only if the costs are directly pursuant to the negotiation and in anticipation of the award, and where such costs are

necessary for efficient and timely performance of the program deliverables or milestones incorporated in the contract. Such costs are allowable only to the extent that they would have been allowable if incurred after the award start date. Pre-award costs must be approved by ICJIA prior to being incurred.

- e) Pre-approvals. Prior approvals may affect project timelines. Submission of materials for ICJIA approval should be incorporated into the application Implementation Schedules. ICJIA may require prior approval of the following:
- Out-of-state travel
 - Certain Requests for Proposals, procurements, and sub-contracts
 - Conference, meeting, and training costs
- f) State Travel Guidelines. Travel costs charged to ICJIA must conform to State Travel Guidelines, found here: <https://www2.illinois.gov/cms/Employees/travel/Pages/TravelReimbursement.aspx>. Out-of-state hotel rates are based on the General Service Administration (GSA) guidelines found here: <https://www.gsa.gov/travel/plan-book/per-diem-rates>. Applicant agencies with lower cost travel guidelines than the State of Illinois must use those lower rates.
- g) Supplanting. Grant funds must be used to supplement existing funds for program activities and must not replace those funds that have been appropriated for the same purpose. If grant funds will be used to expand an existing program, applicants must explain how the proposed activities will supplement, not supplant, current program activities and staff positions. Agencies may not deliberately reduce local, federal, state funds, or other funds because of the existence of these grant funds. A written certification may be requested by ICJIA stating that these funds will not be used to supplant other state, local, federal, or other funds.

Supplanting will be subject to application review, pre-award review, post-award monitoring, and audit. Grantees will be required to file documentation demonstrating that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

- h) Proposed Subawards and Subcontracts. Applicants may propose entering subawards or subcontracts under this award, each of which has different rules and applicant responsibilities. A subaward carries out a portion of the grant agreement, whereas a contract is often for the procurement of goods and services for the grantee's own use. (44 Ill. Admin Code 7000.240). If a third party will provide some of the essential services or develop or modify a product that the applicant has committed to provide or produce, ICJIA may consider the agreement with the third party a subaward for grant administration purposes.

Applicants must classify each expense in the contractual budget as a subaward or subcontract. The substance of the agreement, not its title or structure, will determine whether it is a subcontract subaward. Applicants are advised to use the “Checklist for

Contractor/Subrecipient Determinations” available at the GATA Resource Library for guidance: <https://www.illinois.gov/sites/gata/pages/resourcelibrary.aspx>.

Applicants are required to justify their use of subawards and explain their capacity to serve as “pass-through” entities in the program narrative. Applicants will monitor subaward compliance with grant terms, applicable federal and state laws, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award, 2 C.F.R. Part 200, GATA, and ICJIA policies. Proposed subawards must be identified, if possible, and their roles described in both the program and budget narratives.

For procurement contracts, applicants are encouraged to promote free and open competition in awarding contracts. All subcontracts must comply with federal and state requirements.

7. Requirement Prior to Submitting the Application

1. All Applicants must register their organization at the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: <https://grants.illinois.gov/portal/> .
2. To apply, approved individuals for an organization must be a registered via the GATA Grantee GATA Portal and identified as an Euna user.

Applicant Technical Assistance Recording.

Applicants are advised to participate in technical assistance opportunities or view the following technical assistance recordings before submitting their application. Less Lethal Alternatives for Law Enforcement Technical Assistance Session Recording link:

<https://illinois.webex.com/illinois/ldr.php?RCID=ed6afea43378f50061356c4180759a9a>

- [Register in the GATA Grantee Portal](#)
- [Creating a GATA Grantee User Account](#)
- [Register in Euna](#)
- [Complete the application in Euna](#)
- [Getting to know GATA and the GATA Grantee Portal](#)
- Learn about the Online Self-Paced Grant Course: [YOUR RECIPE FOR GRANT SUCCESS](#)

E. Application Review Information

1. Criteria

Application materials must address all components of this NOFO and demonstrate both a need for the program and the ability to successfully implement it. Reviewers will score applications based on completeness, clear and detailed responses to program narrative questions, and inclusion of all mandatory program elements, as well as past performance history and/or financial standing with ICJIA. The applicant must demonstrate that costs are reasonable, necessary, and allowable.

Reviewers will score applications based on completeness, clear and detailed responses to program narrative questions, and inclusion of all mandatory program elements, as well as past performance history and/or financial standing with ICJIA. The applicant must demonstrate that costs are reasonable, necessary, and allowable.

The total number of points available is 100.

| Scoring Criteria | Possible Points |
|---|-----------------|
| Summary of the Program: | |
| Describe the proposed program including the scope of services, intent of the program, strategy, activity, and the organizations that will be served. | 10 |
| Statement of the Problem: | |
| Describe the problem(s) that demonstrates the need for your proposed program. This may include a description of available indicators on the extent of training needed, less lethal devices needed, and/or other less lethal alternatives needed. | 5 |
| Agency Capacity and Experience: | |
| Describe your organization's history and expertise in the provision of services to local law enforcement. Please include any information concerning less lethal equipment distribution, training, and technical assistance provided. Include any information on your organization's existing network of local law enforcement agencies, whether it is statewide and if there are any known gaps. | 20 |
| Describe your organization's fiscal experience and capacity to manage grants. Include total staff dedicated to all law enforcement grants at your organization and all funding sources that support local law enforcement programming. Include quantitative (e.g., size of budget and number of grants) and qualitative (e.g., process and procedure; summary of previous management) descriptions. | 10 |
| Project Implementation: | |
| Describe the anticipated challenges and barriers to implementing this program. | 5 |
| Complete the table below, defining each step in the implementation and operation of the proposed program, detailing the staff position responsible for each task, and including a target date for completion. Do not use staff names. <i>Italicized font are suggestions that can be edited as needed. Please add additional lines as necessary.</i> | 5 |
| Project Management | |
| Describe the competitive grant process you will use to solicit and select applications. Include proposed evaluation and/or prioritization criteria, the review process, required documents, staff involved in the review process, and how final funding decisions will be determined. | 5 |
| Describe how you will ensure that the subgrantees use of funds conform | 5 |

| | |
|--|----|
| to the subgrantee eligibility requirements outlined in the NOFO in Section A.4.d) Subgrantee Programmatic Requirements. Describe any additional subgrantee eligibility requirements for these funds you intend to impose besides those outlined in the NOFO. | |
| Describe your organization’s monitoring process of subgrantees. Describe the process you will follow for the collection and submission of fiscal and performance measures and your site visit procedures. Include any risk assessment for subgrantees that have higher risk. | 5 |
| Explain in detail how funds will be vouchered by your agency and how subgrantees expenditures will be reported. | 5 |
| Use the table below to detail the staff who will oversee the program funded by this opportunity. Include titles, duties, primary qualifications and any mandatory training or certifications. | 5 |
| Goals, Objectives, and Performance Metrics | |
| Objectives are realistic and would result in meaningful, tangible changes resulting from program implementation. | 10 |
| Budget and Budget Narrative | |
| Budgeted items are cost-effective in relation to the proposed activities. Narrative is complete for all line items, clearly detailing how the applicant arrived at and calculated the budget amounts. | 10 |
| Total Possible Points: 100 | |

2. Review and Selection Process

All applications will be screened for completeness, including GATA pre-qualification and ICQ submission for the current state fiscal year. Incomplete applications will not be reviewed.

Selection of proposals that pass the screening process will be based on the scoring criteria outlined in the previous section. The highest-scoring proposal will be selected. Proposals will be reviewed by a panel of ICJIA staff and stakeholders.

ICJIA reserves the right to reject incomplete proposals, proposals that include unallowable activities, proposals that do not meet eligibility or program requirements, and proposals that are otherwise unsatisfactory. ICJIA may invite applicants to answer clarifying questions and modify budgets that include unallowable or unreasonable costs. NOFO application budgets will be reviewed for allowability, completeness, and cost-effectiveness. ICJIA will perform an in-depth budget review of all grants awarded and may require budget modifications that do not materially change the nature of the program.

3. Anticipated Announcement and State Award Dates

| Task | Date |
|------|------|
|------|------|

| | |
|--|-----------------------------------|
| NOFO & Technical Assistance Recording posted | April 2, 2026 |
| NOFO question submission deadline | 5:00 p.m. CST, April 27, 2026 |
| Applications due | 5:00 p.m. CST, May 5, 2026 |
| Budget Committee review/approval of recommended designations | June 18, 2026 |
| Performance Period | July 1, 2026, to June 30, 2027 |

Successful applicants will receive notice to initiate the grant agreement phase. During this phase, you will be contacted by a grant specialist to develop a grant agreement, which can be a months-long process depending on complexity, cooperation, and conformity with all applicable federal and state laws.

ICJIA reserves the right to reduce or deny the award if it is in its best interest to do so. ICJIA may reduce awards in cases where applications contain unallowable or unreasonable costs. Upon the awarded applicant’s acceptance of a grant award, announcement of the grant award shall be published by ICJIA on the GATA portal. The review team's recommendations will be forwarded to the ICJIA Budget Committee for approval. Applicants will be notified of the Budget Committee's decision.

4. Appeal Process

Unsuccessful applicants may request a formal appeal of the evaluation process. Evaluation scores and funding determinations may not be contested and will not be considered by ICJIA’s Appeals Review Officer. The appeal must be submitted via Euna within 14 calendar days of receipt of a Funding Opportunity Declination Letter from ICJIA. The appeal must include, at a minimum, the following:

- Statement indicating a request for a formal appeal
- Name and address of the appealing party
- Identification of the grant program
- A statement of reason for the appeal

The appeal will be sent to:

Appeals Review Officer
 Illinois Criminal Justice Information Authority
CJA.ARO@Illinois.gov

Once an appeal is received, ICJIA will acknowledge receipt. ICJIA will respond to the appeal in writing within 60 days or explain why more time is required. ICJIA will resolve the appeal by a written determination, which will include:

- Review of the appeal.
- Appeal determination.
- Rationale for the determination.
- Standard description of the appeal review process and criteria.

5. Debriefing Process

Unsuccessful applicants may request a debriefing for feedback to improve future applications. Debriefings include written advice on the strengths and weaknesses of applications using the evaluation and review criteria.

Debriefing requests must be made via email and submitted within seven calendar days after receipt of notice. Debriefing requests will not be granted while an active appeal, administrative action, or court proceeding is pending. The written debriefing requests shall include:

- The name and address of the requesting party.
- Identification of grant program.
- Reasons for the debrief request.

Please send requests to:

Michael Lynch
Illinois Criminal Justice Information Authority
CJA.LessLethal@illinois.gov

6. Other

The following requirements and disclaimers apply to all applications submitted for consideration under this NOFO.

- ICJIA reserves the right to withdraw awards after the award offer but prior to grant agreement execution if it is in ICJIA's best interest to do so.
- ICJIA reserves the right to reject any or all applications received and/or negotiate or cancel in part or in entirety grants resulting from application awards if it is in ICJIA's best interest to do so.
- ICJIA reserves the right to withdraw a commitment for funds where special grant conditions have not been satisfied within 90 days after the date of the Notice of State Award Finalist, or at the discretion of ICJIA if it is determined that the project will not progress.
- ICJIA reserves the right to establish the amount of grant funds awarded, raise the individual grant ceilings, and shift funds from one component funding area to another. ICJIA further reserves the right to award funds to the next highest

- rated applicant(s) for any component should funds become available due to de-obligations, etc.
- ICJIA reserves the right to deny funding when submitted applications involve Applicants or awardees with serious unresolved monitoring or audit findings related to performance. In addition, funding may be withdrawn for any applicant or awardee that has not completed required audits and/or becomes not pre-qualified after the award but prior to grant agreement execution.
 - Proposed projects supplied in the grant application submitted for funding must not be changed or modified prior to grant award.

F. Award Administration Information

1. State Award Notices

The ICJIA Budget Committee is scheduled to review and approve designations in June 2026.

ICJIA will transmit a Notice of State Award (NOSA) and the grant agreement to successful applicants after the ICJIA Budget Committee has reviewed and approved the designations. The NOSA will detail specific conditions arising from pre-award risk assessments to be included in the grant agreement. The NOSA will be provided and must be accepted through the Grantee Portal unless another distribution is established. The NOSA is not an authorization to begin performance or incur costs.

2. Administrative and National Policy Requirements

Additional programmatic and administrative special conditions may be required.

3. Reporting

Recipients must submit periodic financial reports, periodic performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the 2 CFR Part 200 Uniform Requirements. Future awards and fund drawdowns may be withheld if reports are delinquent.

G. State Awarding Agency Contact(s)

For questions and technical assistance regarding application submission, contact:

Michael Lynch
Illinois Criminal Justice Information Authority
CJA.LessLethal@illinois.gov

H. Other Information

The Illinois Criminal Justice Information Authority (ICJIA) is a state agency dedicated to improving the administration of criminal justice. ICJIA brings together key leaders from the justice system and the public to identify critical issues facing the criminal justice system in Illinois, and to propose and evaluate policies, programs, and legislation that address those issues. The statutory responsibilities of ICJIA fit into four areas: grants administration, research and analysis, policy and planning, and information systems and technology.

Section 7 of the Illinois Criminal Justice Information Act grants ICJIA authority “to apply for, receive, establish priorities for, allocate, disburse, and spend grants of funds that are made available by and received on or after January 1, 1983 from private sources or from the United States pursuant to the federal Crime Control Act of 1973, as amended, and similar federal legislation, and to enter into agreements with the United States government to further the purposes of this Act, or as may be required as a condition of obtaining federal funds” and “to receive, expend, and account for such funds of the State of Illinois as may be made available to further the purposes of this Act.” (20 ILCS 3930/7(k), (l))

Neither the State of Illinois nor ICJIA is obligated to make any award as a result of this announcement. The ICJIA Executive Director or designee has sole authority to bind ICJIA to the expenditure of funds through the execution of grant agreements.

This application is subject to the Illinois Freedom of Information Act (FOIA). Any information that the applicant believes should be exempt under FOIA should clearly highlight the information that is exempt and the basis of the exemption.

Appendix A

Less Lethal Alternatives for Law Enforcement Subgrantee Reporting Requirements

Lead entity RFPs must request an ambitious, yet realistic, estimate for each objective of their proposed programs. Subgrantees will be required to submit quarterly performance reports and other information reflecting progress toward these performance measures.

| |
|--|
| GOAL: Promote safer policing through the administration and oversight of local law enforcement agency subgrantees that are provided less lethal devices, less lethal device training, and other less lethal alternatives. |
| Subgrantee Performance Measures |
| • Types of less lethal devices purchased |
| • Number of each type purchased |
| • Types of less lethal device training provided |
| • Number of officers trained for each type provided |
| • Number of training hours for each type |
| • Types of less lethal alternatives training provided |
| • Number of officers trained for each type provided |
| • Number of training hours for each type |
| • Number of use of force and/or less lethal policies created and/or updated |

For reference only. Responses must be submitted via AmpliFund. Emailed, mailed, and hand-delivered applications will not be accepted.

**LESS LETHAL ALTERNATIVES FOR LAW ENFORCEMENT
PROGRAM NARRATIVE
NOFO # 3082-0326**

Program narrative must be submitted via AmpliFund. This document is for reference only. Applicants are highly encouraged to review the questions and complete a response on a separate document, then log into AmpliFund and “copy & paste” the response in the appropriate section.

The AmpliFund system times out after 20 minutes of inactivity. Clicking “save and continue” is encouraged as you begin completion of information in AmpliFund.

Summary of the Program – 10 Points

- | |
|---|
| 1. Describe the proposed program including the scope of services, intent of the program, strategy, activity, and the organizations that will be served. |
|---|

Statement of the Problem – 5 Points

- | |
|---|
| 1. Describe the problem(s) that demonstrates the need for your proposed program. This may include a description of available indicators on the extent of training needed, less lethal devices needed, and/or other less lethal alternatives needed. |
|---|

Agency Capacity and Experience – 30 Points

- | |
|---|
| 1. Describe your organization’s history and expertise in the provision of services to local law enforcement. Please include any information concerning less lethal equipment distribution, training, and technical assistance provided. Include any information on your organization’s existing network of local law enforcement agencies, whether it is statewide and if there are any known gaps. |
|---|

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| 2. Describe your organization’s fiscal experience and capacity to manage grants. Include total staff dedicated to all law enforcement grants at your organization and all funding sources that support local law enforcement programming. Include quantitative (e.g., size of budget and number of grants) and qualitative (e.g., process and procedure; summary of previous management) descriptions. |
|--|

Project Implementation – 10 Points

- | |
|---|
| 1. Describe the anticipated challenges and barriers to implementing this program. |
|---|

- | |
|--|
| 2. Complete the table below, defining each step in the implementation and operation of the proposed program, detailing the staff position responsible for each task, and including a target date for completion. Do not use staff names. |
|--|

Italicized font are suggestions that can be edited as needed. Please add additional lines as necessary.

For reference only. Responses must be submitted via AmpliFund. Emailed, mailed, and hand-delivered applications will not be accepted.

| Task | Staff Position Responsible | Date Due |
|--|-----------------------------------|--|
| Submit policy/procedure for monitoring subgrantee performance, including submission of reports, to ICJIA for review and approval | <i>Program Administrator</i> | <i>Month One</i> |
| Submit subcontract to ICJIA for review and approval | | |
| Submit Request for Proposal to ICJIA for review and approval | | |
| Post Request for Proposals | | |
| Review and evaluate proposals. | | |
| Award subgrantees | | |
| Subgrantee period of performance start | | |
| Subgrantee period of performance end | | |
| | | |
| | | |
| Perform subgrantee site visits | | |
| Submit quarterly progress report | | 15 th day of each grant quarter |
| Submit quarterly financial performance report | | 15 th day of each grant quarter |

Project Management – 25 Points

1. Describe the competitive grant process you will use to solicit and select applications. Include proposed evaluation and/or prioritization criteria, the review process, required documents, staff involved in the review process, and how final funding decisions will be determined.
2. Describe how you will ensure that the subgrantees use of funds conform to the subgrantee eligibility requirements outlined in the NOFO in Section A.4.d) Subgrantee Programmatic Requirements. Describe any additional subgrantee eligibility requirements for these funds you intend to impose besides those outlined in the NOFO.
3. Describe your organization’s monitoring process of subgrantees. Describe the process you will follow for the collection and submission of fiscal and performance measures and your site visit procedures. Include any risk assessment for subgrantees that have higher risk.
4. Explain in detail how funds will be vouchered by your agency and how subgrantees expenditures will be reported.
5. Use the table below to detail the staff who will oversee the program funded by this opportunity. Include titles, duties, primary qualifications and any mandatory training or certifications.

For reference only. Responses must be submitted via AmpliFund. Emailed, mailed, and hand-delivered applications will not be accepted.

| Title | Role on the Grant | Qualifications |
|-------|-------------------|----------------|
| | | |
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| | | |

Goals, Objectives, and Performance Metrics – 10 Points

Funded grantees must submit quarterly data reports on program performance measures to track program progress and outcomes. Objectives should measure meaningful, tangible changes resulting from program implementation.

Process objectives are project milestones to track progress on implementing the proposed activities.

Outcome objectives are results the project seeks to achieve in support of the program's overall goal.

Performance measures are discrete, clear, and quantifiable and set to determine whether funded activities are meeting goals. The items listed under Performance Measures will be reported to ICJIA in the progress reports.

The following table details objectives linked to performance indicators that show progress toward the proposed program goal. Applicants will be asked to complete the table by entering ambitious yet realistic numbers in the areas marked with “XX”. Applicants may add rows and define additional objectives and related performance measures.

| Goal: Promote safer policing through the administration and oversight of local law enforcement agency subgrantees that are provided less lethal devices, less lethal device training, and other less lethal alternatives. | |
|--|--|
| Process Objectives | Performance Measures |
| Award XX subgrantees to local law enforcement agencies for less lethal alternatives. | <ul style="list-style-type: none"> ➤ Number of applications received ➤ Number of applications reviewed ➤ Number of subgrantees awarded |
| Provide fiscal and programmatic technical assistance to XX% of subgrantees that request such assistance. | <ul style="list-style-type: none"> ➤ Type of fiscal and/or programmatic technical assistance offered by applicant ➤ Number of subgrantees that requested fiscal and/or technical assistance ➤ Number of subgrantees receiving such assistance |
| XX% of subgrantees will have a site visit during their award period | <ul style="list-style-type: none"> ➤ Number of subgrantee site visits during their award period ➤ Total number of subgrantees |
| Outcome Objectives | Performance Measures |

For reference only. Responses must be submitted via AmpliFund. Emailed, mailed, and hand-delivered applications will not be accepted.

| | |
|---|---|
| XX law enforcement agencies receive a subgrant | ➤ Number of law enforcement agencies receiving a subgrant |
| XX less lethal devices and less lethal training provided | ➤ Number and type of less lethal devices purchased through subgrants ➤ Number of sessions, participants, and type of less lethal training attended through subgrants |

Budget and Budget Narrative – 10 Points

Please complete the budget and the budget narrative for your proposed program in AmpliFund. This program is for 12 months, both the budget and budget narrative should reflect 12 months of programming.

Application Submission via AmpliFund

The following steps are required:

1. Applicants must register at the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: <https://grants.illinois.gov/portal/>.
2. Applying Organizations must identify an individual(s) who will submit the application via AmpliFund, this person will serve as the Primary Contact for this application. However, more than one individual can have access to and complete components of the application via AmpliFund. The Primary Contact must submit the applications, including attachments, via AmpliFund.

To apply, go to: <https://il.amplifund.com/Public/Opportunities/Details/114f94b4-b6de-4fef-b41e-fa122ffdb8da>

ICJIA encourages applicants to review the NOFO Technical Assistance Recording and [other ICJIA training videos](#) for more information on how to apply.