**Adult Redeploy Illinois (ARI)**

**Adult Redeploy Illinois Implementation Grants**

**PROGRAM NARRATIVE**

**NOFO # 2115-1224**

**INSTRUCTIONS: Program narrative must be submitted via AmpliFund.** This document is for reference only.

Applicants are highly encouraged to review the questions and complete a response on a separate document, then log into AmpliFund and “copy & paste” the response in the appropriate section.

The AmpliFund system times out after 20 minutes of inactivity. Clicking “save and continue” is encouraged as you begin completion of information in AmpliFund.

Applicants are expected to use **person-centered language (PCL)** when responding to these questions in AmpliFund, using references to “people,” “individuals,” “participants,” and “clients,” rather than “offenders” or “felons.” PCL reduces stigmatization that is counter to rehabilitation and reintegration goals.

Adult Redeploy Illinois (ARI) is a program created pursuant to the Crime Reduction Act of 2009 (730 ILCS 190/1) under which counties or judicial circuits establish a goal to reduce their commitments to the Illinois Department of Corrections (IDOC) and receive state funding to divert individuals to local supervision and community-based treatment alternatives to incarceration. ARI is administered by the Illinois Criminal Justice Information Authority (ICJIA), the lead state agency for justice system funding and research.

Local units of government may apply for state grant funds through ARI to implement plans to create or expand a continuum of evidence-based sanctions and interventions that protect public safety and reduce reliance on incarceration in state and local facilities.

Please construct and review responses carefully prior to submitting the application in AmpliFund. County-level data to complete the application are available on the [ARI website](https://icjia.illinois.gov/adultredeploy) under the “Grants” tab (or click: [ARI | Grants (illinois.gov)](https://icjia.illinois.gov/adultredeploy/grants)). Questions regarding these data can be emailed to [CJA.AdultRedeployNOFO@Illinois.gov](file:///\\saturnxs\icjia\NOFOs%20for%20Review\ARI%20-%20Implementation\CJA.AdultRedeployNOFO@Illinois.gov).

1. **Summary of the Program (5 Points)**  **Completed in AmpliFund.**

Provide a brief overview of the jurisdiction’s plan to use ARI funding to reduce the number of people with probation-eligible offenses sent to IDOC. The program summary should provide a clear and concise description of how the jurisdiction will employ evidence-based and promising practices to divert individuals from prison while holding them accountable and addressing their needs to achieve more cost-effective outcomes. At a minimum, the summary must include the following:

* Description of target population for diversion, including total number in the overall probation-eligible IDOC commitment population and the proposed number served (service goal) towards the 25 percent IDOC commitment reduction goal, if different.
* Description of ARI program model and evidence-based target intervention(s) to provide supervision and services for the target population.
* List of key partners and community stakeholders for the program.
* Proposed total budget for program implementation and estimated cost per person served (total budget divided by service goal).

1. **Description of Service Area (5 Points)**  **Completed in AmpliFund.**

Identify the county or judicial circuit comprising the applicant jurisdiction. If the application is for a partial or complete judicial circuit, identify each county involved and state the rationale for selecting this geographic target area. Provide current demographic (race, age, sex, ethnicity), economic (unemployment, average household income), educational, criminal justice (arrest, conviction, jail), and other information that describes the area to be served and the conditions that give rise to the need for ARI-funded interventions.

For applicable data and research, visit the [U.S. Census Bureau](https://www.census.gov/programs-surveys/acs/) American Community Survey (or click here: [American Community Survey (ACS) (census.gov)](https://www.census.gov/programs-surveys/acs)) and the [ARI website](https://icjia.illinois.gov/adultredeploy)’s Apps tab (or click here: [ARI | Apps (illinois.gov)](https://icjia.illinois.gov/adultredeploy/apps)). Additional data sources may be used; please include citations.

1. **Statement of the Problem – Current Situation (10 Points)**  **Completed in AmpliFund.**
2. Include the numbers of individuals with probation-eligible offenses who were sent to prison instead of being supervised in the community in the prior three years. Complete the data table below (“Table 1. Number of IDOC Commitments – Probation-Eligible”) using the IDOC commitment data on the [ARI website](https://icjia.illinois.gov/adultredeploy/) for the latest three years that data are available. Access the data under the [“Grants” tab](file:///\\saturnxs\icjia\NOFOs%20for%20Review\ARI%20-%20Implementation\ARI%20|%20Grants%20(illinois.gov)) in a downloadable Excel spreadsheet.

**Table 1: Number of IDOC Commitments – Probation-Eligible**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Number of IDOC Commitments – Probation-Eligible** | | | | | |
| 2022 | Class 1 | Class 2 | Class 3 | Class 4 | Total |
| Person (probation-eligible) |  |  |  |  |  |
| DUI |  |  |  |  |  |
| Property |  |  |  |  |  |
| Controlled Substance |  |  |  |  |  |
| Cannabis |  |  |  |  |  |
| Non-violent Sex Offense |  |  |  |  |  |
| Other Offense |  |  |  |  |  |
| Total |  |  |  |  |  |
| 2023 | Class 1 | Class 2 | Class 3 | Class 4 | Total |
| Person (probation-eligible) |  |  |  |  |  |
| DUI |  |  |  |  |  |
| Property |  |  |  |  |  |
| Controlled Substance |  |  |  |  |  |
| Cannabis |  |  |  |  |  |
| Non-violent Sex Offense |  |  |  |  |  |
| Other Offense |  |  |  |  |  |
| Total |  |  |  |  |  |
| 2024 | Class 1 | Class 2 | Class 3 | Class 4 | Total |
| Person (probation-eligible) |  |  |  |  |  |
| DUI |  |  |  |  |  |
| Property |  |  |  |  |  |
| Controlled Substance |  |  |  |  |  |
| Cannabis |  |  |  |  |  |
| Non-violent Sex Offense |  |  |  |  |  |
| Other Offense |  |  |  |  |  |
| Total |  |  |  |  |  |

1. Describe the existing continuum of diversion programs, graduated sanctions, and alternatives to incarceration in the service area, and the estimated capacity of each one. At minimum, describe current utilization of the following programs:
2. Specialized or enhanced probation programs.
3. Treatment Alternatives for Safe Communities (TASC) probation.
4. Drug courts.
5. Mental health courts.
6. Veterans courts.
7. DUI courts.
8. Any other court programs funded through grants or special project funds.
9. Describe the existing health and human services infrastructure in your jurisdiction and the extent to which providers currently serve the justice-involved population. As applicable, discuss utilization of the following services:

1. Mental health treatment.
2. Substance use disorder treatment.
3. Primary health care treatment.
4. Trauma-informed care.
5. Housing programs.
6. Employment training and educational resources.
7. [Recovery-Oriented Systems of Care (ROSC)](https://www.govst.edu/Recovery-Support/Find-Your-Local-ROSC-Council/) or other recovery support resources.
8. Violence prevention programs.
9. Domestic violence intervention services.
10. Other services which are frequently required within the justice-involved population.
11. **Statement of the Problem – Unmet Needs (5 points)**  **Completed in AmpliFund.**

Describe investments needed in the continuum of community-based sanctions and services in the jurisdiction to be able to safely divert people with probation-eligible offenses from prison. Describe gaps in the jurisdiction’s current justice system and health and human services capacity that need to be addressed through this grant and other means. Gaps may include personnel, technology, human services programs or partners, or other issues related specifically to the jurisdiction.

1. **Key Partners (10 Points)**  **Complete item 5 a in AmpliFund.** **Upload item 5 b (Letters of Support) as a PDF document titled “Agency name – Letters of support”.**
   1. Describe the key partners and stakeholders involved in the planning and implementation of the program using the table below (“Table 2. Roles and Responsibilities of Key Partners for the Program”). List titles only; no specific names. Briefly describe the roles of each partner in ensuring the success of the program. Add lines as necessary.

**Table 2. Roles and Responsibilities of Key Partners for the Program**

|  |  |
| --- | --- |
| **Roles and Responsibilities of Key Partners for the Program** | |
| Title and department/agency/office | Description of role |
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* 1. **Letters of Support**

Include as an attachment, letters of support from the following stakeholders in the applicant’s jurisdiction. Letters should be uploaded as a single file.

* + 1. Chief judge or presiding criminal court judge.
    2. State’s attorney.
    3. Public defender.
    4. Director of probation and/or court services.

The letters above are required. Applicants are encouraged to provide additional letters of support from community partners (e.g., treatment providers, recovery organizations, faith-based organizations, housing partners, educational and employment partners).

1. **Project Implementation – Description of the Proposed Adult Redeploy Illinois Program Model (30 Points)**  **Completed in AmpliFund.**
2. Describe the target population for diversion using the IDOC commitment data in number 3a, above. Define the criteria that will be used to accept individuals into the program, and clearly describe how the applicant will ensure that the program serves prison-bound individuals. Consult with your local state’s attorney and legal counsel to ensure the target population is eligible for alternatives to incarceration.

Local stakeholders may choose to target all individuals with probation-eligible offenses or a subset of the eligible population that will be matched to the target intervention(s). Such a subset must be clearly defined, supported by the following principles:

* ***Jurisdictions best understand their own local needs and are best situated to identify their target populations and design their local program models.***
* ***The selected target population should result in the greatest possible number of individuals diverted from state prisons, while preserving public safety.***

1. Describe the intake and assessment process to be used for the ARI program. Enrollment decisions and service plans should be based on an assessment of individuals’ risks, assets, and needs using a validated assessment tool such as the Adult Risk Assessments (ARA) utilized by Illinois probation departments.

1. Describe what will be done to safely supervise and rehabilitate the individual in the community that is different from practices prior to ARI funding. For example, is the jurisdiction expanding existing services to more participants? Is the jurisdiction enhancing an existing supervision and/or treatment model? Is the jurisdiction implementing a new program or service alongside existing programs or services?

***Proposed services and programs must be based in and informed by evidence of what is effective in reducing recidivism. Applicants should be prepared to identify and demonstrate the evidence supporting the proposed target intervention(s).***

1. Describe how the applicant will integrate and leverage other services and programs (e.g., substance use disorder and mental health treatment, housing, education, employment) in support of program participants. In particular,state how the program utilizes or will utilize public benefits such as Medicaid to increase access to a broad range of cost-effective treatment and supportive services.

1. Describe the impact on the court system, including the probation department, and on local health and human services, resulting from the increase in individuals sentenced to community supervision and treatment alternatives supported by ARI funds. For example, describe changes in caseload sizes, treatment bed capacity vs. need, or necessary resources for managing violations of community supervision. Detail how the plan addresses this impact.
2. Describe how the applicant will use an equity lens when planning, implementing, and evaluating programs, to ensure that all who can benefit from ARI-funded services have access to them. An equity lens is a process that analyzes the impact of policies and practices on marginalized communities to inform and ensure equitable outcomes.
3. Describe the plan to incorporate community involvement to build awareness and support of the ARI program and aid in participant reintegration. Benefits of community involvement in the justice system include collaborative prevention strategies, increased trust in government, and decreased pressure on public budgets. Examples of community involvement in ARI programs include restorative justice practices, such as community restorative boards; community service projects with local civic and business organizations; mentoring programs; and faith-based involvement. For an overview of community involvement strategies, see “[*Bridges to Justice: A Community Engagement Toolkit for Adult Diversion Programs*.](https://ariallsites2017.icjia.cloud/static/summit_documents/Community_toolkit_bridges_to_justice_FINAL.pdf)”
4. **Logic Model (5 points)** **Upload as a PDF document titled “Agency name – Logic Model”.**

Upload a logic model with the program’s inputs (stakeholders, resources); outputs (activities, services); and anticipated outcomes (short-term, intermediate, long-term) towards the overall ARI goal of reducing prison use. For more information on logic model development, go to “[*Logic Models: Practical Planning to Reach Program Goals*](https://icjia.illinois.gov/researchhub/articles/logic-models-practical-planning-to-reach-program-goals)” on ICJIA’s [Research Hub](https://icjia.illinois.gov/researchhub/).

1. **Implementation Performance Plan (5 points)**  **Completed in AmpliFund.**

Complete the implementation table below (“Table 3. Implementation Plan”) using the Performance Plan section in AmpliFund. Define each step in the implementation and operation of the proposed program including the staff position responsible for each task and a target date for completion. Include sufficient detail for internal and external monitoring of implementation progress; for example, list all services, goods, products, work product, data, items, materials and property to be created, developed, produced, delivered, performed, or provided (deliverables); and/or important events that must occur at specific points throughout the term to effectively achieve goals (milestones). Add additional lines as necessary.

**Table 3. Implementation Plan**

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| --- | --- | --- |
| **Implementation Plan** | | |
| Task | Staff Responsible | Date Completed or Frequency |
| *Ex: Convene meetings* | *Coordinator* | *Ongoing* |
| *Ex: Hire program staff* | *Coordinator* | *Month 2* |
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| (Required) Submit quarterly data report to ICJIA/ARI |  | 15th of the month following the end of the quarter |
| (Required) Submit monthly fiscal reports to ICJIA/ARI |  | 15th of the following month |
| (Required) Submit close-out report and documentation to ICJIA/ARI |  | July 30, 2025 |

1. **Goals, and Performance Metrics (10 Points)**  **Completed in AmpliFund.**
   1. Complete the Goals and Performance Metrics for your proposed program in the AmpliFund grant management system using the information detailed in “Table 4. Performance Measures”. This program is for 12 months; the metrics should measure meaningful, tangible changes resulting from program implementation or expansion for the designated period of performance.

**Table 4. Performance Measures**

|  |  |
| --- | --- |
| **Performance Measures** | |
| **Goal:** Reduce the number of individuals committed to prison on probation-eligible offenses from the identified target population by 25% based on the average number of commitments in the prior 3 years.   1. Provide the number in the total eligible population (2022-2024 average): 2. Define the target population (risk level, needs profile, offense class, offense type): 3. Provide the number in the target population (2022-2024 average): 4. Calculate the 25% diversion goal for the grant period (target population x 25%): 5. Estimate the number of new enrollments in the grant period (enrollment goal); this number should be equal to or greater than the diversion goal: 6. Estimate the average length of time in the program (months): 7. Estimate the number of clients to be served in the grant period (service goal): 8. Estimate the number of program slots at any given time (program capacity): | |
| **Process Objectives** | **Performance Measures** |
| Hold collaborative or multi-disciplinary team (MDT) meetings or staffing on a \_\_\_\_\_ basis to guide program implementation | * Types of disciplines and roles on team * Number of meetings held per quarter * Number of meetings with majority attendance |
| Provide \_\_\_\_\_ hours of training for staff and team members in evidence-informed practices, reporting and data submission | * Number of training hours * Types of training * Number of staff trained |
| Identify, assess and enroll appropriate target population assuring that at least **80%** of those enrolled are moderate to high risk | * Number of participants referred * Number of participants assessed * Number of participants enrolled in the program * Number of participants enrolled at each risk level: high, medium, low |
| Based on assessed risk and needs, develop individualized service plans for **100%** of participants and connect participants to appropriate services and supervision levels according to evidence-informed practices | * Number of participants with completed assessments * Number of participants with written service plans * Number of participants receiving evidence-informed services according to assessed need * Number of participants engaged in cognitive-behavioral therapy * Number of participants completing cognitive-behavioral therapy * Number of participants engaged in substance use disorder treatment * Number of participants completing substance use disorder treatment * Number of participants engaged in mental health treatment * Number of participants completing mental health treatment |
| Monitor participant compliance and progress   * + - * \_\_\_\_\_ face-to-face meetings per month       * \_\_\_\_\_ ratio of incentives to sanctions       * Other: \_\_\_\_\_ | * Average number of monthly face-to-face participant and probation officer meetings * Number of sanctions for negative behavior * Number of incentives for positive behavior * Number of participants at each level or phase * Average monthly caseload of program staff |
| Meaningfully engage the community \_\_\_\_\_ times per \_\_\_\_\_ | * Number of meetings with community members * Number of presentations in the community |
| Maintain capacity to collect and submit performance measurement data   * At least **.25** FTE staff dedicated to program and data coordination * \_\_\_\_\_% on-time, complete and accurate submissions | * Number of times data submitted on time * Number of times data submitted are complete * Number of times data submitted are accurate * Number of times data submitted contain all mandatory data elements |
| Other process measures (optional):   * + - * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Other performance measures:   * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Outcome Objectives** | **Performance Measures** |
| At least **25%** of individuals from the target population will be diverted from prison | * Number enrolled * Number active * Number completed program requirements * Number revoked to jail * Number revoked to IDOC * Number revoked to other * Number of other outcomes (transfers, deaths) |
| \_\_\_\_\_% of program participants will make restitution for crimes committed and harm done to victims and their communities | * Number ordered to complete a restorative justice process * Number completing a restorative justice process * Number of community service hours * Number ordered to pay restitution * Average amount of restitution ordered * Number who paid restitution * Average proportion of restitution paid |
| Other statutory metrics (include if ARI funding used to provide services for these objectives):   * + - * Employment objectives: \_\_\_\_\_\_\_\_\_\_\_\_\_\_       * Education objectives: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | * Number of participants employed (beginning and end of program) * Number of job referrals * Number of job placements * Number of participants achieving educational advancement |
| Other outcome metrics (include if ARI funding used to provide services for these objectives):   * + - * Housing objectives: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_       * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | * Number of housing referrals * Number of housing placements * Number of participants reporting stable housing |

b. Describe the coordination and supervision infrastructure to ensure the proposed ARI program will meet the requirements of evidence-informed implementation with fidelity, data collection, and reporting. Describe the program’s capacity to meet the goals and reporting requirements of ARI.

***Applicants are required to dedicate at least a .25 full-time equivalent (FTE) staff position to coordinate and fulfill program requirements. Explain how that position will be involved in the program.***

**8. Budget Detail and Budget Narrative (15 Points)** **Upload as an Excel spreadsheet titled “Agency name – Budget”.**

* 1. Please complete the budget and the budget narrative for your proposed program using the Excel spreadsheet provided by ICJIA. This program is for 12 months, both the budget and budget narrative should reflect 12 months of programming.

* 1. Calculate the cost per person served and cost per person diverted demonstrating cost-effectiveness and the potential for state savings from local alternatives to incarceration.

**Table 5. Cost-Effectiveness – SFY25 Proposed**

|  |  |
| --- | --- |
| **Cost-Effectiveness – SFY25 Proposed** | |
| **Cost per person served**  Total budget divided by service goal |  |

* 1. Certify that ARI grant funds will not be used to supplant existing federal, state, county, or local funds for your program. If grant funds will be used for the expansion or enhancement of an existing program, the statement must explain how proposed activities will supplement, not supplant, current program activities and staff positions.

|  |
| --- |
| **Application Submission via AmpliFund**  The following process is required:  **Step 1**: Applicants must register at the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: <https://grants.illinois.gov/portal/>.  **Step 2**: Applying Organizations must identify an individual(s) who will submit the application via AmpliFund, this person will serve as the Primary Contact for this application. However, more than one individual can have access to and complete components of the application via AmpliFund. The Primary Contact must submit the applications, including attachments, via AmpliFund. To apply, go to: <https://il.amplifund.com/Public/Opportunities/Details/cb1d8c66-8a29-4c9b-b046-6f724ab720b6>.  To be considered for funding, completed applications must be submitted via the [AmpliFund link](https://il.amplifund.com/Public/Opportunities/Details/cb1d8c66-8a29-4c9b-b046-6f724ab720b6) by the application deadline of **5:00 p.m., January 17, 2025**. ICJIA encourages applicants to review the Technical Assistance Recording for more information on how to apply. |