**VICTIMS OF CRIME ACT (VOCA)**

**LAW ENFORCEMENT/PROSECUTION-BASED ASSISTANCE**

**Performance Plan**

**NOFO # 1745 - 0701**

|  |  |
| --- | --- |
| Name of Program |  |
| Name of Organization |  |
| GATA ID # |  |

**3 Points Upload in AmpliFund**

Complete the table below, defining each step in the implementation and operation of the proposed program, detailing the staff position responsible for each task, and including a target date for completion. Do not use staff names. Please add additional lines, as necessary.

|  |  |  |
| --- | --- | --- |
| **Task** | **Staff Position Responsible** | **Date Due** |
| *Example: Hire Staff* | *Program Administrator* | *Month One* |
| *Example: Train Staff* | *Training Coordinator* | *Month One* |
|  |  |  |
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|  |  |  |
| If applicable, submit subcontract to ICJIA for review and approval |  |  |
| Submit quarterly data report to ICJIA |  | 15th of every quarter |
| Submit quarterly fiscal reports to ICJIA |  | 15th of every quarter |
| Submit Final Fiscal (PFR) to ICJIA |  | 30 days after last day of grant |
| Submit Final Data Reports to ICJIA |  | 30 days after the last of the grant |

**Upon completion, save and upload this document in AmpliFund under**

**Performance Plan Form.**